



STORMWATER MANAGEMENT COMMISSION

SMC PUBLIC COMMENT RULES

TO: Meeting Attendees

FROM: Kurt Woolford, Executive Director

The Stormwater Management Commission (SMC) currently provides an opportunity for members of the public to address the Commission during the Commission's regular monthly meeting. The comments can be on any subject concerning SMC's business, and is limited to three (3) minutes per speaker. There is a need to adopt the following policies so as to provide guidelines to the public on allotted time, appropriate comment content and behavior of the public during meetings.

1. Items on the Agenda:

Comments are limited to three (3) minutes per speaker, with the SMC Chair provided the authority to impose a reasonable total time limit for public comment on any single issue. The SMC Chair may allow these comments to be made during discussion of that specific agenda item.

2. Items Not on the Agenda

Members of the public shall be afforded time to comment on matters germane to the business of the Commission, but not on the Agenda of the meeting subject to the following constraints:

- a. Such public comment shall be limited to 30 minutes total under Agenda Item 5.0 Public Comment.
- b. Individual comments shall be limited to three (3) minutes.
- c. Time for such comments shall be assigned on a first-come, first-serve basis as determined by the Chair of the Commission.

3. Comment and Behavior Guidelines

- a. When appropriate, matters raised by public comment may be referred to the appropriate SMC Staff.
- b. The Chair of the Board may limit or preclude comment, which is repetitive, redundant, cumulative, or irrelevant to the business of the Board.
- c. Persons addressing the Board shall not be permitted to make statements or remarks that concern only the private activities, lifestyles, or beliefs of others, including individual employees of the SMC or its elected officials, unrelated to the business of the Commission or the professional duties and performance of its employees or the employees of its elected officials.
- d. Persons addressing the Commission or present during the meeting shall refrain from statements, remarks, or conduct that is disrespectful, uncivil, rude, vulgar, profane or otherwise disruptive to the conducting of the Commission business.
- e. Any person making such prohibited statements or remarks or engaging in such conduct shall be requested to leave the meeting and may be barred by the Chair of the Commission from further audience before the Commission.
- f. Any Commissioner or the SMC Director may bring attention of the prohibited activities to the Commission.