

**Application
Subdivision Plat Amendment**

Commentary:

This document has been created by the Lake County Planning, Building and Development Department as a tool to guide the applicant(s) through the Plat Amendment application process. Plat amendments are modifications of a portion of a recorded final plat of subdivision that does not result in any additional lots. Examples include reconfiguring existing lots (also defined as a resubdivision), changing lot or open space boundaries, combining conforming lots, and the adjustment or vacation of easements. Within 7 days of receipt of a complete written application, staff will:

- Review and evaluate the application considering the Standards for Plat Amendments.
- Notify the applicant whether the application is eligible for consideration as a Plat Amendment.

Plat Amendment Procedure: Upon Staff's determination that a proposal to modify the plat is appropriately classified as a "Plat Amendment", the Project Manager shall schedule a meeting to review the proposal. The Multi-Disciplinary Team shall make a recommendation to the Public Works, Planning and Transportation Committee. Based on recommendations from the Multi-Disciplinary Team, the Public Works, Planning and Transportation Committee shall make a final decision whether to approve the proposed Plat Amendment. Neighbor, newspaper, and posted notice of the Public Works, Planning and Transportation Committee's meeting shall be provided in accordance with the Lake County, Illinois Code of Ordinances.

1. Contact Information

Name: _____

Address: _____

Telephone # () _____ **E-mail:** _____

2. Property Information

Permanent Index Number (PIN)(s): _____

Existing Land Use: _____

Proposed Land Use: _____

Subdivision Name: _____

3. Proposed Amendment (Detailed Description): _____
