

OPEN SESSION MINUTES

The Lake County Sheriff's Office Merit Commission met in session on Thursday, June 17, 2021 at the County Building, 18 County Street, Waukegan, IL with the following:

Present: Carmen Patlan, Chair
Martin Walker, Vice-Chair
Richard Eckenstahler, Treasurer
Robert Randall, Secretary
Nick Gountanis, Commissioner

Also Present: Alejandra Gonzalez, Executive Assistant
Lawrence Oliver, Undersheriff
Beth Prager, State's Attorney's Office

Session called to order at 1:35 PM by Chair Patlan.

No public comment.

Review of minutes (6/3); Approved. Motion to accept by Nick Gountanis, seconded by Richard Eckenstahler.

The Commission agreed to no longer require the Commission to review the mini background checks that is completed by the Sheriff's Office, elimination one step of the Entry and Lateral certification process. It was agreed by the Commission that effective immediately, the certification process will be completed after review of oral interview and polygraph examination. Motion to accept by Nick Gountanis, seconded by Robert Randall.

Changes to the Merit Commission's Rules and Regulations are as follows:

- Changes to Article 6.2 Eligibility - To Sergeant: to be eligible for promotion to the rank of Sergeant a person must, in addition to the requirements in 6.1 of this Article, have served as a Deputy Sheriff, (Grade 1) in the Sheriff's Office for at least five (5) years continuously, prior to the time of the holding of the written examination for promotion to Sergeant.
- Changes to Article 6.5(e) Examination – Process: Veteran's Points:
The candidate must declare the desire to use veteran's points and provide supporting documentation, 30-days prior to testing, and if declared shall be added for the purpose of determining ranking, with the veteran's points calculated as follows:

Veteran's points are available to candidates who have served and have not been dishonorably discharged.

Two (2) points will be awarded for service with any branch of the US Military, to include the National Guard or reserves, as verified by the candidate's DD214 form or equivalent authorized document.

Veteran's points may be used for one actual promotion only.

- Changes to Article 6.5(f): Examination Process – Educational Points:
The candidate must declare the desire to use educating points and provide supporting documentation, 30-days prior to testing, and if declared shall be added for the highest degree obtained for the purpose of determining ranking, with the education points calculated as follows:

Associate's degree	1 point
Bachelor's degree	2 points
Master's degree or higher	3 points

Education points may only be used for one actual promotion unless the candidate has achieved a higher degree prior to the next promotional examination to a higher rank.

Motion to approve the changes to the Rules and Regulation and the steps in the Entry Certification Process made by Nick Gountanis, seconded by Martin Walker.

Discussion regarding recusal. Per Beth Prager, Commissioners are not required to recuse themselves if they know somebody, but it should be disclosed.

Chair Patlan requested a motion to go into Executive session at 2:24 PM pursuant to Chapter 5 of ILCS ACT 120 SECTION 2(c)(1) and Chapter 5 of ILCS SECTION 2(c)(11). Motion made by Nick Gountanis, seconded by Richard Eckenstahler.

The meeting was reconvened to regular session by Chair Patlan at 3:50 PM.

Chair Patlan requested a motion to adjourn meeting. Motion made by Nick Gountanis, seconded by Martin Walker.

Minutes approved 7/1/21; Motion by Nick Gountanis, seconded by Richard Eckenstahler.