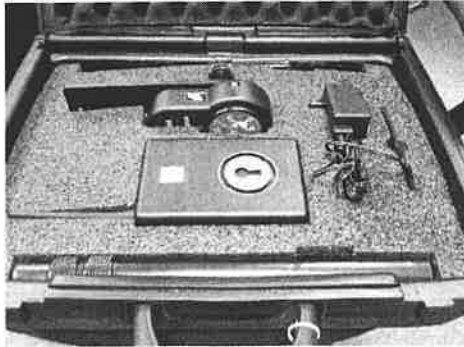


BigBell Max and BallotCall Assembly Instructions

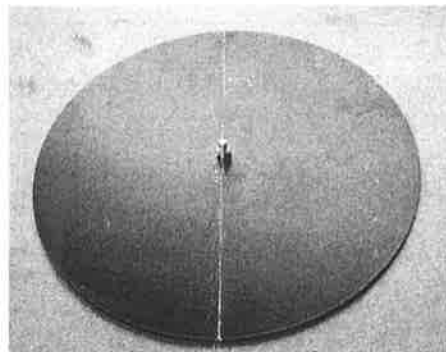
As part of your voting site preparation on Election Day, you will need to set up the BallotCall to allow voters with disabilities to request assistance accessing your facility or to request curbside assistance.



Open the carrying case, remove and identify all the pieces. There are two layers of foam in the bottom of case. Remove the first layer to find the sign. The base is stored under the second layer.

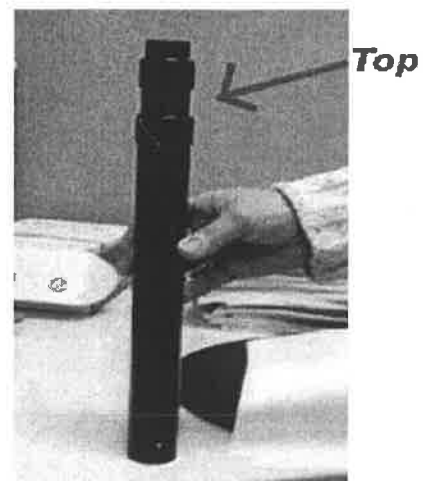
- BigBell Pushbutton
- BallotCall Chime Receiver
- BallotCall Chime Receiver AC power adapter
- Sign
- Base
- Mounting Post
- Screwdriver

To begin assembly, place the circular base on a table.



Extend the mounting post to complete length (approximately 36"). Be sure you are holding the mounting post with the "screw locks" to the top before beginning. Twist both screw locks counterclockwise to loosen. If the top section "sticks," while trying to extend, you may find turning the post upside down and shaking will help to loosen.

Once all sections of mounting post are extended, tighten screw locks by turning clockwise.





Attach the mounting post to the base by turning the entire post clockwise until tight.



Place the BigBell on the top of the mounting post, aligning the groove on the back of the post with the knob on the bracket. Tighten the knob on the back of the bracket until secure.



Align the holes of the blue exterior sign with the holes on the BigBell. Insert the screws through the two holes in the bracket and the sign. Tighten wing nuts and secure in place.



1000 feet



BigBell assembly should be placed outside the building where there is a level entry to the facility (no steps). A person should be able to approach within 3 feet of the pushbutton without encountering protruding objects or standing within the swing of the door. The BigBell must be mounted between 32" and 48" from the ground so that is accessible for customers with a disability. The ideal height set forth by law is 36 inches.

The BigBell has an operating range of up to 1000 feet under ideal conditions. Concrete or heavy walls may diminish the signal.

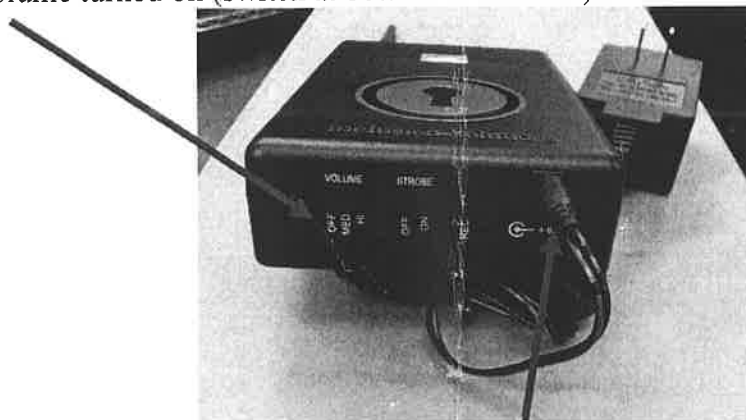
Two judges need to test the BallotCall. One judge activates the BigBell from outside while another listens to determine if the chime can be heard inside the voting site.

When the BigBell is pushed, the red LED activation light should light up. Inside the chime should sound. If the judge inside the building cannot hear the BigBell, ensure that the interior chime receiver is located within an appropriate range. To maximize signal range, the receiver should be placed approximately 6-7 feet in the air, with the unit facing in the direction of the pushbutton. Adjust volume by moving volume switch on receiver.

Troubleshooting

No response on receiver when button is pressed –

- Is volume turned on (switch at bottom of receiver)?



- Is power supply attached and plugged in?