

# CHRP Partners – Biweekly Meeting

September 3, 2020

# Welcome

We will be starting the meeting shortly. If you have questions at any time, please type them in the chat box.

Thank you!

# Introductions

- Irene Marsh-Elmer - [imarshelmer@lakecountyil.gov](mailto:imarshelmer@lakecountyil.gov)
- Danielle Selvais – [dselvais@lakecountyil.gov](mailto:dselvais@lakecountyil.gov)
- Louis Figueroa – [lfigueroa@lakecountyil.gov](mailto:lfigueroa@lakecountyil.gov)
  
- Yareli Salgado – [ysalgado@lakecountyil.gov](mailto:ysalgado@lakecountyil.gov)
- Brenda O’Connell – [boconnell@lakecountyil.gov](mailto:boconnell@lakecountyil.gov)

Program  
Updates

New  
Voucher  
Document

Data  
Quality  
and  
Voucher  
Issues

Feedback  
and  
Questions

# Agenda

# CHRP Updates

- Providers may request a second allocation of funding
- How to assist those who received IHDA Emergency Rental Assistance
- CDC eviction moratorium
- Illinois eviction moratorium extension

# Requesting a Second Allocation

Have you spent most of your allocation or did your agency receive less than was originally applied for?

To request a second allocation, email [imarshelmer@lakecountyil.gov](mailto:imarshelmer@lakecountyil.gov) with:

- Amount of funding expected to be spent through December 30, 2020
- How you calculated that number
- Example: \$28,000 because spent \$7,000 in August and expect to maintain that rate from September through December

Upon approval, you will receive a new grant agreement with a new grant number.

# Clients Who Received IHDA ERA

Must calculate maximum and subtract \$5,000. This is the new maximum.

Example:

- Client needs assistance with 3-bedroom unit June-November with rent of \$1,700
- FMR prior to July 1, 2020: \$1,542
- FMR after July 1, 2020: \$1,585
- Maximum Assistance =  $1542(1)+1585(5) = \mathbf{\$9,467}$
- Maximum Assistance if received IHDA =  $1542(1)+1585(5)-5000 = \mathbf{\$4,467}$
- September + October + November =  $\$1,585 + \$1,585 + \$1,297 = \mathbf{\$4,467}$

- Temporarily halts residential evictions
- Effective until December 31, 2020
- Tenants must provide their landlord with a declaration that certifies they meet certain criteria
- More details will be available in coming weeks

## CDC Eviction Moratorium

- Extended 30 days until September 19
- Bans evictions due to nonpayment of rent due to COVID
- Tenants are still responsible for rent

Illinois eviction  
moratorium  
extended

# New Voucher Document

- Please add a Client Summary Overview page with:
  - *Client name, service, amount*
  - *Separate entry for each month of assistance*
- Can use own form
- Will be used to assist with ServicePoint Issues and adjust ServicePoint entries with errors

# Data Quality and Voucher Issues

- Will be checking monthly
- If issues are found, you will receive an email from Louis asking for issues to be resolved
- We may also adjust in ServicePoint as applicable

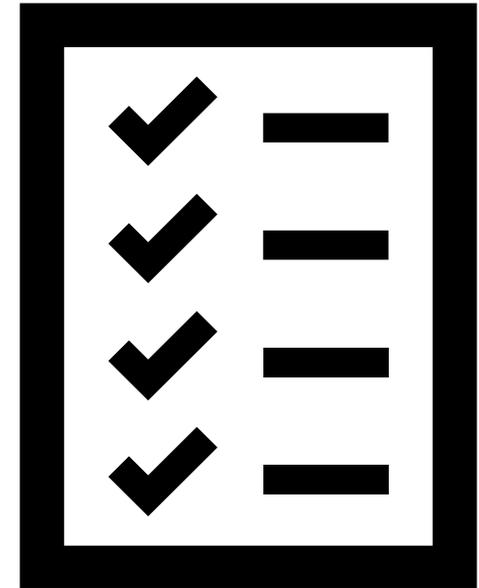
# Examples of Data Quality Issues

1. Blank/Missing Social Security Numbers
  - *Do* put “client doesn’t know” or “client refused”
2. Blank/Missing Race
  - *Do* put “client doesn’t know” or “client refused”
  - (For secondary race, can leave blank if not applicable)
3. Households with only children
4. Clients entered as anonymous
5. Services with no fund source



# Examples of Voucher Issues

1. Applications are not attached
2. Applications are not signed
3. Landlord certifications are not included
4. Blank or missing information on applications
  - *Do put “none” or “N/A”*





Is there anything we can do to help you spend your funding quickly and efficiently?

# Six Months of Assistance

- Details TBD

# Questions?



Reach out to Irene Marsh-Elmer at  
[imarshelmer@lakecountyil.gov](mailto:imarshelmer@lakecountyil.gov)