



**AUGUST 2020**

## COVID19 Operations - Phase 4

The Lake County Recorder of Deeds Office is open, with safety measures in place.

The County Administration Building is open for limited public access. If you MUST deliver documents to be recorded, you may enter the building and proceed to our office on the sixth floor and leave your documents in the Recorder's drop box.

- Masks are required to be worn while in the County Administration Building.
- Please note that all documents must be left in the drop box and that our staff may assist you on a case by case basis.
- This drop box will be emptied hourly until 3:00pm daily.
- Documents dropped off after 3:00pm will not be removed until the next business day.

Our staff is here, "Doing Good Deeds for You"; behind the scenes, with limited contact to assist you in person. Please keep in mind that you may see an increase in the turnaround time on recorded documents.

We will be answering phones and responding to emails so please contact our friendly staff for assistance at (847) 377-2575 or [recorder@lakecountyiil.gov](mailto:recorder@lakecountyiil.gov)

We appreciate your understanding and cooperation with these changes, as we all navigate these uncharted waters together.

Be well and thank you.

***Mary Ellen Vanderventer - Lake County Recorder of Deeds***

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## Lake County Parking Garage Closure Notice

The Lake County parking garage has been closed to undergo a rehabilitation project. The work will consist of repairing exposed steel and structural cracks, replacing failing drains and storm water plumbing lines, installing two additional electric vehicle charging stations, and resurfacing the lower level. The anticipated date to reopen the parking garage is Friday, November 13th.



During the closure, all visitors will need to park in the onstreet metered spaces or at the City of Waukegan parking garage located at 225 N County St.

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## Thanks for Watching

Our video message continues to receive record-breaking views!! We thank you for taking a moment to watch how this "deed scam" could affect you. [Watch this video](#) to learn how to protect yourself. If you have any questions or need a copy of your deed, contact the Lake County Recorder of Deeds Office at (847) 377-2575.



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## Office Closed

The Lake County Recorder of Deeds Office will be closed on Monday, September 7th in observance of Labor Day.

