

## MINUTES

The Lake County Sheriff's Office Merit Commission met in session on Wednesday, July 1, 2020 at the County Building, 18 County Street, Waukegan, IL with the following:

Present: Leo C. McCann, Chairperson  
Nick Gountanis, Secretary  
Deborah Goldberg, Treasurer  
Carmen Patlan, Commissioner

Also Present: Alejandra Gonzalez, Executive Assistant  
Lawrence Oliver, Undersheriff

Session called to order at 1:33PM by Chairperson McCann.

No public comment.

Review of minutes (6/17); Approved. Motion to accept Nick Gountanis seconded by Deb Goldberg.

The Commission reviewed the agreement from IOS for promotional written exam. The undersheriff noted a discrepancy on the agreement: the "Free Structure" lists services for Sergeants only. Alex will check with Amy at IOS on an updated agreement as well as the status of the process once she receives a signed copy.

The undersheriff inquired if there is an anticipated date to move forward with the process. Ken Kessler has been in contact with IOS but was not present at the meeting. The undersheriff would like the test questions subcommittee to move forward as quickly as possible.

Michael Wheeler, Finance and Administrative Services joined the meeting via teleconference to review FY21 budget. The Board is requesting departments to stay within their FY19 budget. Michael noted that the Commission is requesting an increase in the following categories: Consultants, Polygraph Fees, Mileage Reimbursement and Per Diem Fees and agreed on a decrease in Office Supplies and Food and Provisions.

The Undersheriff mentioned that the Merit Commission website currently had an outdated Rules & Regulations posted. Alex is waiting for revised copy from Beth Prager. Once she has the updated version, she will post online.

Alex reviewed with the Commissioners the procedures for the upcoming Promotional Exam.

Chairperson McCann requested a motion to go into Executive session at 2:28PM pursuant to Chapter 5 of ILCS ACT 120 SECTION 2(c)(1) and Chapter 5 of ILCS SECTION 2(c)(11). Motion made by Nick Gountanis, seconded by Deb Goldberg.

The meeting was reconvened to regular session by Chairperson McCann at 3:26PM.

Meeting adjourned on motion of Lee McCann, seconded by Nick Gountanis.

Next meeting date: Wednesday, July 15, 2020.