

Governing Council Committees

The Council may establish whatever committee it deems necessary to carry out the Purpose and Objectives of the Health Center or to deliberate on the business and responsibilities of the Council. The Chair, with Council approval, may appoint members to these committees. Non-Council members, who may be Health Center employees, may serve on committees to assist the Council in carrying out its charge. The function of committees is advisory and fact-finding. Any action must be approved by the Council. No committee or individual member may decide any matter or act without specific Council approval. Members of the Council shall refrain from giving personal advice or directives to any personnel of the Health Center. The Chair shall be a voting, ex-officio member of all committees. All committee meetings shall be held in accordance with the Open Meetings Act (OMA).

- A. The Executive Committee shall consist of the Chair, Vice Chair, Secretary and immediate Past Chair. It shall conduct the affairs of the Council between meetings, in accordance with the stated purposes, and annually review the Executive Director. The Executive Committee shall meet at the call of the Chair or the Executive Director, as requested by a majority of the Council members.
- B. Standing Committees: The Chair of the Council shall, from among Council members and with the concurrence of the Council, appoint the following standing committees and their Chair:
 - (1) Budget Committee: shall consist of a minimum of three (3) to a maximum of five (5) Council members. It shall meet annually to review and provide preliminary approval of the recommended FQHC budget.
 - (2) Strategic Planning Committee: shall consist of three (3) Council members. It shall develop Community Health Center long-term goals and objectives and review the Council bylaws annually. It shall educate the community on LCHD history and services, review a library of collateral materials that create a brand image for the Health Center system, carry out special duties and perform other short-term tasks as directed by the Council.
 - (3) Personnel Committee: shall consist of three (3) Council members. It shall review provider credentialing, privileging, and reappointment application packets as recommended by the Board of Health Credentialing Committee.
 - (4) Nominating Committee: shall consist of three (3) Council members. It shall present a slate of officers to the Council one meeting prior to the end of the operating fiscal year and interview potential new Council members and recommend approval.
- C. Ad hoc committees may be established by the Chair of the Council with the concurrence of the Council for special, limited purposes and shall serve only until completion of assignment. At least one (1) Council member shall be appointed to each ad hoc committee of the Council.