

# Lake County COVID Housing Relief Program (CHRP)

Pre-Application Workshop

6/8/2020

# Agenda

- Introduction – Brenda O’Connell
- Program Overview – Irene Marsh-Elmer
- ServicePoint demo – Yareli Salgado

# What is CHRP?

Program for relief of rent and utility bills for households impacted by COVID-19

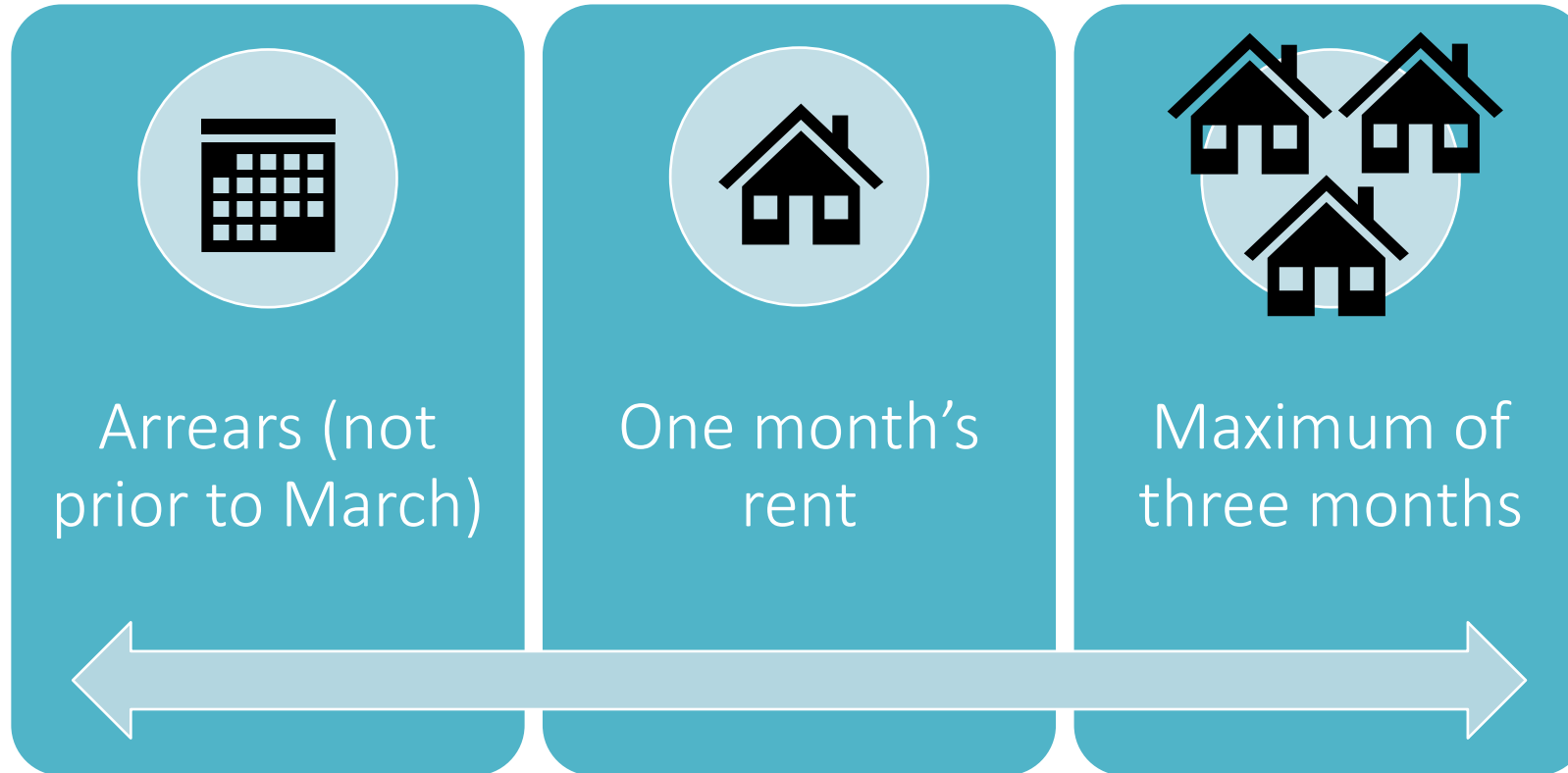
Partnership with legal providers to help people maintain their housing

# Beneficiary Eligibility

- Lake County resident
- Financial impact related to COVID-19
- Household income at or below 80% Area Median Income (AMI)
- Liquid assets below \$7,500

Income Limits								
AMI	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
30%	\$18,750	\$21,400	\$24,100	\$26,750	\$28,900	\$31,050	\$33,200	\$35,350
50%	\$31,200	\$35,650	\$40,100	\$44,550	\$48,150	\$51,700	\$55,250	\$58,850
60%	\$37,440	\$42,780	\$48,120	\$53,460	\$57,780	\$62,040	\$66,300	\$70,620
80%	\$49,950	\$57,050	\$64,200	\$71,300	\$77,050	\$82,750	\$88,450	\$94,150
100%	\$62,400	\$71,300	\$80,200	\$89,100	\$96,300	\$103,400	\$110,500	\$117,700
120%	\$74,880	\$85,560	\$96,240	\$106,920	\$115,560	\$124,080	\$132,600	\$141,240

# Assistance



If returning for additional months of assistance, applicants do not need to fill out the application again. A self-certification for continued assistance is used instead.

# Assistance Limitations

## RENT

- Capped at Fair Market Rent (FMR)

## UTILITIES

- Gas and Electric only
- Capped at 3 months' value

Applicants cannot be receiving rental assistance or utility assistance from other sources to cover the same rental period.

## Rent Limits

	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR	6BR
Fair Market Rent	\$915	\$1,044	\$1,212	\$1,542	\$1,844	\$2,121	\$2,397

# Documentation

- Intake packet
- Authorization for the Release of Information
- Authorization to Share Information Using ServicePoint
- Income Documentation
- Documentation of COVID-19 Impact
- Landlord Verification Form
- If utility assistance is requested, utility statements are also required

# Agency Eligible Expenses

## DIRECT FINANCIAL ASSISTANCE

Eligible expenses:

- Rent
- Gas
- Electric

All direct expenses must be supported with documentation from client applications.

## PROJECT DELIVERY

Eligible expenses:

- income-qualifying applicants,
- communicating with applicants and landlords,
- writing and distributing checks, and
- entering beneficiary data into ServicePoint

All project delivery expenses must be supported with staff time sheets and payroll documentation.





Agencies will be given a portion of the award up front.



Award will be used to make payments directly to landlord and utility companies and pay project delivery.



Once monthly, agencies will submit vouchers with backup documentation to Lake County for reimbursement.



Any award balance remaining on December 31, 2020 will be recaptured.

## Payment Process\*

\*Pending Lake County Board Approval



# Expectations of Applicants

- Abide by program rules, including timely data entry
- Spend funding quickly and utilize entire award in timeframe provided
- Screen applicants for additional needs and refer as applicable
  - Including screening for need of legal assistance
- Provide additional supportive services
- Attend regular check-in meetings
- Undergo monitoring

# Agency Application

- Agencies will receive an invitation to a Google Forms application
- Three sections:
  - Agency contact information
  - Description of need and capacity (explanation of anticipated need, agency experience, staffing plan)
  - Budget

All funding must be spent by December 31, 2020. Funding not spent will be recaptured. December rent will be the last month eligible for rent payment.



Questions?

# ServicePoint Demo