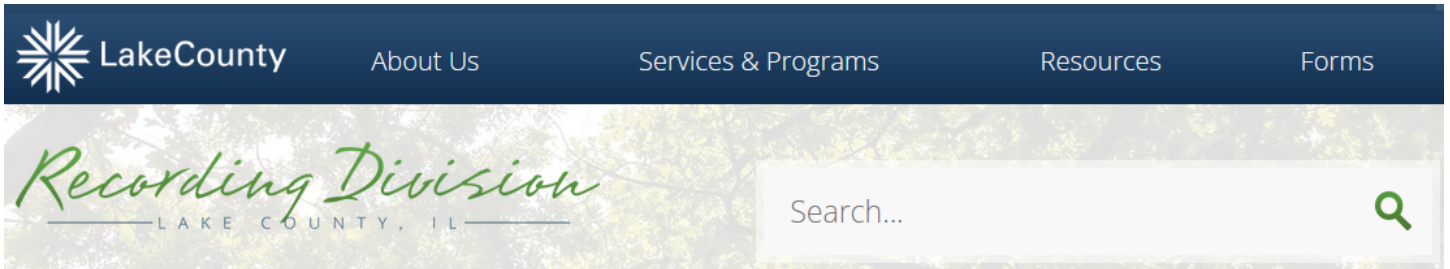


How to Create & Manage your Property Check Notification Account

You can access the Property Check Notification Management Tool via the Property Check informational page... <https://www.lakecountyil.gov/2350/Property-Check> and select "Sign Up Now!!"



Sign Up Now

Sign Up Instructions (PDF)

Home > Departments & Offices > Recording Division > Services & Programs > Property Check

▼ A ▲

Contact Us

Recording Division of the County Clerk's Office

recorder@lakecountyil.gov

Physical Address

18 N County St - 6th Floor
Waukegan, IL 60085

Phone [847-377-2575](tel:847-377-2575)

Fax 847-984-5860

Property Check

According to the FBI, property and mortgage fraud is the fastest growing white-collar crime. We are continually evaluating ways to improve the quality of our services. This is an easy, convenient and free tool for homeowners to use to protect their biggest investment.

Property Check is a free, easy-to-use, 24/7 online service that will alert subscribers, via email and/or text message, whenever a document is recorded against their name and/or property. The sign up process is simple and only takes a few minutes. Once you enter your name notification criteria, you will only need to update your account information if your email address or cell phone number changes.



Read through the [instructions on how to sign up \(PDF\)](#) or contact our office at 847-377-2575 for assistance.

Click here to Sign Up Now!

You can also get to the Property Check Notification Management Tool via the Online Access login screen by clicking on the Property Check logo or the hyperlink located above the Lake County Recording Division banner...

Please note that you DO NOT need to be an Online Access subscriber to utilize the Property Check notification service

Property Check Home Screen...

PROPERTY CHECK

Search Indexed Records

Managing Your Notifications

1. **Create a new account or log in to an existing account.**
2. Do you want to create a new notification, edit an existing notification, or remove an existing notification?
3. Work with your notifications.
4. Log out.

Search Indexed Records

Select "I need an account"

Enter your contact information...

- Last Name (required)
- First Name (required)
- Email (required)
- PIN (required – create a 4-digit access code)
- Phone (LEAVE BLANK)
- Mobile (required if you want to receive text alert)
- Select Carrier (required if you want to receive text alert)
- All Address Information (LEAVE BLANK)

Click "Create Account" when finished (required)

PROPERTY CHECK

Search Indexed Records

Managing Your Notifications

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New Account Registration

Please make sure **donotreply@lakecountyil.gov** is added to your approved senders list to prevent PropertyCheck notifications from arriving in your spam/junk mail folder.

Last Name PUBLIC

First Name JOHN

Email JPUBLIC@EMAIL.COM

PIN ●●●●
(4 numeric characters)

Phone

Mobile 5555555555
Verizon\Straight Tal

Address

City

State Please select

ZIP

Property Check Notification Management Tool

NOTE: YOU MUST ADD NOTIFICATIONS TO RECEIVE TEXT AND/OR EMAIL ALERTS

✔ Your account has been created and you have been signed in! You may now create notifications.

PROPERTY CHECK

Search Indexed Records

Managing Your Notifications

1. Create a new account or log in to an existing account.
2. Do you want to create a new notification, edit an existing notification, or remove an existing notification?
3. **Work with your notifications.**
4. Log out.

Welcome!

Email JPUBLIC@EMAIL.COM
PIN *****
Sign Out Edit Account

Add Or Edit A Notification

Add a new notification
 View or remove an existing notification

Notifications

To simply track a name enter only the name information, and likewise for a property. To reduce the potential for "false positives", you may enter a combination of name and property information.

DISCLAIMER: The reliability and accuracy of your notifications are contingent upon entering information as it is indexed.

Name Information

Last Name / Business
First Name
Middle Name

Property Information

Number
Street (do not include Drive, Dr., Blvd, N, South, etc.)
Apt/Lot/Box/No

How Would You Like To Be Notified?

Email Text Message

Create My Notifications

Select "Add a new notification"

Enter the name and property information and select notification method preference

Text Message option will only display if cell phone number has been entered in your account

Click on "Create My Notifications"

PROPERTY CHECK

Search Indexed Records

Managing Your Notifications

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3. **Work with your notifications.**
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Welcome!

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Sign Out Edit Account

Add Or Edit A Notification

Add a new notification
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Notifications

To simply track a name enter only the name information, and likewise for a property. To reduce the potential for "false positives", you may enter a combination of name and property information.

DISCLAIMER: The reliability and accuracy of your notifications are contingent upon entering information as it is indexed.

Name Information

Last Name / Business PUBLIC
Business EXACTLY
First Name JOHN
First Name EXACTLY
Middle Name
Middle Name EXACTLY

Property Information

Number 18
Street COUNTY
(do not include Drive, Dr., Blvd, N, South, etc.)
Apt/Lot /Box/No

How Would You Like To Be Notified?

Email Text Message

Create My Notifications

Names will be added to your notification list...



Search Indexed Records


Managing Your Notifications

1. Create a new account or log in to an existing account.
2. Do you want to create a new notification, edit an existing notification, or remove an existing notification?
3. Work with your notifications.
4. Log out.

Welcome!

Email JPUBLIC@EMAIL.COM
PIN *****
 

Add Or Edit A Notification

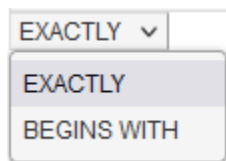
 Add a new notification
 View or remove an existing notification

Notifications

Your Notifications

	Last Name	First Name	Middle Name	Number	Street	Apt/Lot /Box/No	Pin #	Hits	Notification Method	Date Created
Delete	PUBLIC (Exactly)	JOHN (Exactly)		18	COUNTY			0	Email	8/23/2023
Delete	PUBLIC (Exactly)	JOHN (Exactly)		18	COUNTY			0	Text Message	8/23/2023

- Name field entries search for “EXACT” or “BEGINS WITH” matches – just select the appropriate option from the drop down...



- NUMBER is **ONLY** the house number portion of the property address
- STREET is **ONLY** the street name portion of the property address
- Repeat as needed to add additional co-owner names and/or name variations

“Sign Out” when finished

