

Lake County Workforce Development Board
Operations Committee
Meeting Minutes
Monday, January 13, 2020 at 9:00 AM
Job Center of Lake County, 1 N. Genesee Street, Waukegan, IL

Attachments are available upon request: WorkforceBoard@LakeCountyIL.gov

Present: Chairwoman Laura Crivlare, Reni Mitova, Charles Ivy, Eva Locke, Heidi Semenek, Carlotta Roman, Jennifer Serino, Ginny Weekly

Absent: Elizabeth Gelacio, Edith Salinas, Arlene Santos-George, Tameka Wilson, Jennifer Yonan

I. Call to Order..... Laura Crivlare, Committee Chair

Chairwoman Crivlare called the meeting to order at 9:09 AM. A quorum was present

II. Consent Agenda

- Operations Committee Meeting Minutes - October 21, 2019

[Attachment A](#)

Action: A motion was made by Member Serino, seconded by Member Weekly that the Consent Agenda be approved.

The motion carried.

III. Public Comment

There was no public comment.

IV. Chairwoman's Report..... Laura Crivlare

Chairwoman Crivlare welcomed everyone back after the holidays and welcomed member Heidi Semenek, Director of FSS & Special Programs with Lake County Housing Authority to the committee.

Chairwoman proceeded to facilitate a conversation to find a standing meeting time for the next 5 months. It was decided to keep with the second Monday of the month going forward into July. Laura Gergely will send a schedule.

V. Old Business

There was no old business.

VI. New Business

- Local Workforce Innovation Area 1 Regional and Local Plan Handout
 - a. Regional and Local Planning Guide: Click [HERE](#).

Member Serino reviewed Governor Pritzker's Executive Order 2019-03 with the committee in relation to the local and regional planning efforts. Much discussion was around the board's response and the direction the board will take going forward to better align workforce resources to serve disenfranchised populations in communities throughout Lake County. Member Serino reviewed the Lake County Service Integration Action Plan and the committee discussed promising practices in relation to program access, technology, social media and website functionality, adult & dislocated worker Strategies, and priority of service.

- Job Center of Lake County MOU & Cost Sharing Agreement Timeline Attachment B

The Job Center of Lake County MOU & Cost Sharing Agreement Timeline was shared with the committee. No discussion took place.

VII. Operations Committee Strategic Plan

- One Stop Operator
 - a. One Stop Operation Report: July to September 2019 Attachment C
 - b. Job Center Customer Satisfaction Survey: October 2019 Attachment D

The One Stop Operator Report and the Job Center Customer Satisfaction Survey was shared with the committee. No discussion took place.

- Priority of Service

Priority of Service was discussed during new business under the topic: Local Workforce Innovation Area 1 Regional and Local Plan.

VIII. Upcoming Board & Committee Meetings

- Workforce Development Board Meeting – February 27, 2020 at 8:00am
- Operations Committee Meeting – February TBD

Chairwoman Crivlare reminded the committee that the next Board meeting is scheduled for February 27th and the meeting location will be Lake County Federation of Teachers, 248 Ambrogio Drive, Gurnee. She also reminded the committee that the next meeting will be held on February 10, 2020.

IX. Adjournment

A motion was made by Member Mitova and seconded by Member Roman to adjourn the meeting.

The meeting was adjourned at 10:10 AM.