

MINUTES

The Lake County Sheriff's Office Merit Commission met in session on Wednesday, February 19, 2020 at the County Building, 18 County Street, Waukegan, Illinois, with the following:

Present: Kenneth Kessler, Vice-Chairperson
Nick Gountanis, Secretary
Deborah Goldberg, Treasurer
Carmen Patlan, Commissioner

Also Present: Alejandra Gonzalez, Executive Assistant
Lawrence Oliver, Undersheriff
Beth Prager, State's Attorney

Session called to order at 1:30 pm by Vice-Chairperson Kessler.

No public comment.

Review of minutes (2/5); Approved. Motion to accept with corrections by Nick Gountanis seconded by Carmen Patlan.

The Questions Review Committee updated the board on where they are with IOS to update Lieutenant, Sergeant, Entry and Lateral questions including in-basket exercises. Currently the Merit Commission is requesting the following:

- Lieutenant
 - New oral interview questions/tool
 - 1 exercise assessment center (in-basket exercise)
 - New written examination/supplemental questions
- Sergeant
 - New written examination/supplemental questions
 - 1 exercise assessment center
- Entry & Lateral
 - New oral interview questions/tool

IOS requested an estimate on how many candidates may be processed through the in-basket exercise. Ken will follow up with Amy at IOS and inquire about the passing scores.

The Sergeants list will expire in August of 2020; therefore, the Merit Commission should post the list in May to give those eligible 60-90 days to study for the test. Beth Prager recommended that if there are any openings and the Sheriff's office does not choose to promote any of those remaining on the list, that the Sheriff's office notify the candidate.

Alejandra requested that verbiage be update to the rules & regulations regarding Lateral applicants; they must employ throughout the entire process. Beth Prager will re-write and update

the rules and regulations. Also, discussion was made regarding an application deadline. The board agreed on 2 years from the time of rejection or withdrawal, whether that be based on background, polygraph or oral interview. Lastly, for federal agents the board will review with the Sheriff's Office.

Vice-Chairperson Kessler requested a motion to go into Executive session at 2:41PM pursuant to Chapter 5 of ILCS ACT 120 SECTION 2(c)(1) and Chapter 5 of ILCS SECTION 2(c)(11). Motion made by Nick Gountanis, seconded by Carmen Patlan.

The meeting was reconvened to regular session by Chairperson McCann at 3:19 PM.

Meeting adjourned on motion of Ken Kessler, seconded by Nick Gountanis.

Next meeting date: Wednesday, March 4, 2020.