

Lake County Workforce Development Board
Meeting Minutes

Thursday, November 21, 2019 at 8:00 AM

Lake County Federation of Teachers, 248 Ambrogio Drive, Gurnee, IL

Attachments are available upon request: WorkforceBoard@LakeCountyIL.gov

Present: Vice Chairwoman Karen Stoneman, Kevin Considine, Laura Crivlare, Tim Dempsey, Emily Garrity, Chris Hammerlund, Jennifer Harris, Dennis Kessler, Noelle Kischer, Kristi Long, Lacie Mayer, Mike Nugent, Eugene Roberson, Carlotta Roman, Michael Rummel, Arlene Santos-George, Robyn Safron, Jennifer Serino, Patrick Statter, Lori Suddick, Ginny Weekly, Kim Wimer

Absent: Chairman Andrew Warrington, Kurt Beier, Tony Figueroa, Edward Melton, Kathryn Nellis, Roycealee Wood

I. Call to Order..... Andrew Warrington, Committee Chair

Vice Chairwoman Stoneman called the meeting to order at 8:05 AM. A quorum was present.

Vice Chairwoman Stoneman welcomed Christian Wallis from Advocate Condell Medical Center and Robyn Safron from Hydraforce to the meeting.

II. Public Comment

There was no public comment.

III. Consent Agenda

1. Board Meeting Minutes – September 26, 2019 [Attachment A](#)
2. 2020 LCWDB Meeting and Committee Meeting 2020 Calendar [Attachment B](#)

Action: A motion was made by Member Crivlare, seconded by Member Considine, that the Consent Agenda be approved.

The motion carried.

IV. Action Items

1. Approve the Job Center of Lake County Memorandum of Understanding [Attachment C](#)
Required Revisions

Member Serino explained that the Workforce Innovation and Opportunity Act (WIOA) Interagency Technical Assistance Team, which consists of state-level partners of all required programs encompassed by WIOA, reviewed the Memorandum of Understanding (MOU) submitted by Local Workforce Innovation Area (LWIA) 1. These reviews were conducted by representatives of required partners in accordance with Federal and State requirements under WIOA, including the “Governor’s Guidelines – Revision 3.”

Attachment C describes the determination made on the basis of these reviews. All required revisions were submitted on October 31, 2019.

Action: A motion was made by Member Harris, seconded by Member Dempsey, to approve the Job Center of Lake County Memorandum of Understanding Required Revisions.

The motion carried.

2. Accept the U.S. DOL Dislocated Worker Grant – Opioid Crisis in the amount of \$320,503.00.

Attachment D

Member Serino shared that the Lake County Workforce Board is one of six workforce boards in Illinois that have partnered on this grant with the Illinois Department of Commerce and Economic Opportunity to receive funding through the U.S. DOL Dislocated Worker Grant – Opioid Crisis. The Workforce Development Department will administer and deliver services in partnership with community agencies to provide training and workforce opportunities to individuals impacted by the opioid crisis; ensure delivery of career, training, and support activities to promote successful reemployment of dislocated workers; and create temporary disaster-relief employment - providing navigation and coordination of services that addresses the unique impacts of the opioid crisis in affected communities.

Action: A motion was made by Member Statter, seconded by Member Rummel, to Accept the U.S. DOL Dislocated Worker Grant – Opioid Crisis in the amount of \$320,503.00. Member Suddick abstained.

The motion carried.

VI. Old Business

There was no old business.

VII. New Business – Updates and Review

1. Expenditure Oversight Reporting

Attachment E

Member Serino stated that the Lake County Workforce Development Board (LCWDB) serves as the designated body under the Workforce Innovation and Opportunity Act (WIOA) to oversee the allocation of Title I youth, adult, and dislocated worker funds in Local Workforce Innovation Area 1 (LWIA 1). The Lake County Workforce Development Department (LCWDD) serves as the fiscal agent and administrator of grant funds and contracts. Going forward the Lake County Workforce Development Department will update the board with the attached Grant Expense Report and Expenditure Oversight Report. Member Serino reviewed the current reports (attachment E) with the committee.

VIII. Next Regular Meeting - February 27, 2020

Vice Chairwoman Stoneman announced that the next meeting will be on February 27, 2020. Member Statter has offered to host the meetings here at the Lake County Federation of Teachers for all of 2020. Thank you, Patrick!

IX. Adjournment

Vice Chairwoman Stoneman reminded the board that directly following the adjournment, the Workforce Development Board members and committee members will convene for a Workforce Development Board Strategic Planning Retreat facilitated by TEC Services. The Strategic Planning Retreat is scheduled for 8:30 a.m. to 1:00 p.m.

A motion was made by Member Considine, seconded by Member Dempsey, that this meeting be adjourned.

The motion carried.

The meeting was adjourned at 8:24 AM.