

Lake County Workforce Development Board
Employer Connections Committee
Regular Meeting Minutes
Tuesday, May 21, 2019 at 9:00 AM
Job Center of Lake County, 1 N. Genesee Street, Waukegan, IL
Attachments are available upon request: WorkforceBoard@LakeCountyIL.gov

Present: Chairwomen Karen Stoneman, Kevin Considine, Dennis Kessler, Noelle Kischer, Sylvia Johnson, Jenifer Serino

Absent: John Bradarich, Emily Garrity, Demar Harris, Eric Kurtz, Carlotta Roma, Arlene Santos-George

I. Call to Order..... Karen Stoneman, Committee Chair

Chairwoman Stoneman called the meeting to order at 9:04 AM. A quorum was not present.

II. Approval of Minutes

[Attachment A](#)

- October 15, 2018
- January 15, 2019
- March 19, 2019

Action: Action could not be taken since a quorum was not present.

III. Public Comment

There was no public comment.

IV. Chairwoman's Report..... Karen Stoneman

There was no chairwoman's report.

V. Old Business

1. Committee Discussion

Ecosystem Business Engagement Report

[Attachment B](#)

Member Serino lead a discussion around the Business Engagement Report. The committee was most interested in what defined each level and why. The committee would like this broken down further for the next meeting.

VI. New Business

1. Action Item

Accept the recommendation of the Training Task Force to endorse the two new Integrated Career & Academic Preparation System Programs (ICAPS) programs:

[Attachment C](#)

Administrative Management Technology and Computer Information Technology.

Member Serino reviewed the attachment with the committee. She shared with the committee that the ICAPS is the implementation of the IET (Integrated Education and Training) model in Illinois. ICAPS aims to provide an integrated pathway in Career and Technical Education (CTE) for college credit and program certificate opportunities for Adult Education and Literacy (AEL) students that lack basic skills. Through ICAPS programs students work to complete their high school equivalency and are co-enrolled in credit CTE courses/certificates through an integrated instructional model — supplemented by support courses, comprehensive student supportive services, and augmented by team teaching that includes CTE faculty and basic skills instructors. The model provides career pathway/employment opportunities for students while enabling their transition into additional postsecondary certificate/degree programs. The College of Lake County is requesting the Lake County Workforce Development Board’s endorsement of the two new ICAPS programs.

2. Discussion

Transitional Job Policy

[Attachment D](#)

Member Serino reviewed the attachment and the history of transitional jobs with the committee. She further explained that transitional jobs are a type of work-experience local workforce development boards can offer as an individualized career service under WIOA. Transitional jobs are time-limited, wage-paid work experiences that are subsidized up to 100 percent. This program is unlike on-the-job training (OJT), with transitional jobs the training provider may be the employer of record and there is no requirement that the employer retains the individual upon completion of the transitional job, however, job retention is an ideal outcome. These jobs can be in the public, private, or nonprofit sectors and are only available for individuals with barriers to employment who are chronically unemployed or who have an inconsistent work history, as determined by the local board. Transitional jobs provide individuals with work experience and an opportunity to develop important workplace skills within the context of an employee-employer relationship, in which the program provider generally acts as the employer, and with an opportunity to develop important workplace skills. She shared that the County Board Chair has requested us to peruse such a program and they would be willing pilot it.

3. Review Item

3rd Quarter Business Services Outcome Report

[Attachment E](#)

Member Serino reviewed the Workforce Development Department’s 3rd quarter business services outcomes.

VII. Employer Connections Committee Strategic Plan

1. Lake County Workforce Development Ecosystem Update

- Lake County Partners

Member Considine gave an update on the Big Event and announced the All College Graduate Job Fair on Thursday, June 6th at the College of Lake County – 34 companies are planning on attending.

- Workforce Development Department

Member Serino reported on Workforce Development Department during New Business.

- College of Lake County

Nothing was reported.

2. Labor Market Data

No further discussion took place.

3. Sector-Based Career Pathways
 - a. Healthcare
 - b. Transportation, Distribution, and Logistics
 - c. Information Technology
 - d. Manufacturing

No further discussion took place.

VIII. Upcoming Board & Committee Meetings

1. Workforce Development Board Meeting – June 27, 2019 at 8:00am

Chairwoman Stoneman announced the next Board meeting is scheduled for June 27th, The meeting location will be Lake County Federation of Teachers, 248 Ambrogio Drive, Gurnee.

2. Employer Connections Committee Meeting – August 20, 2019 at 9:00am

Chairwoman Stoneman announced the next Committee meeting is scheduled for August 20 and that the committee should consider planning a joint meeting with the Talent Pipeline Committee in October. It was also asked that we consider changing the schedule for the next year to include less meeting and more events. Laura Gergely will look into this request.

IX. Adjournment

The meeting was adjourned at 10:05 AM by member Everett.