

U.S. Army Corps of Engineers – Charleston District - Regulatory Division  
**JURISDICTIONAL DETERMINATION REQUEST**  
 For Identifying Waters of the U.S., Including Wetlands and Tributaries

Project Name & Location Address: \_\_\_\_\_

County: \_\_\_\_\_ Total Acreage of Tract: \_\_\_\_\_ Date: \_\_\_\_\_

Property Owner : _____
Address: _____
Address: _____
Phone: _____
Email: _____

Agent: _____
Address: _____
Address: _____
Phone: _____
Email: _____

**1) Select the Type of Request:**

I am requesting that the Corps investigate the above property for the presence or absence of wetlands, tributaries, or other Waters of the U.S., and establish the limits of these areas. *Please note that while the Corps offers wetland delineation services, time frames to fulfill requests are dependent on property size, property conditions, workload priorities, and staffing levels. To expedite the wetland delineation process, property owners are encouraged to hire an environmental consultant. The first two following items must accompany your request:*

- Accurate location maps (from County Map, USGS Quad Sheet, etc.), street address and directions to property from a nearby major intersection.
- Copy of Survey Plat or Tax Map of Property.
- Additional information such as soil survey sheet, aerial photograph, topographic survey, conceptual site plan, description of the proposed use of property, status of project, etc, may also be provided but are not required.

I am submitting a wetland delineation for review and verification by the Corps. Please refer to page 2 for the "Information Required in a Wetland Delineation Submittal."

**2) Select the Type of Jurisdictional Determination Requested:**

Accurate-Approved

Approximate-Approved

Accurate-Preliminary

Approximate-Preliminary

Refer to the below definitions:

Preliminary – Preliminary determinations will identify whether wetlands or other waters are present on the site and will presume that they are jurisdictional; therefore, a Preliminary can often be completed more quickly than an Approved jurisdictional determination.

Approved – Approved determinations will identify whether wetlands or other waters are present on the site and will include a determination of their jurisdictional status.

Accurate: Verified location and extent of all Waters of the U.S. must be surveyed by a registered land surveyor. Project boundary must be surveyed or represented by a tax map (or by GPS points if no Waters of the U.S. are present).

Approximate: Verified location and extent of all Waters of the U.S. are depicted approximately on a sketch. Project boundary may be surveyed or represented by a tax map or GPS coordinates.

**IMPORTANT NOTE: Legible printed name and signature required. The person signing this form must be the present property owner or have the specific authority of the property owner to authorize Corps of Engineers employees or their agents to enter onto the property for on-site investigations if such is deemed necessary. Do not sign this form unless you are the owner, or have the specific authority of the property owner.**

**PRINTED NAME of person signing this form, below:** \_\_\_\_\_

**Signature of Property Owner or Authorized Agent:** \_\_\_\_\_

HQ and South Branch  
 69-A Hagood Avenue  
 Charleston, SC 29403  
 843-329-8044

Northeast Branch  
 1949 Industrial Park Rd, Room 140  
 Conway, SC 29526  
 843-365-4239

Northwest Branch  
 1835 Assembly St., Room 865-B1  
 Columbia, SC 29201  
 803-253-3444



**U.S. Army Corps of Engineers  
Charleston District - Regulatory Division  
Information Required In A Wetland Delineation Submittal**

**This document provides a list of detailed information that is required for all delineations of aquatic resources and upland determinations that are submitted to the Corps for approval. Items 1-3 are required for ALL submittals. Item 4 is required for Approximate depictions of aquatic resources. Item 5 is required for Accurate depictions of aquatic resources. Item 6 is required for upland depictions (no wetlands or waters of the U.S. present).**

**1. Jurisdictional Determination (JD) Request Form - Current version from Charleston District website**

- The form must be completed fully and the person signing the form must be the legal and current property owner or have the specific authority of the property owner to authorize Corps of Engineers employees or their agents to inspect the property.
- The legal and current property owner contact information must be listed on the form.
- Indicate the type of JD requested.

**2. Wetland Determination Data Forms - Current version from appropriate Regional Supplement**

- Appropriate data forms must be used and completed fully.
- A minimum of one data point (one completed data form) is required for properties containing no wetlands. Additional data points should be taken on larger sites and in any upland areas that appear to be wetlands based on aerial photos, NWI maps, etc.
- Data points must be located such that there is a pair of points at multiple locations for each wetland type, on both sides of the wetland line in positions that illustrate the distinction between wetland and non-wetland.
- Sufficient number/location of data points should be taken to represent the wetland/upland status of the entire investigation area.
- Description of the local site conditions at the time of the field inspection (e.g. temperature, weather, local rainfall data compared to NRCS WETS tables (use additional narrative within the submittal if necessary)).

**3. Maps, Wetland/Upland Sketches and Photos**

- Location Maps: large-scale and small-scale maps, including streets, intersections, cities and an accurate depiction of the project boundary.
- Overlay project boundary on
  - Aerial photo
  - USGS topographic map
  - Soil Survey map
  - National Wetlands Inventory map
- Landscape photos of representative upland areas and aquatic resources. Display photo location and direction on wetland/upland sketch.
- Maps, aeriels and narrative describing connections to downstream waters (not required for "Preliminary JD"). The description of the connection to downstream waters may include simply an identification of a potential flow path. A determination of the type of connection, such as RPW, is not necessary.
- Sketch of all aquatic resources and pertinent features that are present (Wetlands, Tributaries, Lakes, Borrow Pits, Ponds, Rivers, Drainage Features, Ditches) preferably on an aerial photo using no-fill polygons.
  - Data point locations with labels
  - Photo locations and directions

**4. Required Elements of an Approximate Depiction of Aquatic Resources (Non-Surveyed Depiction)**

- Title Block with project name, applicant, county, state, date
- Solid bold line depicting project area boundary clearly labeled
- North arrow
- Clearly marked boundaries of all aquatic resources and other pertinent features that are present (Wetlands, Tributaries, Lakes, Borrow Pits, Ponds, Rivers, Drainage Features, Ditches). Non-jurisdictional linear features or ditches are not required to be included on the approximate depiction but must be shown on a supplemental sketch.
- Label all aquatic resources.
  - Refer to the *Jurisdictional Status Label Table* on page 4 for a list of standardized labels that should be used.
  - Include size (acres) and length (linear feet) of each aquatic resource on the approximate depiction.
  - A table displaying the above information may be provided on the approximate depiction

## **5. Required Elements of an Accurate Depiction of Aquatic Resources (Survey Plat)**

- Title Block with project name, applicant, county and state
- Vicinity map
- Labeled names of significant adjacent and/or internal roads, water bodies or other unique reference features
- North arrow / compass rose
- Distance scale
- Preparation date, revision dates, seal and signature of a SC-Registered Land Surveyor
- SCDHEC-OCRM signature approving critical line boundaries and acreage (if applicable).
  - Please note that the Mean High Water line should be identified and labeled in addition to the critical line.
- Solid bold line depicting project area boundary clearly labeled
- Surveyed boundaries of all Jurisdictional Wetlands and Non-Jurisdictional Wetlands
- Non-Jurisdictional Borrow Pits/Ponds do not have to be surveyed but must be shown on the survey plat. (The survey plat can include a note that these features are depicted "Not to Scale")
- Non-jurisdictional linear features or ditches are not required to be included on the survey plat but must be shown on a supplemental sketch.
- Tributaries should be delineated and displayed on the survey plat. In circumstances when a portion of a tributary is located within wetlands and is no longer distinct from the wetland, then that portion of the tributary need not be surveyed but the approximate location should be displayed on the survey plat.
- "Floating" polygons must be tied to a referenced survey point
- Survey data table, listing prominent labeled polygon point locations, expressed in *Metes & Bounds* or *State-Plane coordinates*
- Label all aquatic resources.
  - Refer to the Jurisdictional Status Label Table on page 4 for a list of standardized labels that should be used.
  - Include size (acres) and length (linear feet) of each aquatic resource on the survey plat.
  - A table displaying the above information may be provided on the survey plat.

## **6. Required Elements for Upland Depictions (No Wetlands or Waters Present)- 3 Options Available**

### Option 1: Survey Plat- Survey Plats may be provided for any Upland Depictions

- Title Block with project name, applicant, county and state
- Vicinity map
- Labeled names of significant adjacent and/or internal roads, water bodies or other unique reference features
- North arrow / compass rose
- Distance scale
- Preparation date, revision dates, seal and signature of a SC-Registered Land Surveyor
- Solid bold line depicting project area boundary clearly labeled
- Uplands label, including acreage
- Survey data table, listing prominent labeled polygon point locations, expressed in *Metes & Bounds* or *State-Plane coordinates*
- Non-Jurisdictional Borrow Pits/Ponds do not have to be surveyed but must be shown on the survey plat and properly labeled. (The survey plat can include a note that these features are depicted "Not to Scale") Refer to the Jurisdictional Status Label Table on page 4 for a list of standardized labels that should be used.
- Non-Jurisdictional Linear Features or Ditches are not required to be included on the survey plat but must be shown on a supplement sketch.

### Option 2: Tax Maps- Valid Tax Maps from County websites may be provided for Upland Depictions if the subject review area includes the entire parcel

- Title Block with project name, applicant, county, state, source of tax map, date of preparation (print date)
- Tax Map Parcel Numbers, Property Identification Numbers, etc., must be shown on the Tax Map
- Acreage of the parcel must be included
- Non-Jurisdictional Borrow Pits/Ponds must be shown on the Tax Map and properly labeled. Refer to the Jurisdictional Status Label Table on page 4 for a list of standardized labels that should be used.
- Non-Jurisdictional Linear Features or Ditches are not required to be included on the Tax Map but must be shown on a supplemental sketch.

### Option 3: GPS Coordinates- GPS coordinates may be provided for Upland Depictions when it is for a portion of a larger parcel

- Title Block with project name, applicant, county, state, date of preparation
- Solid bold line depicting the project area boundary with the points (corners) marked on depiction
- GPS coordinates of the points (corners) of the project area boundary provided on the sketch (at corner points or listed in a table).
- Acreage of project area
- Solid bold line (different color or line type) depicting the boundaries of the larger parcel.
- Non-Jurisdictional Borrow Pits/Ponds must be shown and labeled. Refer to the Jurisdictional Status Label Table on page 4 for a list of standardized labels that should be used.
- Non-Jurisdictional Linear Features or Ditches are not required to be included on the GPS Upland Depiction, but must be shown on a supplemental sketch.

**Note: Prior to site verification, all aquatic resource boundaries, data point locations, and property corners must be marked for field inspection. Incomplete submittals may cause a delay in the verification process. Additional information not required above may be included with the submittal.**

## Jurisdictional Status Label Table

Label <sup>1</sup>	Description
<b>Jurisdictional Features</b>	
TNW x <sup>2</sup>	Traditionally Navigable Water
TNW Tidal Ditch x	Tidally-influenced ditches (below MHW line)
Jurisdictional pRPW Tributary x	Jurisdictional perennial Relatively Permanent Water
Jurisdictional sRPW Tributary x	Jurisdictional seasonal Relatively Permanent Water
Jurisdictional non-RPW Tributary x	Jurisdictional non-Relatively Permanent Water
Jurisdictional Ditch x <sup>3</sup>	Jurisdictional Ditch <sup>3</sup>
Jurisdictional Wetland x	Meeting 3-parameters per 1987 Delineation Manual
Jurisdictional Lake x	
Jurisdictional Impoundment of WOUS x	Jurisdictional Impoundment of waters of the U.S.
Jurisdictional Pond x	
<b>Non-jurisdictional Features</b>	
Non-jurisdictional non-RPW Tributary x	Non-jurisdictional non-Relatively Permanent Water
Non-jurisdictional wetland x	
Non-jurisdictional isolated wetland x	
Non-jurisdictional ditch x	
Non-jurisdictional linear conveyance x	
Non-jurisdictional Borrow Pit x	
Non-jurisdictional manmade Lake x	
Non-jurisdictional upland excavated Pond x	
Non-jurisdictional Impoundment x	
Upland	

1 = Suggested labels typically required for jurisdictional and non-jurisdictional features on depictions that support jurisdictional determinations. Note that for some features more than one label may be acceptable (i.e., a tidal marsh wetland might be labeled “Jurisdictional Wetland x” or “TNW x”). The intent is to suggest labels that are consistent with current guidance and thus minimize the need to edit plat labels later in the process. Ultimately, determination of the jurisdictional status of aquatic resources is the responsibility of the Corps of Engineers and a plat should not be considered final until the Corps of Engineers has approved all labels regarding jurisdictional status. Additional labels may be added to this list in subsequent revisions of this form.

2 = Each feature label must include a unique alpha-numeric label so that multiple features of a given type can be distinguished (i.e., Jurisdictional Wetland 1, Jurisdictional Wetland 2, etc.). Exception: Upland areas should be labeled “Upland” with no additional label data.

3 = Ditches (including roadside ditches) excavated wholly in and draining only uplands and that do not carry a relatively permanent flow of water are generally not waters of the United States because they are not tributaries or they do not have a significant nexus to downstream traditional navigable waters. Consistent with current Rapanos Guidance, the category “jurisdictional ditch” should be reserved for those non-tributary linear conveyance features which are manmade and that do carry a relatively permanent flow of water. The most common examples include ditches excavated between and connecting two or more wetlands or waters of the United States. The Corps of Engineers will evaluate these features on a case-by-case basis.