



Welcome to
2020 Election Judge
Nursing Home Training

Robin O'Connor
Lake County Clerk
LakeCountyClerk.info

1



Participating locations

- Illinois State Board of Elections sends us list of qualified facilities
- Our staff contacts every facility's activity director on list
 - Identify participating locations
 - Some facilities decline
 - Explain registration and voting process
 - Mail supplies
 - Mail-in voter registration forms
 - Ballot application forms

2

Judges for each participating facility



- Minimum of 2 judges are assigned
- One judge serves as Nursing Home Judge Coordinator
- Additional judges sent if facility has...
 - Large number of participating voters
 - Voting on multiple floors
 - Some voters confined to bed
 - Judges will not enter a voter's room if voter has a contagious illness

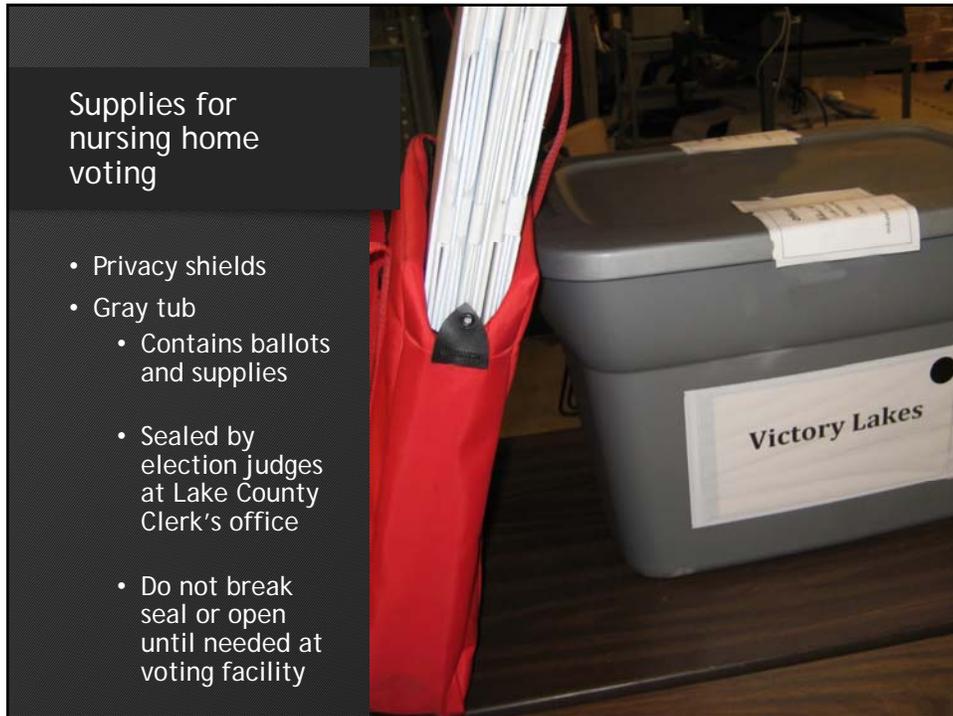
3

Nursing Home Judge Coordinator duties

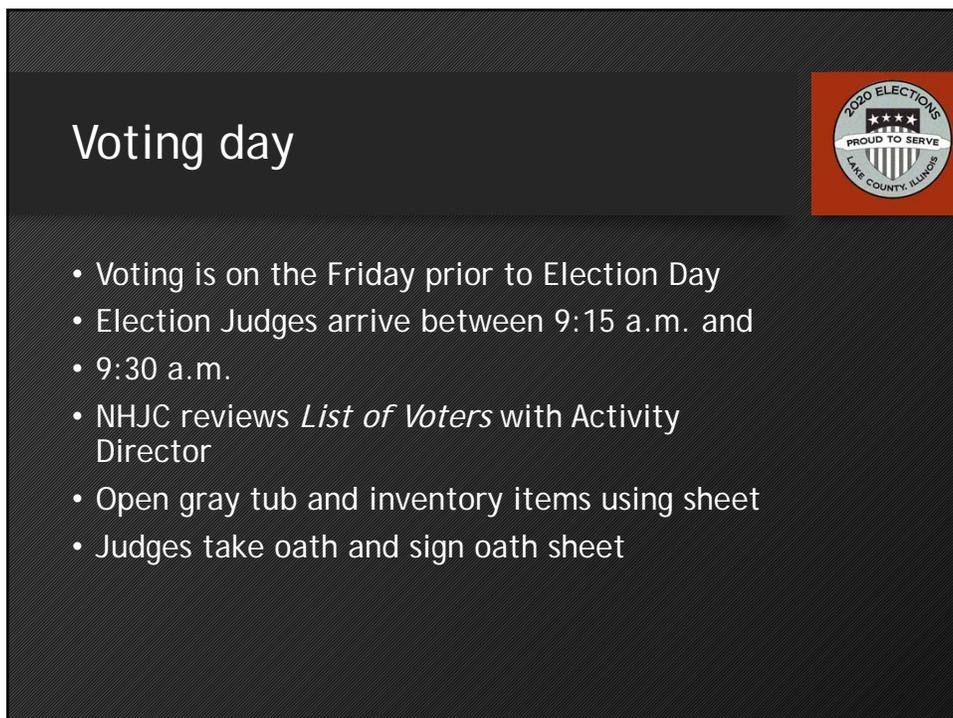


- Prior to nursing home voting day, coordinator will:
 - Confirm voting location and time with activity director
 - Contact other designated judges to verify assignment and arrival time
 - Pick up nursing home voting materials
 - BBJ is at same location as Election Day materials
 - VSJ will arrange pick up location
 - Wednesday or Thursday before Election Day

4



5



6

Setup

- Set up tables in designated area
- Arrange privacy shields on tables
- Ensure voters in wheelchairs can be accommodated



7

Ballot Delivery Envelope



Number of ballots requested by voters

Two judges sign after opening and counting Certification Envelopes

NURSING HOME BALLOT DELIVERY ENVELOPE
Ann M Kiley Developmental Center
1421 W Dugdale Rd
Waukegan IL 60085

THIS ENVELOPE CONTAINS 29 UNVOTED ABSENTEE VOTER CERTIFICATE ENVELOPES WITH BALLOTS ENCLOSED FOR NURSING HOME VOTING.

PROCEEDING AT NURSING HOME ON VOTING DAY:

1. Upon delivery to Nursing Home on voting day, two judges open envelope, confirm number of ballots enclosed (ENCL) number recorded above. Then sign below.
2. IF NUMBERS DO NOT MATCH PLEASE CALL HULLYARD AT THE COUNTY CLERK'S OFFICE AT 377-2408 FOR ASSISTANCE.

We confirm this envelope contains the number of ballots listed above:

Myra A Adams Election Judge 1 Date _____
Chas N Jones Election Judge 2 Date _____

Discrepancies?
Call Lake County
Clerk's office
(847) 377-2408

8

List of Absent Voters By Group ID
General - November 02, 2010
 Sorted by Entry Order

Absent Voter	Application ID	Mail Address	Email Address	Perm Party Req	Bal Type	AV Type Pct	Reg Pct	Vot Pct	Ap St
Group ID: 58									
Dauer, Elaine	022-0058-0001-1	1656 Rd Long Grove, IL 60047-7308		No	NA	434 8000277	277	277	96
Feinberg, Marshall	022-0058-0002-1	1656 Rd Long Grove, IL 60047-7308		No	NA	434 8000277	277	277	96
Ross, Lee	022-0058-0003-1	1656 Rd Long Grove, IL 60047-7308		No	NA	434 8000277	277	277	96
McVay, Julia	022-0058-0004-1	1656 Rd Long Grove, IL 60047-7308		No	NA	434 8000277	277	277	96
Palm, John	022-0058-0005-1	Arlington Rehab & Living Ctr 1666 Rd Long Grove, IL 60047-7308		No	NA	434 8000277	277	277	96
Baker, Mary	022-0058-0006-1	Arlington Rehab & Living Ctr 1666 Rd Long Grove, IL 60047-7308		No	NA	434 8000277	277	277	96
Walters, Diana J	022-0058-0007-1	Arlington Rehab & Living Ctr 1666 Rd Long Grove, IL 60047-7308		No	NA	434 8000277	277	277	96
Ulrich, Betty	022-0058-0008-1	Arlington Rehab & Living Ctr 1666 Rd Long Grove, IL 60047-7308		No	NA	434 8000277	277	277	96
Anderson, Lorraine M	022-0058-0009-1	Arlington Rehab & Living Center 1666 R F D Long Grove, IL 60047-7308		No	NA	434 8000277	277	277	96
Blakowski, Iene T	022-0058-0010-1	Arlington Rehab & Living Center 1666 R F D Long Grove, IL 60047-7308		No	NA	434 8000277	277	277	96
Brown, George	022-0058-0011-1	Arlington Rehab & Living Center 1666 R F D Long Grove, IL 60047-7308		No	NA	434 8000277	277	277	96
Chamerski, Carol	022-0058-0012-1	Arlington Rehab & Living Center 1666 R F D Long Grove, IL 60047-7308		No	NA	434 8000277	277	277	96
Facenda, Betty	022-0058-0013-1	Arlington Rehab And Living Center 1666 R F D Long Grove, IL 60047-7308		No	NA	434 8000277	277	277	96
Fager, Gregory Scott	022-0058-0014-1	Arlington Rehab & Living Ctr 1666 Rd Long Grove, IL 60047-7308		No	NA	434 8000277	277	277	96
Farley, Gary F	022-0058-0015-1	Arlington Rehab And Living Center 1666 R F D Long Grove, IL 60047-7308		No	NA	434 8000277	277	277	96
Fischer, Martha	022-0058-0016-1	Arlington Rehab & Living Center 1666 R F D Long Grove, IL 60047-7308		No	NA	434 8000277	277	277	96
Johnson, Gloria	022-0058-0017-1	Arlington Rehab & Living Center 1666 R F D Long Grove, IL 60047-7308		No	NA	434 8000277	277	277	96
Leopold, Joseph J	022-0058-0018-1	Arlington Rehab And Living Center 1666 R F D Long Grove, IL 60047-7308		No	NA	434 8000277	277	277	96
Herbst, Margie	022-0058-0023-1	1656 Rd Long Grove, IL 60047-7308		No	NA	434 8000277	277	277	96
Total Absent Voters for Group 58: 29									

Review list with Activity Director
record any changes on the sheet

22: 2010GEN RVMAP avmReports

9

Voting Process

- 
Judge may explain correct way to mark ballot using demo form
- 
If voter is reluctant to participate, offer specimen ballot for voter to look over
- 
Do not pressure voter
- 
DO NOT INITIAL BALLOT

10

Be aware



-  Ensure voters have privacy
-  Voter's limited mobility may require judges to serve voter in the resident's room or at bedside This should be arranged ahead of time
-  Voters must demonstrate intent to vote May not be coaxed/convincing to "pick a name"
If assisting, no opinion from voter, move to next race
Some will have a blank ballot - Perfectly fine to seal a blank ballot.
-  Voters may refuse to vote

11

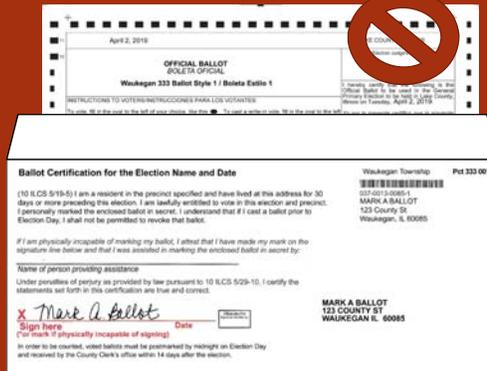
Voting Begins at 10 AM



12

When finished, voter will:

- Re-fold ballot
- Place it in Certification Envelope
- Seal envelope
- Return to judge



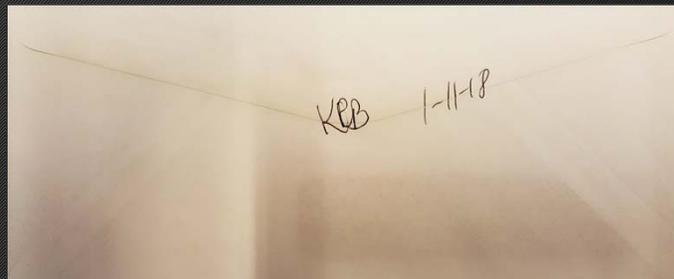
The image shows two documents. The top document is an "OFFICIAL BALLOT" for Wauegan 333 Ballot Style 1 / Boleta Estilo 1, dated April 2, 2018. It includes instructions for voters in Spanish and English. A red prohibition sign is overlaid on the ballot. The bottom document is a "Ballot Certification for the Election Name and Date". It contains a signature line with "Mark A Ballot" written in red ink, a date line with "1-11-18" written in red ink, and a signature line with "Mark A Ballot" written in red ink. The address is listed as 123 County St, Wauegan, IL 60085.

15

Back of Certification Envelope



Judge will add initials and date over the flap to ensure that nobody tampered with the ballot.



16

Who qualifies?



- Voters who cannot
 - Mark ballot due to a physical disability
 - Read or write English or Spanish

19

Who may assist a voter?



NO	YES
<ul style="list-style-type: none">• Nursing home staff• Pollwatchers	<ul style="list-style-type: none">• Election judges• Voter's family members or friends

20

Person providing assistance



- Listens to instructions read by election judge
- Takes the sworn oath on the pink card
- Signs the Certification Envelope
- Reads entire ballot to voter
- Marks only as voter directs
- If assisting and witnessing signature, election judge only needs to sign one time on certification envelope

Ballot Certification for the Election Name and Date

(10 ILCS 5/19-5) I am a resident in the precinct specified and have lived at this address for 30 days or more preceding this election. I am lawfully entitled to vote in this election and precinct. I personally marked the enclosed ballot in secret. I understand that if I cast a ballot prior to Election Day, I shall not be permitted to revoke that ballot.

If I am physically incapable of marking my ballot, I attest that I have made my mark on the signature line below and that I was assisted in marking the enclosed ballot in secret by:

Name of person providing assistance: John Garvey

Under penalties of perjury as provided by law pursuant to 10 ILCS 5/29-10, I certify the statements set forth in this certification are true and correct.

X Mark A Ballot Date

Sign here (or mark if physically incapable of signing)

In order to be counted, voted ballots must be postmarked by midnight on Election Day and received by the County Clerk's office within 14 days after the election.

Waukegan Township Pet 333 001
123 COUNTY ST
WAUKEGAN, IL 60085

MARK A BALLOT
123 COUNTY ST
WAUKEGAN IL 60085

Sign here

21

If voter cannot "sign"



- State Statute requires that a voter must make a "mark or squiggle" if can't sign name
- An election judge will write "witnessed by" underneath signature line and sign their name

Ballot Certification for the Election Name and Date

(10 ILCS 5/19-5) I am a resident in the precinct specified and have lived at this address for 30 days or more preceding this election. I am lawfully entitled to vote in this election and precinct. I personally marked the enclosed ballot in secret. I understand that if I cast a ballot prior to Election Day, I shall not be permitted to revoke that ballot.

If I am physically incapable of marking my ballot, I attest that I have made my mark on the signature line below and that I was assisted in marking the enclosed ballot in secret by:

Name of person providing assistance:

Under penalties of perjury as provided by law pursuant to 10 ILCS 5/29-10, I certify the statements set forth in this certification are true and correct.

X Date

Sign here (or mark if physically incapable of signing)

In order to be counted, voted ballots must be postmarked by midnight on Election Day and received by the County Clerk's office within 14 days after the election.

Waukegan Township Pet 333 001
123 COUNTY ST
WAUKEGAN, IL 60085

MARK A BALLOT
123 COUNTY ST
WAUKEGAN IL 60085

Witnessed by John Garvey

Sign here

22

Grace Registration Process



23

Requirements



- First, call Lake County Clerk's office to verify
- Must be a permanent resident of facility, not just there for rehab
- Minimum residency of 30 days
- Have 2 forms of Identification
 - One with the facility's address i.e. Face Sheet
 - One other form showing just their name i.e. medical card, debit card etc.
- Vote at the time they register

24

Grace Registration Supplies



- Grace Registration Materials Packet in Supply Envelope has blank:
 - Grace Registration Form
 - Application for Ballot
 - Certification Envelope

**GRACE
REGISTRATION
SUPPLIES
ENVELOPE**

GRACE REGISTRATION MATERIALS PACKETS ENCLOSED

***NOTE: OPEN THIS PACKET ONLY IF A
RESIDENT NEEDS TO REGISTER & VOTE.***

25

Grace Registration Materials Packet



GRACE REGISTRATION MATERIALS PACKET

Voter's name _____

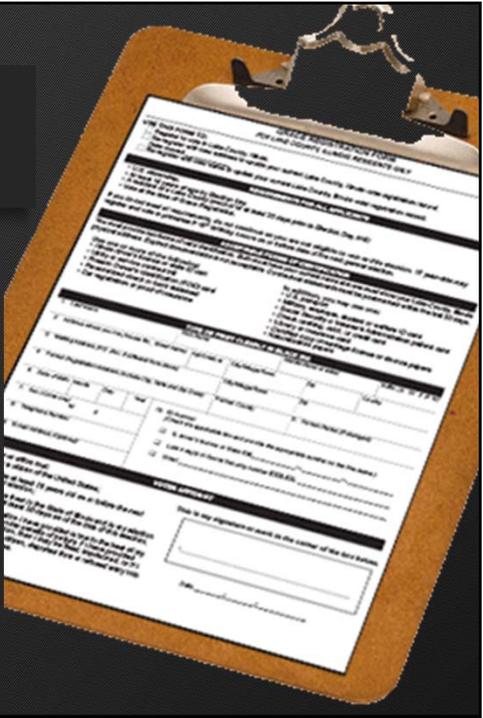
- Voted Materials Are Enclosed
 - Grace Registration Form
 - Voter must show two forms of ID (one must show the facility's address)
 - Voter must complete and sign
 - Application for Ballot
 - Voter must complete and sign (in a primary, indicate the party requested)
 - Certification Envelope
 - Print voter's name
 - In a primary, indicate the party requested
 - Voter must sign
 - When finished marking ballot, voter will place the ballot inside and seal

1. After voter completes forms and marking the ballot, MAKE SURE ALL FORMS ARE SIGNED.
2. Return completed *Grace Registration form, Application for Ballot, and Certification Envelope* to this envelope.
3. Check the boxes above indicating each of the voted materials enclosed.
4. Seal this envelope and place in the VOTED BALLOT CARRIER ENVELOPE.

26

Grace Registration Form

- Form is required for both
 - New registration
 - Update to existing record
- Completed by voter
- If voter needs assistance, judge may complete as directed by voter, but voter must sign or make their mark



27

Select reason



New or update?

GRACE REGISTRATION FORM
FOR LAKE COUNTY, ILLINOIS RESIDENTS ONLY

USE THIS FORM TO:

- Register to vote in Lake County, Illinois.
- Re-register with new address to update your current Lake County, Illinois voter registration record.
Date moved: 2/10/2016
- Re-register with new name to update your current Lake County, Illinois voter registration record.

REQUIREMENTS FOR ALL APPLICANTS

28

Voter's information



TYPE OR PRINT CLEARLY IN BLACK INK

1. Last Name <i>Hightower</i>		First Name <i>Amy</i>		Middle Name or Initial	Suffix (Jr. Sr. II III IV)
2. Address where you live (House No., Street Name) <i>904 Pine Hill Drive</i>		Apt./Unit/Lot	City/Village/Town <i>Antioch</i>	Zip <i>60002</i>	County <i>Lake</i>
3. Mailing Address (P.O. Box, if different from above)			City/Village/Town	Zip	
4. Former Registration Address (Include City, State and Zip Code) <i>1834 Apache Road, Waukegan 60087</i>			Former County <i>Lake</i>	5. Former Name (if changed)	
6. Date of Birth	Month <i>3</i>	Day <i>3</i>	Year <i>49</i>	10. ID Number (Check the applicable box and provide the appropriate number on the line below.)	
7. Sex (Circle one) M <input type="checkbox"/> F <input checked="" type="checkbox"/>				<input type="checkbox"/> IL driver's license or State ID# _____	
8. Telephone Number <i>847-555-1212</i>				<input checked="" type="checkbox"/> Last 4 digits of Social Security number XXX-XX- <i>8737</i>	
9. E-mail Address (Optional)					

ID Number Required Field

29

Voter must date and sign



I swear or affirm that:

- I am a citizen of the United States;
- I will be at least 18 years old on or before the next general election;
- I will have lived in the State of Illinois and in my election precinct at least 30 days as of the date of this election;
- The information I have provided is true to the best of my knowledge under penalty of perjury. If I have provided false information, then I may be fined, imprisoned, or if I am not a U.S. citizen, deported from or refused entry into the United States.

REV 12/2017

This is my signature or mark in the center of the box below.



Date: *3*, *20*, *18*

Voter's signature or mark "witnessed by" if not legible

Also date

30

Application for Ballot



Voter's name and address

Party choice in a primary

Voter's signature or mark "witnessed by" an election judge



31

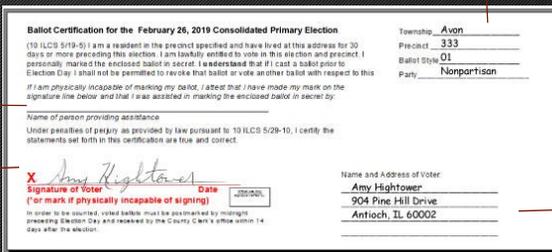
Blank Certification Envelope



Complete if voter was assisted

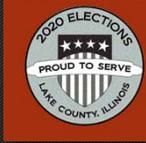
Voter's signature or mark

Complete all fields



32

Grace Registration Ballots



- Delivered in the Extra Ballot Envelope
- If a primary, verify correct party has been chosen

THIS ENVELOPE CONTAINS EXTRA BALLOTS TO BE USED ONLY IF A NURSING HOME VOTER SPOILS A BALLOT "or" REQUESTS A PARTY BALLOT DIFFERENT FROM THE ONE ISSUED TO THEM DURING A PRIMARY ELECTION

DO NOT OPEN THIS ENVELOPE UNLESS NEEDED.

Ann M Kiley Developmental Center
1401 W Duquette Rd
Waukegan IL 60085

DURING VOTING:

1. Enclosed you will find _____ Extra Ballots for this election.
2. If a ballot is needed, Nursing Home Judge opens this envelope and verifies that the number of Extra Ballots inside matches the number listed above.
3. Nursing Home Judge obtains a new ballot from this envelope and gives it to the voter for completion. Follow steps for spoiling a ballot listed on the "Procedures for In-Person Nursing Home Voting" instructions.
4. Keep track of how many Extra Ballots are used.

AFTER VOTING IS OVER FOR THE DAY:

1. Record the number of Extra Ballots used and how many are left on the blanks below.
2. Seal remaining Extra Ballots inside this envelope with a Lake County Clerk Official Seal.
3. Two judges must sign and date this form.

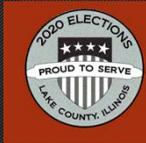
Extra Ballots used
Note: For Primary elections, list number of ballots per party.

Extra Ballots remaining in envelope
Note: For Primary elections, list number of ballots per party.

Election Judge Signature / Date _____ Election Judge Signature / Date _____

33

Extra ballots



- Small quantity delivered to each facility
- Open only if needed
 - Spoiled ballots
 - Grace Registration
 - Voter changed mind about choices or party

THIS ENVELOPE CONTAINS EXTRA BALLOTS TO BE USED ONLY IF A NURSING HOME VOTER SPOILS A BALLOT "or" REQUESTS A PARTY BALLOT DIFFERENT FROM THE ONE ISSUED TO THEM DURING A PRIMARY ELECTION

DO NOT OPEN THIS ENVELOPE UNLESS NEEDED.

Ann M Kiley Developmental Center
1401 W Duquette Rd
Waukegan IL 60085

DURING VOTING:

1. Enclosed you will find 5 Extra Ballots for this election.
2. If a ballot is needed, Nursing Home Judge opens this envelope and verifies that the number of Extra Ballots inside matches the number listed above.
3. Nursing Home Judge obtains a new ballot from this envelope and gives it to the voter for completion. Follow steps for spoiling a ballot listed on the "Procedures for In-Person Nursing Home Voting" instructions.
4. Keep track of how many Extra Ballots are used.

AFTER VOTING IS OVER FOR THE DAY:

1. Record the number of Extra Ballots used and how many are left on the blanks below.
2. Seal remaining Extra Ballots inside this envelope with a Lake County Clerk Official Seal.
3. Two judges must sign and date this form.

Extra Ballots used
Note: For Primary elections, list number of ballots per party.

Extra Ballots remaining in envelope
Note: For Primary elections, list number of ballots per party.

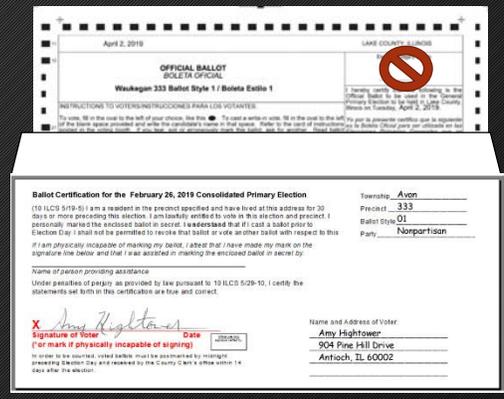
Election Judge Signature / Date _____ Election Judge Signature / Date _____

34

After voting is complete



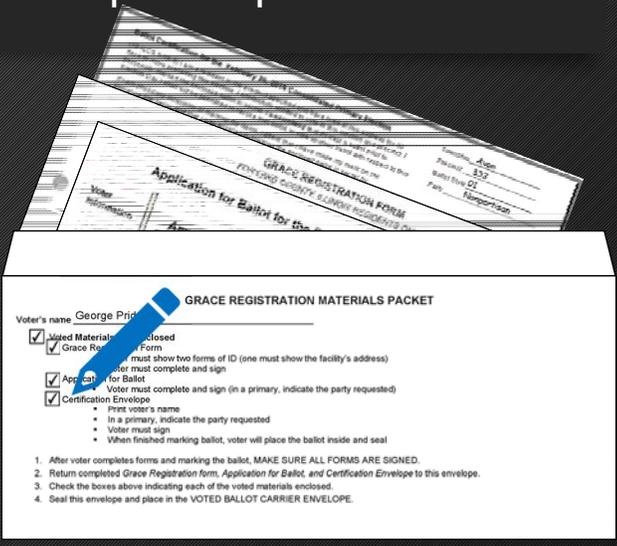
- Voter places ballot in Certification Envelope
- DO NOT INITIAL BALLOT
- Seals envelope
- Returns to judge



35

Judge completes packet





36



39

A dark grey slide with a fine grid pattern. The title "Spoiled ballots" is centered in white. In the bottom right corner, there is a circular logo for "2020 ELECTIONS" with "PROUD TO SERVE" and "LAKE COUNTY, ILLINOIS" around the perimeter. Below the title, there are two bullet points:

- Voter re-folds spoiled ballot
- Puts in white Spoiled Ballot Security Envelope

Below the bullet points, there is a form for a "SPOILED BALLOT SECURITY ENVELOPE". The form includes a header for "OFFICIAL BALLOT" and "BOLETA OFICIAL" for "LAKE COUNTY, ILLINOIS" dated "April 2, 2019". The form fields are:

- Precinct 333
- Ballot Style 01
- Party Nonpartisan

The envelope title is "SPOILED BALLOT SECURITY ENVELOPE" in green. Below the title, it says "Voter inserts incorrectly marked ballot in this envelope and seals." and "El votante inserta la boleta incorrectamente marcada dentro de este sobre y lo cierra." in blue. A red box on the left side of the envelope form contains the text "Judge completes" with a red arrow pointing to the form.

40

Place in Manila Spoiled Ballots Envelope

Precinct 333
Ballot Style 01
Party Nonpartisan

SPOILED BALLOT S
Voter inserts incorrectly marked ballot
El votante inserta la boleta incorrectamente

Judges of Election shall seal and write in this envelope

SPOILED BALLOTS

USE BEFORE 7:00 P.M.

2020 ELECTIONS
PROUD TO SERVE
LAKE COUNTY, ILLINOIS

41

Replacement Ballot

- Delivered in the Extra Ballot Envelope
- If a primary, verify correct party has been chosen

THIS ENVELOPE CONTAINS EXTRA BALLOTS TO BE USED ONLY IF A NURSING HOME VOTER SPOILS A BALLOT "or" REQUESTS A PARTY BALLOT DIFFERENT FROM THE ONE ISSUED TO THEM DURING A PRIMARY ELECTION

DO NOT OPEN THIS ENVELOPE UNLESS NEEDED.

Ann M Kiley Developmental Center
1405 W Duquette Rd
Waukegan, IL 60085

DURING VOTING:

1. Enclosed you will find _____ Extra Ballots for this election.
2. If a ballot is needed, Nursing Home Judge opens this envelope and verifies that the number of Extra Ballots inside matches the number listed above.
3. Nursing Home Judge obtains a new ballot from this envelope and gives it to the voter for completion. Follow steps for spoiling a ballot based on the "Procedures for In-Person Nursing Home Voting" instructions.
4. Keep track of how many Extra Ballots are used.

AFTER VOTING IS OVER FOR THE DAY:

1. Record the number of Extra Ballots used and how many are left on the blanks below.
2. Seal remaining Extra Ballots inside this envelope with a Lake County Clerk Office Seal.
3. Two judges must sign and date this form.

Extra Ballots used
Note: For Primary elections, fill number of ballots per party.

Extra Ballots remaining in envelope
Note: For Primary elections, fill number of ballots per party.

Election Judge Signature / Date _____ Election Judge Signature / Date _____

2020 ELECTIONS
PROUD TO SERVE
LAKE COUNTY, ILLINOIS

42

Provisional Ballots



43

Reason for Provisional Ballot



- If a resident wishes to Grace Register and vote but does not have the required documentation, voter may be processed as a provisional voter
- Voter has seven days after Election Day to provide the required documentation to the Lake County Clerk's office

44

Complete affidavit

Voter's information

Voter's signature or mark

Select reason

Election judge's signature

PROVISIONAL VOTER AFFIDAVIT ENVELOPE

JUDGES: DO NOT OPEN THIS ENVELOPE ON ELECTION NIGHT

State of Illinois, County of Lake
Township/City: Winkegton

I, Mark A. Ballot do solemnly swear (or affirm) that I am a citizen of the United States, I will be 18 years of age or older on the General Primary, that I am 17 years of age or older and will be 18 by the General Election, I have resided in this state and in this precinct for 30 days, I have not voted in this election, I am a duly registered voter in every respect, and I am eligible to vote at this election.

Election date: March 20, 2018

Printed name of voter: Mark A. Ballot

Printed residence address: 123 County Street

Apartment/Unit number: Apt. 356

City: Winkegton State: IL Zip: 60085

Date of birth: 02 / 17 / 1955

Telephone no. (Optional): 847-555-1212

E-mail (Optional): markballot@email.com

Complete one of the following:

Illinois Driver's license number: 8123-456-7890

Last 4 digits of Social Security Number: 1234

Illinois state ID card: Thank U Ballot

VOTER SIGNATURE

Mark A. Ballot

TO BE COMPLETED BY ELECTION JUDGE
Check reason the voter has been given a provisional ballot:

Requested ID not presented Voter challenged

Voter received ballot by mail Not voting at assigned voting site and did not return it

Voter on early voting but not requested ID not presented

Voting time extended Voter not listed as eligible voter

Supporting or opposing factor: _____

Carole Miller

ELECTION JUDGE SIGNATURE

Carole Miller

PRINTED NAME OF ELECTION JUDGE

Ballot access number: 23765



45

Provisional voter

- Remove carbonless receipt
- Issue Provisional Envelope and ballot to voter from Extra Ballots (choose correct party in primary)
- Once completed voter will bring sealed ballot to judge
- Give voter carbonless receipt
- Place ballot in voted ballot envelope

PROVISIONAL VOTER AFFIDAVIT ENVELOPE

JUDGES: DO NOT OPEN THIS ENVELOPE ON ELECTION NIGHT

State of Illinois, County of Lake
Township/City: Winkegton

I, Mark A. Ballot do solemnly swear (or affirm) that I am a citizen of the United States, I will be 18 years of age or older on the General Primary, that I am 17 years of age or older and will be 18 by the General Election, I have resided in this state and in this precinct for 30 days, I have not voted in this election, I am a duly registered voter in every respect, and I am eligible to vote at this election.

Election date: March 20, 2018

Printed name of voter: Mark A. Ballot

Printed residence address: 123 County Street

Apartment/Unit number: Apt. 356

City: Winkegton State: IL Zip: 60085

Date of birth: 02 / 17 / 1955

Telephone no. (Optional): 847-555-1212

E-mail (Optional): markballot@email.com

Complete one of the following:

Illinois Driver's license number: 8123-456-7890

Last 4 digits of Social Security Number: 1234

Illinois state ID card: Thank U Ballot

VOTER SIGNATURE

Mark A. Ballot

TO BE COMPLETED BY ELECTION JUDGE
Check reason the voter has been given a provisional ballot:

Requested ID not presented Voter challenged

Voter received ballot by mail Not voting at assigned voting site and did not return it

Voter on early voting but not requested ID not presented

Voting time extended Voter not listed as eligible voter

Supporting or opposing factor: _____

Carole Miller

ELECTION JUDGE SIGNATURE

Carole Miller

PRINTED NAME OF ELECTION JUDGE

Ballot access number: 23765



46

Give to voter

Why Your Ballot is Provisional

One of the following circumstances applies:

- Your name does not appear on the list of registered voters for this precinct.
- Your voting status has been challenged by an election judge, pollwatcher, or another voter; a majority of the judges upheld the challenge.
- A court order has extended voting hours beyond 7:00 p.m.
- Because you registered to vote by mail, you were required to vote in-person and show identification the first time you voted. You did not provide the required ID.
- Your name appears on the list of early voters, but you claim not to have voted.
- You requested a ballot by mail but did not return it to the Clerk's office.

What process must be completed at the voting site?

- An election judge completes your application to vote which contains a provisional ballot affidavit. You will receive a carbonless receipt of your application/affidavit and directions on how to verify if your ballot was cast. Your Provisional Voter Ballot Receipt has a "ballot access number" on the lower left hand corner to help access your ballot information.
- Election judge marks the reason your ballot was provisional on the affidavit. Any documentation you provide is secured in a clear plastic pouch on front of the envelope. You may submit additional information to the Lake County Clerk's office to verify your voting status. Our office must receive information no later than close of business Tuesday following Election Day.
- An election judge issues a provisional ballot and provisional ballot envelope to you. If you spoil your ballot when marking, ask a judge for a new ballot. Do not seal the spoiled ballot in the provisional envelope.
- After marking the ballot, you place the provisional ballot inside the affidavit envelope, seal it and return envelope to the election judge.

Did your vote count?

Call 847.377.2310 or visit our website at LakeCountyClerk.info to determine if your ballot was counted. The Clerk's office has two weeks following the election to verify registration for provisional voters. If you are determined to be a registered voter at the address provided on the affidavit, the ballot will be counted.

If you are determined not to be registered at the address provided on the affidavit, the envelope will not be opened, and your ballot will not be counted. The completed affidavit will serve as your voter registration application (even after evidence failed to find the information provided was accurate), and you will receive a Voter's Certificate of Registration card.

State law does not permit the information provided on your provisional ballot affidavit to remain private during the determination period. Your name, address and other information, including your party preference in a primary, will be immediately made available to political parties and candidates. The County Clerk's office cannot prevent individuals who may contact you or solicit affidavits or other assistance.

1 Election Provisional Why Your Ballot is Provisional Eng 0P.doc
Rev 02/2019

47

Place in Voted Ballot Carrier Envelope





48

May be present



- Must surrender completed credentials and sign *Pollwatcher Register*
- May leave and return
 - Do not get credentials back
- Must be allowed to hear judge announce voter's name and address
 - Party preference in a primary election

- May challenge voter but are NOT a part of the ruling process on the challenge

51

Rights & limitations



- May NOT have credentials returned
- May NOT touch voting materials
- May NOT electioneer
- May request clarification of procedures and determination for special circumstance voters

52

Credentials



Illinois State Board of Elections Credentials

CANDIDATE CREDENTIALS

TO THE JUDGES OF ELECTION: In accordance with the provisions of the Election Code, hereby certify that I am a Christa Jonas having resided at Treasurer in the County of Lake Waukegan and my usual abode is at Carmen School having resided at General Arm

POLLWATCHER CREDENTIALS

TO THE JUDGES OF ELECTION: In accordance with the provisions of the Election Code, the undersigned hereby appoints Alex Brady who resides at 516 County St. Waukegan in the County of Lake Waukegan as a pollwatcher at Carmen School having resided at General Primary scheduled to be held on April 2 in 19

Robin M. O'Connor
Christa Jonas Candidate
Alex Brady

Lake County Credentials

ILLINOIS STATE BOARD OF ELECTIONS CREDENTIALS

TO THE JUDGES OF ELECTION: In accordance with the provisions of the Election Code, the undersigned hereby appoints the undersigned as a pollwatcher at the polling place of General Primary scheduled to be held on April 2 in 19

POLLWATCHER CREDENTIALS	
POLLWATCHER NAME	POLLING PLACE AND ADDRESS
Name	Address
Home Address	City or County
Phone No.	Neighborhood
Signature	Signature
Address of Polling Place	Signature
Signature of Candidate	Signature of Candidate

53

All Voters Have Been Served



54

Confirm with Activity Director

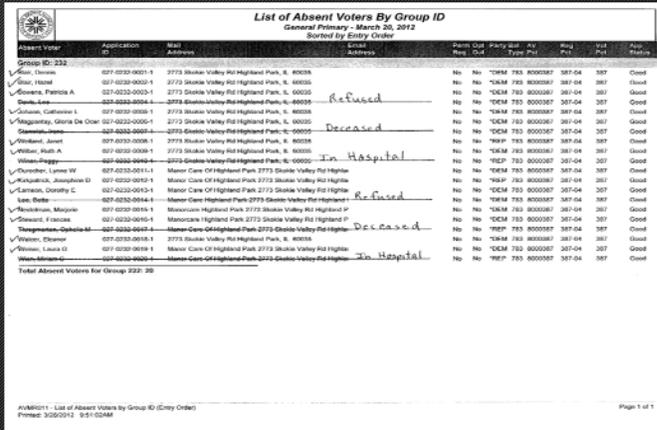


Must account for every person on list

Voted = check mark

Not voted = line through name and reason for not participating

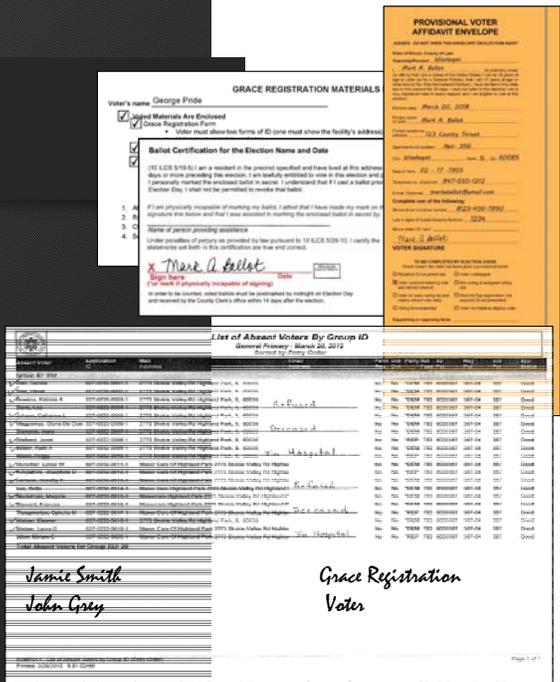
Additional names written on sheet



55

Voted ballots audit

- Count the completed
 - Certification Envelopes
 - Grace Registration Materials Packets
 - Provisional Affidavit Envelopes
- Ensure that every voter with a check or name written has a voted ballot



56

Certification Envelopes



Verify Certification Envelopes are completed, signed, and sealed



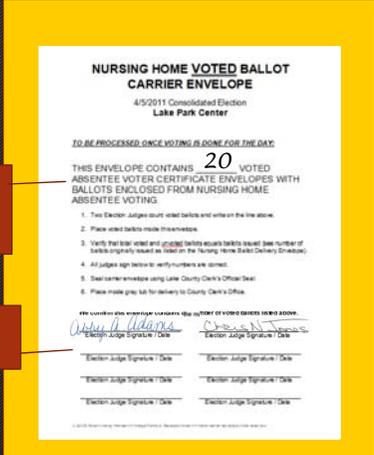
Ensure that initials and date are written across sealed flap on back of each



Place in the Voted Ballots Carrier Envelope

57

Voted Ballot Carrier Envelope



Quantity of voted ballots enclosed

ALL Judges' signatures

NURSING HOME VOTED BALLOT CARRIER ENVELOPE
4/5/2011 Consolidated Election
Lake Park Center

TO BE PROCESSED ONCE VOTING IS DONE FOR THE DAY:

THIS ENVELOPE CONTAINS **20** VOTED ABSENTEE VOTER CERTIFICATE ENVELOPES WITH BALLOTS ENCLOSED FROM NURSING HOME ABSENTEE VOTING.

1. Two Election Judges count voted ballots and write on the line above.
2. Place voted ballots inside this envelope.
3. Verify that total voted and grouped ballots equals ballots issued (see number of ballots originally issued as listed on the Nursing Home Ballot Delivery Strategy).
4. All judges sign below to verify numbers are correct.
5. Seal carrier envelope using Lake County Clerk's Office Seal.
6. Place inside grey bag for delivery to County Clerk's Office.

ALL JUDGES AND ELECTION CLERKS MUST SIGN BELOW:

Walter H. Adams Election Judge Signature / Date
Christina Jones Election Judge Signature / Date

____ Election Judge Signature / Date ____ Election Judge Signature / Date
____ Election Judge Signature / Date ____ Election Judge Signature / Date
____ Election Judge Signature / Date ____ Election Judge Signature / Date

58

Complete the back



Complete with quantity of voted ballots and your signature

Date, initial, and affix Official Seal at the top of manila envelope



Receipt is verified when returned to Lake County Clerk's office

59

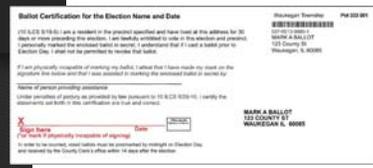
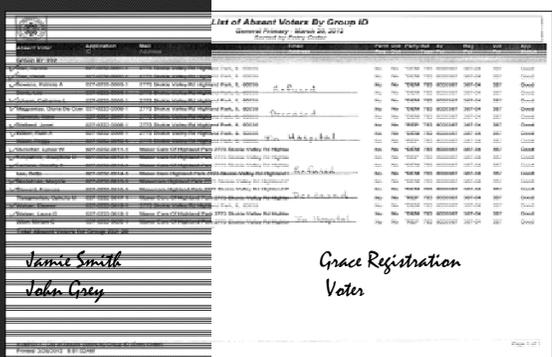
Unvoted ballots audit

- Review List of Voters
- Verify envelope names match list
- Count Unvoted Certification Envelopes

Jamie Smith

John Grey

Grace Registration Voters

60

Unvoted Ballot Carrier Envelope



NURSING HOME UNVOTED BALLOT CARRIER ENVELOPE

2/20/2019 Test Primary 2019 Election
Ann M Kiley Developmental Center
1401 W Douglas St Waukegan

TO BE PROCESSED ONCE VOTING IS DONE FOR THE DAY:

THIS ENVELOPE CONTAINS 7 UNVOTED ABSENTEE VOTER CERTIFICATE ENVELOPES WITH BALLOTS ENCLOSED FROM NURSING HOME ABSENTEE VOTING.

1. Test Election Judges must printed initials on the bottom of this envelope.
2. Place printed ballots in this envelope.
3. Verify your initial and printed ballots equal the total (see number from Nursing Home Ballot Carrier Worksheet).
4. All judges sign below to verify numbers are correct.
5. Seal this envelope using Lake County Clerk's Official Seal.
6. Place inside grey bag for delivery to County Clerk's Office.

Attest: This envelope contains the signature of judges (initials, last name, first name)

<u>John A. Adams</u> Election Judge Signature / Date	<u>Christina J. Jensen</u> Election Judge Signature / Date
_____ Election Judge Signature / Date	_____ Election Judge Signature / Date
_____ Election Judge Signature / Date	_____ Election Judge Signature / Date
_____ Election Judge Signature / Date	_____ Election Judge Signature / Date

Quantity of unvoted ballots enclosed

Judges' signatures

61

Complete back



ATTENTION: DO NOT REMOVE THIS RECEIPT FROM LAMINATED ENVELOPE

RECEIPT: NURSING HOME UNVOTED ABSENTEE BALLOTS

Date: 2/26/19

Name: Nursing Home Judge

To: Lake County Clerk's Representative

Amount of UNVOTED ABSENTEE VOTER CERTIFICATE ENVELOPES WITH BALLOTS ENCLOSED IN THIS ENVELOPE BY LAKE COUNTY CLERK: 7

Amount of UNVOTED ABSENTEE VOTER CERTIFICATE ENVELOPES WITH BALLOTS ENCLOSED IN THIS ENVELOPE BY COUNTY CLERK: 7

Amount of UNVOTED ABSENTEE VOTER CERTIFICATE ENVELOPES WITH BALLOTS ENCLOSED IN THIS ENVELOPE BY COUNTY CLERK: 7

County Clerk Representative Signature

Election Judge Signature

Official Seal
of
John A. Adams
Lake County Clerk
Elections Department
Date: 2/26/2019
Initialed by: DN WC

Complete with quantity of unvoted ballots and your signature

Date, initial, and affix Official Seal at the top of manila envelope

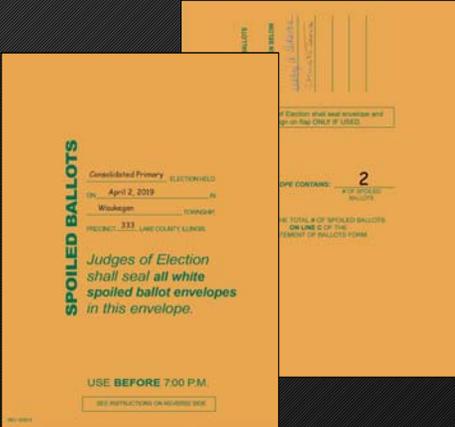
Receipt verified when returned to Lake County Clerk's office

62

Manila Spoiled Ballots Envelope



- Count number of spoiled ballot white envelopes inside
- Complete front and back of manila envelope
- All Judges' sign
- Return unused white envelopes to tub
- Seal manila envelope

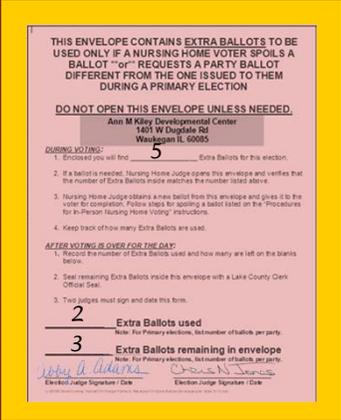


63

Extra Ballot Envelope



- Count number of ballots
- If opened? Complete front sheet/sign
- If not opened? Complete front sheet/sign



64

Together,
Judges Will

Review	Review ballot audit is correct
Confirm	Confirm manila carrier envelopes are sealed with official seal
Sign	Sign ALL manila envelopes containing ballots
Pack	Pack all materials in gray tub
Seal	Seal the gray tub with two official seals

65

Nursing Home
Judge Coordinator

- Will return all materials to the Lake County Clerk's office
- Staff will review paperwork to verify if properly completed
- Audit balances
- Verify all voted ballots have signed Certification Envelopes



66

Problems in past elections



Voted ballots returned without voter's signature or witnessed mark on Certification Envelope

Remedy:

- Nursing Home Judge Coordinator must return to facility
- Voter must sign Certification Envelope
- Nursing Home Judge Coordinator must return completed voted ballot to Lake County Clerk's office
- Every manila envelope that contains ballots must be sealed with the official Lake County Seal
- Gray tub must be sealed prior to leaving the nursing home facility

67



Thank you!

You will do a great job!

Robin M. O'Connor
Lake County Clerk

68