

MINUTES

The Lake County Sheriff's Office Merit Commission met in a special session on Wednesday, September 18, 2019 at the County Building, 18 County Street, Waukegan, Illinois, with the following:

Present: Leo C. McCann, Chairperson
Kenneth Kessler, Vice Chairperson
Nick Gountanis, Secretary
Deborah Goldberg, Treasurer
Carmen Patlan, Commissioner

Also Present: Alejandra Gonzalez, Executive Assistant
Lawrence Oliver, Undersheriff
Beth Prager, State's Attorney

Session called to order at 9:31am by Chairperson McCann.

No public comment.

Review of minutes (8/21, 9/11); Approved. Motion by Nick Gountanis seconded by Deb Goldberg.

Rejection/follow-up letter was reviewed and approved by the board and Beth Prager.

A review was given on the RFP. Kenneth Kessler would like to make some adjustments to the questions. Leo McCann asked of the board if they would like to reopen the process and try for more bids. The board agreed to not go out and rebid but simply contact the current vendor to discuss changing the questions. Beth Prager and/or Alejandra Gonzalez will work with Purchasing to request a copy of the old/current contract as well as the new proposal. Undersheriff Oliver mentioned an "in-basket exercise" for Promotional testing. The list of items for review are: 1. Standard multiple-choice questions from the Sheriff's Office for Lieutenant and Sergeants 2. In-basket exercise. 3. Change interview questions for entry deputies. 4. Change questions for promotional. The board requested to view copies of deputy, lieutenant and sergeant. Kenneth believes the vendor will only allow the board to view copies of their questions and not the off the shelf standard questions. Alejandra will contact the vendor to request copies. Kenneth asked the board if everyone agreed that there should be a Pass/Fail for Promotional testing. The board discussed what the pass/fail standard. Beth reviewed what the rules and regulations are for setting the pass/fail score.

Alejandra confirmed with Beth that the verbiage for the lateral requirement were approved and would like the handbook updated. Beth will update.

Alejandra gave the board an update on her duties and location. Effective September 30, Alejandra will be moved into the Merit Commission office with all duties corresponding to the

Merit Commission.

Alejandra gave the board an update on the number of applications received for the entry deputy position; as of 9/18 there were a total of 140 applications received. The application deadline is September 27, 2019. Dates of events were also shared with the Commissioners. Agility test will be held on Sunday, October 6 and Saturday, October 12 at Warren High School, Almond Campus. The written test will be held on Saturday, November 2 also at Warren High School, Almond Campus.

Review of inquiry for lateral deputy to hold background process until the very end. The board confirmed they are not able to hold spots for anyone. Alejandra will respond. Another inquiry received from a federal police officer to apply for lateral position. Candidate will have to check with the training board to see if they will accept his certifications. Inquiry from a lateral candidate who was not able to supply a certificate of completed Law Enforcement but was able to supply a letter from the state. Lee approved to accept.

Chairperson McCann requested a motion to go into Executive session at 10:15AM pursuant to Chapter 5 of ILCS ACT 120 SECTION 2(c)(1) and Chapter 5 of ILCS SECTION 2(c)(11). Motion made by Nick Gountanis, seconded by Carmen Patlan.

The meeting was reconvened to regular session by Chairperson McCann at 10:17 AM.

Meeting adjourned on motion of Lee McCann, seconded by Nick Gountanis.

Next meeting date: Wednesday, October 2, 2019.