

MINUTES

The Lake County Sheriff's Office Merit Commission met in a special session on Wednesday, August 21, 2019 at the County Building, 18 County Street, Waukegan, Illinois, with the following:

Present: Leo C. McCann, Chairperson
Deborah L. Goldberg, Commissioner
Carmen Patlan, Commissioner

Also Present: Alejandra Gonzalez, Executive Assistant

Session called to order at 9:35am by Chairperson McCann.

No public comment.

Review of minutes (8/7) Approved. Motion by Carmen Patlan seconded by Deb Goldberg.

Lateral rejection letter review per Beth Prager. Lee McCann's mentioned concerns with the use of "drug/alcohol use" due to ADA issues. Alejandra Gonzalez will follow up with Beth Prager.

No additional information on RFP. SheCora Keys asked of the board if they would like to go for bid since there was only one vendor who bid. Deborah Goldberg mentioned the board wanted to hold a special meeting with the entire board to review next steps but have been unable to do so. Carmen Patlan suggested that a copy of the RFP presentation be sent to the board via email.

SheCora Keys briefed the board on a meeting held with Keith Kaiser, Marisela Casillas and Alejandra Gonzalez to discuss the order of events for Deputy Sheriff testing.

Alejandra Gonzalez updated the board on the verbiage to the lateral requirements. Alejandra's recommendation was to close the current posting so that the remaining candidates can be interviewed, and the list be exhausted. Once the list is exhausted, the new verbiage can be updated, and the position can be reopened. The board approved the verbiage can be updated on the new posting.

Deborah Goldberg updated the board on the budget meeting. Finance presented a proposed budget for the upcoming year. There were a couple of things of interest to the Merit Commission. More funds were provided for Consultants. Deborah Goldberg is under the assumption that this is because of the RFP. Deborah Goldberg defended the Polygraph budget and explained to Finance that we are behind on testing. The new county financial analyst, Zach Creer, asked to be out on our agenda and meet with the board to get a better handle on what the board's needs are. Zach will be invited to the October 2 meeting.

Chairperson McCann requested a motion to go into Executive session at 10:04AM pursuant to

Chapter 5 of ILCS ACT 120 SECTION 2(c)(1) and Chapter 5 of ILCS SECTION 2(c)(11).
Motion made by Carmen Patlan, seconded by Deborah Goldberg.

The commission interviewed (4) candidates. 2 entry candidates were certified. 2 entry candidates were unsuccessful.

The meeting was reconvened to regular session by Chairperson McCann at 12:05 PM.

Meeting adjourned on motion of Lee McCann, seconded by Deborah Goldberg.

Next meeting date: Wednesday, September 11, 2019.