

MINUTES

The Lake County Sheriff's Office Merit Commission met in a special session on Wednesday, July 17, 2019 at the County Building, 18 County Street, Waukegan, Illinois, with the following:

Present: Leo C. McCann, Chairperson
Nick Gountanis, Secretary
Deborah L. Goldberg, Treasurer
Carmen Patlan, Commissioner

Also Present: Alejandra Gonzalez, Executive Assistant

Session called to order at 9:30 AM by Chairperson McCann.

No public comment.

Review of open meeting minutes (7/3) Approved. Motion by Nick Gountanis, seconded by Deb Goldberg.

Lake County Directory has been updated to include Merit Commission and distributed to Board. The Merit Commission is listed on the first page of the directory under the Waukegan Campus as well as on the organizational chart on the last page.

Alejandra Gonzalez requested update on the process on updating verbiage for Lateral Deputies. Alejandra will continue with the process currently in place until further instruction from Beth Prager.

Alejandra updated the Board and the Undersheriff of the remaining applicants on the eligibility list for Deputy's. 4 candidates remain.

Additionally, under new business, Deborah Goldberg shared that she will be attending a budget meeting on August 14th. Deborah asked of the board if anything should be raised or if anything needs to be clarified to please bring to Deborah's attention before the 14th.

Carmen Patlan asked who is responsible for the supplies used for at the Deputy Sheriff agility test. The Undersheriff believes it is the Sheriff's Office but will confirm.

Carmen Patlan asked the board what the plans are for employment ads. Lee McCann stated that the radio and newspaper ads were not effective. Alejandra Gonzalez mentioned that the ad will be posted on The Blue Line and Handshake. Deborah Goldberg asked if job fairs were attended in the past. That was confirmed by Lee McCann. Previous job fairs also attended were the Lake County Fairgrounds, CLC, and the Naval Base.

Chairperson McCann requested a motion to go into Executive session at 9:53AM pursuant to Chapter 5 of ILCS ACT 120 SECTION 2(c)(1) and Chapter 5 of ILCS SECTION 2(c)(11).

Motion made by Nick Gountanis, seconded by Carmen Patlan.

Nick Gountanis requested that the titles be added to Board's names. Alejandra Gonzalez will update immediately.

The commission interviewed (1) candidate. Entry candidate was not certified.

Carmen Patlan asked how the candidates are notified that they did not make it to the next round. Alejandra Gonzalez stated that candidates were sent rejection letters via OpenHire email. Email correspondence was read aloud for the Board to hear. The current rejection email reads "The Lake County Merit Commission would like to thank you for taking the time to interview with us for the Deputy Sheriff position with Lake County. After careful consideration, we are unable to move you forward to the next phase in the certification process." Deborah Goldberg suggested the following edit be made "The Lake County Merit Commission would like to thank you for taking the time to interview with us for the Deputy Sheriff position with Lake County. After careful consideration, we are unable to move you forward to the next phase in the certification process *at this time*"

The meeting was reconvened to regular session by Chairperson McCann at 10:17 AM.

Vendor presentation was given by I O Solutions regarding testing services. Deborah Goldberg mentioned she would like to discuss the findings and results of the presentation as a group.

Meeting adjourned on motion of Nick Gountanis, seconded by Carmen Patlan.

Next meeting date: Wednesday, August 21, 2019.

DRAFT