



# LAKE COUNTY COUNCIL OF MAYORS

Minutes of February 7, 2019 Lake County Council of Mayors Meeting  
at the Lake County Division of Transportation

## Attendance

<u>Name</u>	<u>Position</u>	<u>Representing</u>
Leon Rockingham	Mayor	North Chicago
Glenn Ryback	Mayor	Wadsworth
Daniel MacGillis	Mayor	Mundelein
Sam Cunningham	Mayor	Waukegan
Anne Marrin	Village Administrator	Fox Lake
Karl Warwick	Village Administrator	Lake Villa
David Kilbane	Village Administrator	Round Lake Beach
Mike May	Village Administrator	Volo
Thomas Maillard	Mayors Office	Waukegan
Bob Ells	City Engineer	Lake Forest
Bob Phillips	Director of Public Works	Deerfield
Dave Brown	Director of Public Works	Vernon Hills
Erika Frable	Director of Public Works	Hawthorn Woods
Kyle Johnson	Village Engineer	Buffalo Grove
Glen McCollum	Director of Public Works	Lake Villa
Taylor Wegrzyn	Village Planner	Mundelein
Alex House	Field Engineer	IDOT BLRS
Katie Herdus	Area Programmer	IDOT Programming
Linda Soto	Pace Board/ Executive Director	Pace Bus/LCTA
Rocky Donahue	Executive Director	Pace Bus
Tim Dilsaver	Community Relations Representative	Pace Bus
Andy Plummer	Community Relations Consultant	RTA
Rick Mack	Community Relations Representative	Metra
Katie Renteria	Community Relations Representative	Metra
Kevin Carrier	Dir. Of Planning and Programming	LCDOT
Barbara Zubek	Associate	CMAP
Mike Klemens	Council Liaison	Lake Council
Emily Karry	Council Liaison	Lake Council
Dan Brinkman		Consultant
Ben Lukes		Consultant
Jon Vana		Consultant
Kristin Kalitowski		Consultant
Joel Christell		Consultant
Joyce DeLong		Consultant
Chris Bouchard		Consultant

### 1. Call to Order

Mayor Rockingham called the meeting to order at 9:01am.  
Those in attendance gave self-introductions



# LAKE COUNTY COUNCIL OF MAYORS

## **2. Approval of the Minutes**

With a First from Mayor MacGillis and a second from Mayor Ryback, on a voice vote the minutes of the October 31, 2018 meeting were approved unanimously.

## **3. Transportation Committee Reports**

Bob Phillips gave the report on the Transportation Committee which met on January 24<sup>th</sup>, 2019. The meeting was very well attended with over 20 communities represented and nearly 50 attendees. Because of the full agenda, the transportation agency reports that the transportation committee usually receives were moved to the full council agenda.

The Transportation Committee received requests from Lake Villa to reclassify 3 roads from a local road to a minor collector. Those roads are Painted Lakes Boulevard, Park Avenue and Winddance Dr/Savanna Springs Drive. After discussion the committee approved sending all three requests to the full council, and they are included later on the agenda. The Committee also received requests from the Village of Beach Park to reclassify 4 roads from local roads to minor collectors, and one road from a local road to a major collector. The requested routes are Adams Road/Major Avenue to a Major Collector, and Cambridge Boulevard, Wakefield Drive, Talmadge Avenue and North Avenue to Minor Collectors. After discussion the committee voted to send the requests to today's full council meeting, and they will be later on today's agenda.

Shane Schneider the Lake County Director of Transportation/County Engineer gave the committee an update on the Lake County Consensus Plan for State Highways. The plan was developed in 2006 and identified a package of over \$1.5 billion in improvements to the state highways system in Lake County. Since the plan was adopted in 2006 some of the improvements have been accomplished, however there are still around \$1.1 billion in needs remaining from the consensus plan on the state system. Mr. Schneider provided a refresher on the consensus plan and encouraged communities to use the plan when discussing state transportation needs with their legislators, especially as discussions of a state capital bill are happening this spring. The bulk of the meeting was spent on a presentation to go through the draft of the proposed guidelines and project selection methodology for the future Council's STP program. The Transportation Committee's Sub-Committee met 5 times throughout the summer and fall of last year and revised the original staff draft proposal. At our Transportation Committee meeting, Council staff walked the committee through the details of the sub-committee's recommendations and discussed how the council's program will work beginning with the Call for Projects in January of 2020. If any communities have questions or comments on the presentation or proposed rule changes, they can reach out to Emily and Mike to discuss.

## **4. Agency Reports**

IDOT Bureau of Programming- Katie Herdus gave the committee a report on the status of IDOT projects in Lake County. She informed the committee that because the district has not received new programming marks not much has changed with IDOT's program yet. She did inform the committee that IDOT would be working on a pavement management program beginning this summer and it includes resurfacing US 41 from Il 120 south to Lake-Cook Road. IDOT will also be testing an ultra-thin bonding layer this year. The US 41 project will be night work. Ms. Herdus also informed the Council that the IL 131 at Kenosha Road project will be on the April letting. She also informed the Council that work on the Millburn Bypass is ongoing and traffic will be shifted to the new Grass Lake Road alignment once the weather improves.



# LAKE COUNTY COUNCIL OF MAYORS

IDOT Bureau of Local Roads and Streets- Alex Househ presented to the council. He walked the committee through the local roads status sheets and highlighted changes that had taken place since the last committee meeting. The changes include new target design approval dates for various projects.

Tollway- The tollway submitted a written report which was at the table for members to read.

CMAQ Report- Barbara Zubek presented the CMAP report to the committee. Ms. Zubek informed the committee that so far, this fiscal year the region has obligated \$42.5 million in CMAQ funding out of a goal of \$152 million. CMAQ project changes are due in March for the April project selection meeting for the August letting.

So far, the region has obligated \$37.1 million in STP-L funding and the region is on track for another record year for STP-L. In FY 2018 the suburbs spent \$118 million and 2019 looks to be a bigger year. Ms. Zubek also reminded the Council that the call for projects for the STP Shared Fund, CMAQ and TAP programs is now open, and applications should be entered into the eTIP for PL review by March 1<sup>st</sup> and applications are due to CMAP on March 15<sup>th</sup>.

CMAP also has two open public comment items, the first is for the TIP Conformity Amendment, comments are due February 18<sup>th</sup>. There is also a public comment period open for two proposed amendments to ON TO 2050, both are projects from the city of Chicago asking to be amended into the plan. More information can be found on CMAP's website.

RTA Report- Andy Plummer representing the RTA presented to the committee. He informed the Council that in December of 2018 the RTA passed its annual operating budget which is around \$3 billion. It consists of fares, sales tax and state funding; however, the state funding has not been reliable and so the RTA has been bonding to make up the shortfall. The RTA also passed a \$700 million capital budget which falls short of the amount needed for a state of good repair. Mr. Plummer stressed that the success of the regional economy depends on a well-functioning transit system and he encouraged the communities to talk to their legislators to include transit in any capital bill that is passed.

Metra Report- Rick Mack from Metra presented the report to the Council. He thanked the Council for the consideration of Metra's resolution which is later on the agenda. He informed the committee what Metra would use the funds from a capital bill on, what the top projects would be. The most important project for Metra is the A-2 interlocker, near western avenue in Chicago, over 50% of daily trains system wide pass through the A-2 interlocker. It is over 100 years old and is raised above the level of the roadways, which makes it susceptible to freezing. Metra would like to replace the interlocker at ground level and have Western Avenue go over the top of the tracks. Metra would also buy 40 new locomotives and 400 commuter car replacements. Metra has over 400 bridges that are over 100 years old and they need to put in place a replacement program because they take years to replace. Metra would also like to have service improvements to O'Hare if a capital build allowed for it. Metra is also hoping to add warming shelters at all platforms.

Pace Report- Tim Dilsaver introduced Rocky Donahue to the Council as Pace's Interim Executive Director. Mr. Donahue informed the committee he has been at Pace 36 years and has worked in a variety of positions. He is looking to have a strong relationship with the Council and told the committee that he would be attending meetings whenever possible. Mr. Donahue also echoed the need for a robust transit system in the region, in the last 3 years 70% of the new jobs created in the region are within 1 mile of a transit stop.



# LAKE COUNTY COUNCIL OF MAYORS

Mr. Donahue also told the Council that Pace needs to update its strategic plan, its current plan is Vision 2020, so it is due for an update. The new plan will be built from the ground up and will seek input from the Council and stakeholders from throughout the region.

Linda Soto informed the Council that while Rocky Donahue currently is serving as the Interim Executive Director right now, at Pace's next board meeting he will be made the full executive director and the board is very excited for the experience he will bring to the role.

## **5. Functional Classification Requests- Lake Villa**

Ms. Karry presented the Village of Lake Villa's request to the committee. Ms. Karry informed the committee that both Village staff and their consultant were present to answer any questions on the proposed requests. Ms. Karry discussed the characteristics and use of each roadway that is being requested to have a change in classification. The Village is requesting to change the functional classification of three roadways from local streets to minor collectors. The first route is Painted Lakes Boulevard from Grass Lake Road to Deep Lake Road, approximately .81 miles. The second roadway is Park Avenue from Grand Avenue (IL 132) to Milwaukee Avenue (IL 83) approximately .75 miles. The third request is for Savanna Springs Drive and Winddance Drive from Cedar Lake Road to Monaville Road, approximately .8 miles.

A motion to approve all three requests and forward them on to IDOT for processing by Mayor Ryback, seconded by Mayor MacGillis. The motion was approved unanimously by voice vote.

## **6. Functional Classification Requests- Beach Park**

Ms. Karry presented the Village of Beach Park's request to the committee. Ms. Karry informed the committee that Village staff and their consultant were present to answer any questions on the proposed requests. Ms. Karry discussed the characteristics and use of each roadway that is being requested to have a change in classification. The Village is requesting to change the functional classification of four roadways from local streets to minor collectors and one roadway from a local street to a major collector. The first request is for Adams Road/Major Avenue from Delany Road to Green Bay Road, approximately 1.33 miles. The request is to reclassify the roadway from a local road to a major collector. The route is partially within the Village of Wadsworth and Wadsworth sent a letter of support for the Beach Park request. The second request is for Cambridge Boulevard from Wadsworth Road to Wakefield Drive, approximately .33 miles, the request is to change from a local road to a minor collector. The third request is for Wakefield Drive from Cambridge Boulevard to Green Bay Road, approximately .57 miles, the request is from a local road to a minor collector. The fourth request is for Talmadge Avenue from North Avenue to Sheridan Road, approximately .50 miles, the request is from a local road to a minor collector. The fifth and final request is for North Avenue from Beach Road to Talmadge Avenue, approximately .31 miles, the request is from a local road to a minor collector.

A question was asked about the difference between a major and a minor collector. Ms. Karry stated that the different levels of classification are based on a variety of factors but that there are not a set of firm guidelines that state a specific ADT or roadway design, it is more a description of how each type of roadway functions and how it moves traffic.

A question was asked about a committee that is looking at studying the functional classification of roadways and if these requests change that. Mr. Carrier responded he thought that the County's ordinance update study may be what was being referred to and that it would not affect these requests.

A motion was made to approve all five requests and send them to IDOT for processing by Mayor MacGillis, seconded by Mayor Cunningham. The motion was approved unanimously by voice vote.



# LAKE COUNTY COUNCIL OF MAYORS

## **7. STP Fund Transfer Request- Lake County**

Mr. Klemens discussed Lake County's request to the Council. LCDOT's 14th Street Reconstruction Project (TIP ID 10-99-0116) was on IDOT's January 18th, 2019 bid letting. Unfortunately, when the bids were opened the low bid was \$16,525,114.00 which is \$1,376,064.00 above the engineers estimate. LCDOT recognizes that the Lake County Council of Mayors cannot grant cost increases directly during this period of regional fiscal constraint and recognizes that federal funding increases cannot be accommodated at this time because the region's federal funds are fully programmed at this time. LCDOT is therefore requesting to transfer STP funds in the amount of \$1,223,234.20 from LCDOT's Weiland Road-Stage III, Deerfield Parkway to Aptakisic (10-94-0021) to LCDOT's 14th Street Reconstruction (10-99-0116) in order to bring the 14th Street Reconstruction project up to 80% STP funds. To accommodate this change, the federal share of construction of Weiland Road will be reduced by \$1,223,234.20 and the local share of Weiland Road will be increased by \$1,223,234.20. Kevin Carrier from LCDOT informed the Council that because this was the first letting of the year there is not a lot of data to tell if prices are starting to increase and that there is no guarantee that re-bidding the project later in the year will result in lower bids and so the County is seeking to award the contract now by shifting funds from the Weiland Road project to the 14<sup>th</sup> Street project to keep this project on track. He acknowledged that there is no guarantee that the Weiland Road project would see lower bids and the County may need to make up the shortfall with local funds when that project is bid.

Mr. Klemens informed the committee that this request would not change the federal funding for any other projects in the program and would not delay any of the Council's projects. A motion to approve the fund transfer as request was made by Mayor MacGillis and seconded by Bob Phillips. The motion was approved unanimously by voice vote.

## **8. Resolution in support of a Capital Bill for Metra**

Ms. Karry presented the resolution to the committee. Metra sent a request to Council staff for the resolution to be considered by the Council. She also mentioned that supporting this resolution doesn't preclude the Council from adopting other resolutions supporting capital bill resolutions. Mayor Rockingham also stated that a Capital bill is very needed in the state and that transit needs to be included in any capital bill that is passed. Having Metra and transit in Lake County communities is an asset and it needs to be maintained and improved. Mayor Rockingham also encouraged community leaders to go out and advocate for strengthening the transportation system.

A motion to approve the resolution was made by Mayor Cunningham and seconded by Dave Brown. The motion passed unanimously by voice vote.

## **9. Transportation for Illinois Coalition Petition**

Ms. Karry informed the committee that the Transportation for Illinois Coalition (TFIC) has a petition on their website advocating for sustainable transportation funding in the state of Illinois. Council staff took the petition language and crafted a resolution that supports the petition and authorizes the Council to sign the petition.

A motion to approve the resolution was made by Kevin Carrier and seconded by Mayor Cunningham. Linda Soto informed the committee that TFIC is the statewide version of the LCTA, and she encourages everyone to sign the petition themselves. The motion was passed unanimously by voice vote.

## **10. STP Shared Fund Bonus Points Allocation**

Mr. Klemens discussed the proposal for allocating the Council's bonus points for the STP Shared Fund. Each council receives 25 points to allocate to projects that apply for the STP Shared Fund. No council can award more than 15 points to one project and no project can receive more than 25 total points. Council staff met with the Council leadership to discuss options for allocating the bonus points. The recommendation presented is to use a simple scoring system to



# LAKE COUNTY COUNCIL OF MAYORS

evaluate the projects against each other and rank them. The proposed scoring system is something that could be done quickly using the information in the applications for the STP Shared Fund. The recommendation is to award bonus points to the top two scoring projects, 15 points to the highest scoring project and 10 points to the second ranked project to maximize the value of the bonus points. The proposal also says that projects from outside the council will be considered if there are not enough projects from within the council.

A motion to approve the policy as presented was made by Mayor Ryback and seconded by Bob Phillips. The motion was passed unanimously by voice vote.

## **11. Current Lake County STP Program**

Ms. Karry discussed the current status of the Council's program. She highlighted that the region is projected to have another banner year for STP. At this time the region is not able to accommodate cost increases or new projects. Likely the only way cost increases can be accommodated moving forward is to provide a direct offset for the funds, either through projects moving out of FY2019 or through bid savings when projects go to a letting.

## **12. LCCOM STP Guidebook Status Update**

The STP sub-committee's recommendation was presented to the Transportation Committee in January and feedback will be solicited for the next several months. Mr. Klemens gave the committee an overview of the approval timeline to adopt new rules for the Council's Local STP Program. Any feedback and revisions will be discussed by the Transportation Committee in April. The full proposal will be presented to the Full Council this spring and then approval will be requested at the July TC and August Full Council Meetings.

## **13. Other Business**

Mr. Klemens informed the Council that CMAP is looking for volunteers for their Citizens Advisory Committee which meets quarterly at CMAP's office. They are looking for residents in the region who would represent the region at large.

Mr. Klemens also informed the Council that staff would be meeting with IDOT and CMAP to go through all the federally funded projects in the region. Status updates will be going out to all the communities that have projects and Council staff is asking them to be returned by February 22<sup>nd</sup>.

## **14. Public Comment**

There was no public comment.

## **15. Next Meeting**

The next meeting of the Council of Mayors was scheduled for May 2<sup>nd</sup>, 2019 however it was determined that May 2<sup>nd</sup> is the IML Lobby Day in Springfield and as many mayors will be in attendance there a new date will be selected for the next Council of Mayors meeting. Council staff informed members that an e-mail with a new date would be sent out.

## **16. Adjournment**

A motion to adjourn was made by Mayor Cunningham and seconded by Mayor MacGillis, the meeting adjourned at 10:19 am.