

Event of Public Interest Submittal Requirements, Conditions and Restrictions

Events of public interest such as picnics, races for motorized vehicles, watercraft or aircraft races, fishing derbies, dinner dances, fund raisers, survival games, haunted houses, outdoor concerts, auctions, farm-to-table events and tent meetings shall be subject to the following:

Submittal Requirements

- Events of public interest shall be permitted in residential districts (RE, E, R1-R6, RR) only when located on the site of a permitted nonresidential use. Any temporary event of public interest in a residential zoning district must be directly related to an approved nonresidential, institutional, or agricultural use.
- A site plan or map, drawn to scale, shall be submitted showing the location of structures, improvements, parking areas and other features that exist or are proposed on the site; the parking layout shall also include a delineation of individual parking stalls and bays intended to accommodate the event attendees.
- Owner's permission shall be obtained for the use of the subject property.
- Proof of insurance to ensure public safety and protection may be required.

Conditions and Restrictions

- Use shall be confined to PIN _____.
- Use shall be confined to the dates beginning ____ and extending through _____. Unless otherwise expressly approved, all uses, and activities shall be limited to specified hours and a maximum of 15 days per calendar year per zoning lot.
- Hours of operation shall be confined to _____.
- Approximately _____ people are expected to attend the special event.
- Temporary structures shall be located at least 4 feet from any buildings or structures on the subject property and shall not encroach into any required landscaping.
- No permanent or temporary lighting and/or all electrical connections shall be installed without an electrical permit, inspection, and approval by an inspector from the Lake County Planning, Building and Development Department.
- The main road from which access is taken shall be always kept free of dust, dirt, mud and other debris.
- Adequate public parking for the exclusive use of this event shall be provided and maintained, in addition to required parking for any existing use on the property. It is the responsibility of the applicant to ensure that driveways and parking areas are stabilized, to direct traffic to the allotted parking areas, and to keep patrons from parking along the shoulders of the road in the vicinity of the activity, on the road, or within any public right-of-way. Parking shall be confined to the subject property.
- Traffic control shall be arranged by the operators of the event with the Lake County Sheriff's Office.

- Noise levels associated with events of public interest shall not exceed 60 dB(A) (SLOW meter response) at the property line of any abutting property zoned and used for residential purposes.
- One temporary sign, up to 16 square feet in area, shall be permitted per entrance or per road frontage for temporary uses and special events for which a temporary use permit has been issued. The total number of signs shall not exceed 2. Such signs shall be allowed for the duration of the temporary use permit or such other time as expressly established at the time of approval of the temporary use permit. All temporary signs shall be removed immediately upon cessation of the temporary use.
- The site shall be cleared of all debris within 24 hours of the end of the event and cleared of all temporary structures within 7 days after closing the event.
- The Planning, Building and Development Director shall have the authority to suspend, revoke or modify a temporary use permit immediately upon determination that the conditions and requirements set forth in the permit have been violated.
- Written notice of the Planning, Building and Development Director's determination to suspend, revoke or modify the permit shall be promptly provided by the applicant. A determination shall be final and conclusive unless the applicant takes an appeal to the Public Works, Planning and Transportation Committee, by filing a notice of appeal with the Chairman of the Committee within 10 calendar days after receipt of notice of the Planning, Building and Development Director's determination.
- The Planning, Building and Development Director shall have the authority to deny Temporary Use Permits to any person who owns, applied for or otherwise caused an uncorrected violation of a provision of Chapter 151 of the Lake County, Illinois Code of Ordinances (the Lake County Code) or who has demonstrated a willful history of violations, including any condition attached to the permit or approval previously granted by the county. This provision shall apply regardless of whether the property for which the permit or other approval is sought is the property in violation.
- The Planning, Building and Development Director shall have the authority to deny Temporary Use Permits on any land or structure or improvements thereon upon which there is an uncorrected violation of a provision of the Lake County Code, including any condition attached to a permit or approval previously granted by the County. This enforcement provision shall apply regardless of whether the current owner or applicant is responsible for the violation in question.
- It shall be the responsibility of the applicant to see that the area used for the event is maintained in a condition that provides for the public health, safety and welfare for event attendees and neighbors alike. In the event that authorized personnel from the Lake County Sheriff's Office determine that the activity is a threat to the public health, safety and welfare, the Sheriff's Office shall have the right to close the event to ensure the health, safety or general welfare of attendees or neighbors.

I, the undersigned, have read and agree to abide by the above stated requirements, conditions, and restrictions for the use of the subject property for which this Temporary Use Permit is being granted.

Applicant's Signature

Date

CHECK LIST FOR EVENTS OF PUBLIC INTEREST
For Office Use Only

The following items are on file in relation to the temporary use permit being presented:

	<u>Yes</u>	<u>No</u>	<u>N/A</u>
1. Is the Use permitted in the Zoning District? (permitted in residential districts [RE, E, R-1 to R-6, RR] only when located on the site of a permitted non-residential use):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Maximum of 7 events permitted unless CUP approved by the County Board for more events.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Site Plan, <u>Drawn To Scale</u> , showing any proposed structures and parking areas (Delineate individual parking stalls and bays to accommodate event attendees):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is sufficient off-street parking for the temporary use available on the property?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Written permission from the owner of the property:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Health Department approval regarding arrangement for temporary sanitary facilities or when food is sold:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Approval from Highway Authority:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Approval from Sheriff's Office:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Approval from Liquor Commission:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Proof of insurance: (required for boat races, fishing derbies, haunted houses Oktoberfest celebrations, snowmobile races, and shooting events):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Approval from the Fox Waterway Agency if any portion of the event is held within that agency's jurisdiction (events include shooting events, fishing derbies, boat races, and snowmobile events):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Approval from the Illinois Department of Natural Resources if any portion of the event is held within that agency's jurisdiction (events include shooting events, fishing derbies, boat races, and snowmobile events):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Has the applicant applied for building permits for all proposed temporary structures?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Are all proposed temporary structures located four (4) feet from all other structures?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Have electrical permits been obtained for all proposed lighting and/or electrical connections?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Proposed signage (number____) (sq. ft.____)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Name: Project Manager

Date

AFFIDAVIT

I, owner of PIN# _____ give permission to

_____ for the use of the subject property for the Event of Public Interest described in the Temporary Use Permit application.

I also will allow the applicant to use the sanitary facilities located on the subject property.

Applicant has agreed to clear all debris during and after the event.

Owner of PIN#