Contractor's Office and Construction Equipment Sheds
Submittal Requirements, Conditions and Restrictions

Submittal Requirements

- Contractor's Office and Construction Equipment Sheds shall be allowed in any zoning district when accessory to an allowed construction project. Contractor's Office and Construction Equipment Sheds must be located on the same site as the construction project unless approved by the Planning, Building and Development Director.

- A site plan or map, drawn to scale, shall be submitted showing the location of structures, improvements, parking areas and other features that exist or are proposed on the site; the parking layout shall also include a delineation of individual parking stalls and bays intended to accommodate the patrons.

- Owner's permission shall be obtained for the use of the subject property.

Conditions and Restrictions

- Use shall be confined to PIN_____.

- No contractor's office or shed shall contain sleeping or cooking accommodations, except as necessary to accommodate security personnel.

- Use shall be confined to the dates beginning_____and extending through_____. The maximum length of the permit shall be 1 year. The permit may be renewed throughout the duration of the construction project.

- Any such office or shed shall be removed within 14 days of completion of the construction project.

- Temporary structures shall be located at least 4 feet from any buildings or structures on the subject property, and shall not encroach into any required landscaping.

- No permanent or temporary electrical connection shall be installed without an electrical permit and inspection.

- The main road from which access is taken shall be always kept free of dust, dirt, mud and other debris.

- One temporary sign, up to 16 square feet in area, shall be permitted per entrance or per road frontage for a temporary use for which a temporary use permit has been issued. Such signs shall be allowed for the duration of the

temporary use permit or such other time as expressly established at the time of approval of the temporary use permit. All temporary signs shall be removed immediately upon cessation of the temporary use.

- The Planning, Building and Development Director shall have the authority to suspend, revoke or modify a temporary use permit immediately upon determination that the conditions and requirements set forth in the permit have been violated. Written notice of the Planning, Building and Development Director's determination to suspend, revoke or modify the permit shall be promptly provided by the applicant. A determination shall be final and conclusive unless the applicant takes an appeal to the Planning, Building and Zoning Committee, by filing a notice of appeal with the Chairman of the Committee within 10 calendar days after receipt of notice of the Planning, Building and Development Director's determination.

- The Planning, Building and Development Director shall have the authority to deny Temporary Use Permits to any person who owns, applied for or otherwise caused an uncorrected violation of a provision of Chapter 151 of the Lake County, Illinois Code of Ordinances (the Lake County Code) or who has demonstrated a willful history of violations, including any condition attached to the permit or approval previously granted by the county. This provision shall apply regardless of whether the property for which the permit or other approval is sought is the property in violation.

- The Planning, Building and Development Director shall have the authority to deny Temporary Use Permits on any land or structure or improvements thereon upon which there is an uncorrected violation of a provision of the Lake County Code, including any condition attached to a permit or approval previously granted by the County. This enforcement provision shall apply regardless of whether the current owner or applicant is responsible for the violation in question.

I, the undersigned, have read and agree to abide by the above stated requirements, conditions, and restrictions for use of the subject property for which this Temporary Use Permit is being granted.

_____   _____
Applicant's Signature   **Date**

Check List for Contractor's Office and Equipment Sheds

For Office Use Only

The following items are on file in relation to the temporary use permit being presented:

	Yes	No	N/A
1. *Site Plan, <u>Drawn To Scale,</u> showing any proposed structures and parking areas (Delineate individual parking stalls and bays to accommodate site users):*	☐	☐	☐
2. *Written permission from the owner of the property:*	☐	☐	☐
3. *Approval from Health Department regarding Temporary sanitary facilities:*	☐	☐	☐
4. *Approval from Highway Authority:*	☐	☐	☐
5. *Proposed signage (number _____) (sq. ft._____):*	☐	☐	☐
6. *Maximum length of permit shall be 1 year (may be renewed throughout the duration of the construction project).*	☐	☐	☐
7. *Has the applicant applied for building permits for all proposed temporary structures?*	☐	☐	☐
8. *Are all proposed temporary structures located four (4) feet from all other structures?*	☐	☐	☐
9. *Have electrical permits been obtained for all proposed lighting and/or electrical connections?*	☐	☐	☐

_____   _____

Name: Project Manager   *Date*