

**Application  
Planned Unit Development (PUD) Minor Modification**

**Commentary:** This document has been created by the Lake County Department of Planning, Building and Development as a tool to guide the applicant(s) through the Planned Unit Development (PUD) Minor Modification application process. Within 7 days of receipt of a complete written application, staff will:

- Review and evaluate the application in light of the Standards for Minor Modifications.
- Notify the applicant whether the application is eligible for consideration as a Minor Modification.

**Minor Modification Procedure:** Upon Staff's determination that a proposal to modify either the Approved PUD Preliminary Plans/Plats or Approved PUD Final Plans/Plats is appropriately classified as a "Minor Modification", the Project Manager shall schedule a meeting to review the proposal. The Multi-Disciplinary Team shall make a recommendation to the Public Works, Planning and Transportation Committee. Based on recommendations from the Multi-Disciplinary Team, the Public Works, Planning and Transportation Committee shall make a final decision whether to approve the proposed Minor Modification. Neighbor, Newspaper and Posted notice of the Public Works, Planning and Transportation Committee's meeting shall be provided in accordance with the Unified Development Ordinance.

**1. Contact Information**

**Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
\_\_\_\_\_  
**Telephone # (    )** \_\_\_\_\_

**2. Property Information:**

**Permanent Index Number(s):** \_\_\_\_\_  
**Existing Land Use:** \_\_\_\_\_  
**Proposed Land Use:** \_\_\_\_\_  
**PUD/Subdivision Name:** \_\_\_\_\_

**3. Proposed Minor Modification (Detailed Description) Including List of Conditions**

**Requested to be Modified:** \_\_\_\_\_  
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**FOR OFFICE USE ONLY:**

**Name of Reviewer:** \_\_\_\_\_

**Application *meets/fails to meet* the Minor Modification criteria provided in UDO Subchapter: Development Review Procedures (151.051 et seq.).**