

Registration Form - Residential Reroofing

This registration form is only available to licensed roofers in good standing with the State of Illinois. No permit will be required when proposed improvements consist of **only** reroofing your residential structure and work will be performed by a licensed roofer. A permit shall be required if: 1) work will be performed by homeowners, 2) reroofing is part of a larger project that involves structural work such as truss work, replacing rafters, interior alterations or additions, or 3) project is a commercial project or 4) property red tag.

This process is designed to maximize customer convenience. However, the customer always has the right to seek a permit and a follow-up inspection. Lake County reserves the right to inspect any construction performed whether permitted or registered.

You may apply for registrations online through at the website: WWW.LAKECOUNTYIL.GOV/3912/PERMIT
 Registrations can also be applied for in person at the Central Permit Facility. A non-refundable registration fee (per structure) is required and can be made with cash, check or credit card. The fee schedule can be found at lakecountyil.gov/3678/fee-schedule.

UPON SUBMISSION AND REVIEW OF THIS FORM, YOUR PROJECT WILL BE REGISTERED. CONSTRUCTION CANNOT BEGIN UNTIL YOU RECEIVE CONFIRMATION FROM THIS OFFICE THAT YOUR REGISTRATION IS COMPLETE. NOTE: By signing below you agree to comply with the requirements of the Solid Waste Hauling and Recycling Ordinance by diverting 75% of construction and demolition debris generated by this project.

(Please complete the information below and sign)

Roofing Contractor: _____ Telephone #: _____

FAX #: _____ Email: _____ License #: _____

PIN: _____ Address of Property: _____

Owner Address (if different from above): _____

Owner Name: _____

Owner Phone Number: _____ Email: _____

Brief Description of Proposed Project: _____ Cost of Project _____

Owner/Authorized Agent Signature _____ Date _____

OFFICE USE ONLY: License Status: Active Expired

Application # _____ Completed By: _____ Date: _____

Paid By: Cash Check # _____ Credit Card # _____

Comments: _____

REGISTRATION COMPLETE (You may now proceed with your project. Please save a copy of this completed Registration Form for your Records)