

## Other Frequently Asked Questions

- **What is the process for obtaining a temporary use permit?**

Provided the application is received 30 days in advance of commencement of the temporary use, staff will solicit review and comment from the Sheriff's Office, Highway Authority and Health Department. Applicants are expected to provide signed written owner permission, a garbage removal contract and temporary liquor license (if applicable) and are expected to independently contact the Health Department if food is to be served.
- **Is it possible to modify the time limit for a Temporary Use or the number of temporary uses permitted on a property per year?**

Requests for modifications or waivers from any of the time limits for temporary uses requires review and approval in accordance with the Conditional Use Permit procedures of the UDO. For information about the Conditional Use Permit process, please contact the Development Services Division at (847) 377-2875.
- **How much does it cost to obtain a temporary use permit?**

Current fee schedules are available on the Lake County Website at <http://www.lakecountyil.gov/planning/publications/links.htm> and at the Lake County Planning, Building and Development Department.
- **How do I obtain a copy of the UDO and zoning maps to determine whether my property would allow a Temporary Use Permit?**

A copy of the text and maps may be downloaded for no charge from the Lake County Website at <http://www.lakecountyil.gov/planning/publications/links.htm>. Full-size zoning maps for each township are also available for a fee at the 5th Floor Counter. Copies of the UDO are available for a fee on the 6th Floor.

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# Zoning Requirements Temporary Uses

(in unincorporated Lake County)



### Planning, Building & Development Zoning Administration

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# Zoning Requirements

# Temporary Uses (in unincorporated Lake County)

## What is a Temporary Use?

A "Temporary Use" is defined by the Lake County Unified Development Ordinance (UDO) as "a use established for a fixed period of time with the intent to discontinue the use upon the expiration of that time." (Article 14, Sec. 14.2)

An application for a Temporary Use Permit must be filled out and submitted to the Lake County Planning, Building and Development Department prior to issuance of a Temporary Use Permit. Application forms for all temporary uses are available on the Lake County Website at <http://lakecountyiil.gov/planning/publications/Forms.htm> Following are examples of Temporary Uses regulated by the UDO:

- Animal Show or Animal Exhibition
- Batch Plant for Road Construction
- Carnival or Circus
- Contractor's Model Homeat
- Contractor's Office and Construction Equipment Sheds
- Events of Public Interest
- Real Estate Sales Office
- Temporary Sales
- Christmas Tree Sales Lots
- Seasonal Sales of Farm Produce
- Garage Sales
- Food Sales
- Shelters, Temporary
- Temporary Structures for Farm Housing
- Temporary Structures for Classrooms
- Temporary Structures During Construction

## Where are Temporary Uses allowed in Unincorporated Lake County?

Information about where specific temporary uses are allowed in unincorporated Lake County, and zoning regulations for specific temporary uses can be obtained by accessing the Lake County Website at <http://www.lakecountyiil.gov/planning/publications/links.htm> or by contacting the Zoning Administration at (847) 377-2875.

## How are Temporary Uses Generally Regulated?

All temporary uses are subject to the following general standards:

- No temporary use may be established unless a Temporary Use Permit has been issued by the Planning, Building and Development Director. The Planning, Building and Development Director is authorized to impose conditions on the application.
- Applications for temporary uses must be submitted at least 30 days before the start of the temporary use, to allow sufficient application processing time in advance of the temporary use. Each application must be accompanied by:
  - Events of public interest are permitted in residential districts only when located on the site of a permitted non-residential use.
  - A site plan, drawn to scale, showing the location of structures, improvements, parking areas and other features that exist or are proposed on the site.
  - Signed, written permission from the owner

of or the agency having jurisdiction over the subject property.

- Access approval from the highway authority having jurisdiction over the subject road is required.
- No permanent or temporary electrical connection must be installed without an electrical permit and inspection.
- A building permit and inspection must be obtained prior to the construction of any temporary structures.
- Temporary structures must be located at least 4 feet from any buildings or structures on the subject property.
- The Planning, Building and Development Director is authorized to require evidence of approval from the Lake County Health Department regarding temporary sanitary facilities.
- No signs in connection with a temporary use are permitted except in accordance with the provisions of the UDO. All temporary signage must be removed immediately upon cessation of the temporary use.
- Parking areas must be provided for the temporary use (in addition to required parking for any principal use existing or proposed on the site), and such areas must be capable of accommodating the number of parking spaces that are required for the most similar use type under the UDO.
- Any food service operation that sells, prepares or serves potentially hazardous food must obtain an approved Food Service Permit from the Lake County Health Department and is subject to inspection.