



**Lake County Workforce Development Board  
Employer Connections Committee  
Regular Meeting Minutes  
Tuesday, August 21, 2018 at 9:00 AM  
Job Center of Lake County, 1 N. Genesee Street, Waukegan, IL**

*Attachments are available upon request: [WorkforceBoard@LakeCountyIL.gov](mailto:WorkforceBoard@LakeCountyIL.gov)*

**Present:** Chairwoman Karen Stoneman, John Bradarich, Kevin Considine, Demar Harris, Susan Huwe, Sylvia Johnson, Noelle Kischer, Eric Kurtz, Arlene Santos-George, Jennifer Serino

**Absent:** Emily Garrity, Scott Jones, Dennis Kessler, Carlotta Roman, Suzanne Stidham

**I. Call to Order** . . . . . Karen Stoneman, Committee Chair  
*Chairwoman Stoneman called the meeting to order at 9:01 AM. A quorum was present.*

**II. Approval of Minutes**

- March 20, 2018 [Attachment A](#)
- May 15, 2018 [Attachment B](#)

**Action: A motion was made by Member Considine, seconded by Member Huwe, that the minutes be approved. The motion carried.**

**III. Public Comment**  
*There was no public comment.*

**IV. Chairwoman’s Report** . . . . . Karen Stoneman

1. Slate of Officers for PY18: Jennifer Harris, Chair; Andrew Warrington, Vice-Chair  
*Chairwoman Stoneman noted that the Slate of Officers for PY18 was approved at the last Board meeting on June 28, 2018. Board Chair Jennifer Harris will serve her third and final 1-year term and Vice-Chair Andrew Warrington has agreed to serve another 1-year term.*
  
2. Global Solutions for Workforce and Economic Development  
*Mandi Freeman provided a summary of the feedback from attendees at the Board-sponsored event, Global Solutions for Workforce and Economic Development. She noted future event topics of interest, including: globalization, digitalization, diversity and inclusion, and apprenticeships. Suggestions are welcome from all Board and Committee members and should be submitted to [WorkforceBoard@LakeCountyIL.gov](mailto:WorkforceBoard@LakeCountyIL.gov).*

**V. Old Business**  
*There was no old business to conduct.*

**VI. New Business**

1. Discussion  
*Lake County Workforce Development Board Strategic Plan Report from Employer Connections Committee  
Chairwoman Stoneman explained that all standing Committees provide an annual report to the full Board on efforts made against the Board’s Strategic Plan. Committee discussed at length what elements to highlight during the report. The Workforce Ecosystem partners will work together to compile report elements; Workforce Development Department will deliver the report.*

2. Update  
Illinois Department of Employment Security: 2018 Illinois Economic Report Handout
  - [http://www.ides.illinois.gov/Imi/Annual%20Report/EconomicReport\\_2018.pdf](http://www.ides.illinois.gov/Imi/Annual%20Report/EconomicReport_2018.pdf)  
*Mandi Freeman presented to Committee highlights from the Illinois Department of Employment Security's 2018 Illinois Economic Report. She explained that one role of the Board is to be informed about workforce and economic data and to make this information known to partners within the workforce system. Board staff will prepare and deliver presentations about labor market information to each standing committee.*

3. Update  
Initial Certification of Eligible Training Provider and Programs Attachment C
  - COMNet Group Inc.  
*Mandi Freeman explained that local Boards must determine eligibility for training programs in their local area. Authority is given to Board staff to review, approve and monitor training providers and programs on behalf of the Board. Board staff must present updates on approved, rejected and recertified providers and programs to Committee. She reviewed the most recent approved provider, COMNet Group.*

## VII. Employer Connections Committee Strategic Plan

1. Lake County Workforce Development Ecosystem
  - a. Ecosystem Partners Update
    - Lake County Partners
      - 4<sup>th</sup> Quarter Business Outreach Program Metrics Attachment D  
*Member Considine reviewed Attachment D with Committee, noting activity around business outreach visits, referrals to partner agencies and Workforce Development.*
    - Workforce Development Department
      - 4<sup>th</sup> Quarter Business Service Outcomes Attachment E  
*Member Harris reviewed Attachment E with Committee, noting that the department continues to work with employers to provide sustainable wages to job-seekers in Lake County.*
    - College of Lake County  
*Member Kurtz reviewed the College of Lake County Manufacturing Month Calendar of Events for the month of October. Events were developed in partnership with the Workforce Ecosystem.*
  - a. Labor Market Data
    - Lake County Data Users Group – September 24, 2018  
*No additional discussion took place.*
  - a. Sector-Based Career Pathways
    - Rosalind Franklin University – Healthcare  
*Member Serino provided an update on working being done in the healthcare industry with local workforce partners, including grant applications and meetings with employers in the healthcare industry.*

## VIII. Upcoming Board & Committee Meetings

1. Workforce Development Board Meeting – September 27, 2018 at 8:00 AM  
*The Board meeting will be held at Siemens Building Technologies in Buffalo Grove, IL.*
2. Employer Connections Committee Meeting – October 16, 2018 at 9:00 AM  
*The October meeting will be held at Nemera in Buffalo Grove, IL.*

## IX. Adjournment

**A motion was made by Member Harris, seconded by Member Serino, that this meeting be adjourned.**

*The meeting was adjourned at 10:01 AM.*