

Registration Form
Air Conditioner Replacement

This registration form should be used only for air conditioner replacements. No permit will be required for the air conditioner replacement. In all cases, the requirements listed on page 2 will apply. This process is designed to maximize customer convenience. However, the customer always has the right to seek a permit and a follow-up inspection. Lake County reserves the right to inspect any construction performed whether permitted or registered.

You may apply for registrations online through at the website: WWW.LAKECOUNTYIL.GOV/3912/PERMIT Registrations can also be applied for in person at the Central Permit Facility. A non-refundable registration fee is required and can be made with cash, check or credit card. The fee schedule can be found at lakecountyil.gov/DocumentCenter/View/2693/.

Upon submission and review of the registration form and payment of the fee, the project will be registered. Construction cannot begin until you receive confirmation from this office that your registration is complete.

(Please complete the information below and sign)

PIN: _____ Address of Property: _____

Owner Address (if different from above): _____

Owner Name: _____ Owner Phone Number: _____

Owner Fax Number: _____ Email: _____

Air Conditioner Unit Location: _____

Cost of Project: _____

I/WE hereby acknowledge having read and understood the requirements specified below. I/WE hereby agree to comply with these requirements, and understand that failure to comply may result in an enforcement action by the County. This acknowledgement is binding on MY/OUR successors and assigns.

Owner/Authorized Agent Name (PRINT): _____

Owner/Authorized Agent Signature (SIGN): _____ Date: _____

OFFICE USE ONLY:

- Floodplain
 Floodway
 Wetland
 30' from Water's Edge
 Drainage Easement
 Utility Easement

Application #: _____ Completed By: _____ Date: _____

Paid By:
 Cash
 Check #: _____
 Credit Card #: _____

Comments: _____

REQUIREMENTS

CONDITIONS: In kind replacement only

The location of the unit may not encroach any closer to any lot line than the existing unit

The new air conditioner must meet all requirements of the State of Illinois Energy Conservation Code

A PERMIT SHALL BE REQUIRED IF PROPERTY HAS A RED TAG