



APRIL 2018

## PTAX Filing - The Future Is Now

Our office utilizes the MyDec system, the free online program which allows you to process real property transfer tax declarations electronically. We encourage ALL of our customers to sign up for MyDec through the Illinois Department of Revenue website at <https://mytax.illinois.gov/MyDec/>

When you utilize MyDec, you will be able to create, submit, review, accept, and close transfer tax declarations online. You will be able to track the status of, and make corrections to, a declaration during the recording process.

Sign up today!!

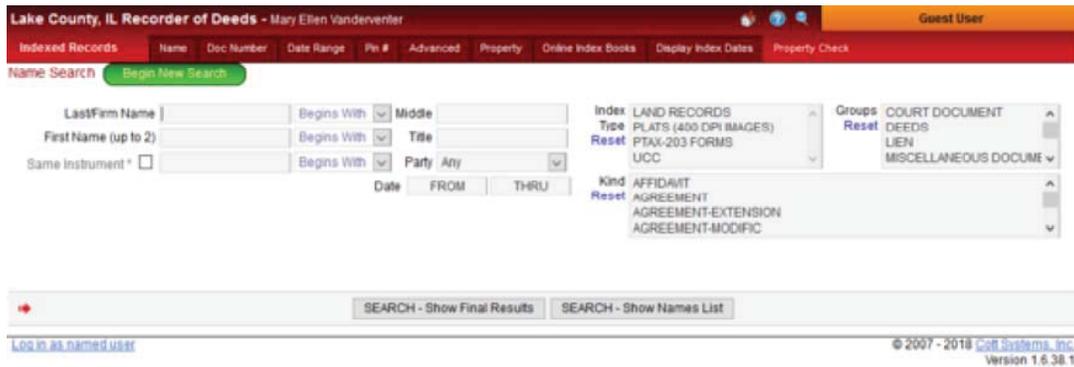
## Spring Has Sprung!

Spring cleaning is upon us! It's a great time for you to review your property information!

You can sign up to search your property records online at...

<http://www.lakecountyil.gov/2341/Search-Property-Records>

Or, you can give our office a call at (847) 377-2575 and one of our helpful employees will assist you!



## Employee Spotlight - Ennedy Delgado

My name is Ennedy Delgado and I have been with the Recorder of Deeds office since September 2016. My title is Administrative Assistant and my job is to assist customers who need help locating documents as early as 1920's and record daily. I enjoy my job and those I work with. Being born and raised in Waukegan, this job has shown me the history this city has to offer. In my spare time I enjoy dancing around with my kids and cooking with my husband.



Perhaps Ennedy has answered your phone call or assisted you at the front counter! Ennedy is one of our Spanish-Speaking Assistants and she does a fantastic job with each task she undertakes! Ennedy is a friendly, helpful and wonderful member of our Recorder of Deeds family!