

AGENDA ITEM 2

LAKE COUNTY COMMUNITY HEALTH CENTER GOVERNING COUNCIL September 28th, 2017 Meeting Minutes

1. **Call to Order:** Governing Council Chairperson Mallory Bejster thanked everybody for coming and called the meeting to order at 12:02 p.m. at the Health Department, 3010 Grand Avenue Waukegan Board Room.

Members Present

Mallory Bejster
Robert Tarter
Lester Washington
Melissa Withem-Voss
Carolina Duque
Charles Fornero
Frederick McConico
Patricia White

Staff Present

Mark Pfister, MSES, LEHP, Executive Director
Jennifer Keel, Executive Assistant to Clinical Operations
Loretta Dorn, RN, MSN, CQM Director of Clinical Operations
Robert Saqueton, MD, Chief Medical Officer
Pam Riley, Director of Finance
Adam Carson, Director of Strategic Initiatives
Jerry Nordstrom, Director of Business Operations
Kim Burke, Director of Managed Care
David McDermott, MPH, Grants Program Manager

Members Excused

Maria Elena Lara
Mary Ross-Cunningham

2. **Approval of Minutes:**

A. August 24th, 2017 Regular Meeting Minutes

Member Washington made the motion to approve the regular meeting minutes from the August 24th, 2017 meeting. Member McConico seconded the motion. All in favor. None opposed. Motion carried and approved.

3. **Public Comments to the Governing Council:** There were no members of the public who spoke at this meeting.
4. **Executive Director's Report:** Thank you to Mary Ross-Cunningham, Bob Tarter, and Mallory Bejster for joining us at the new Zion building event. Currently, a minimal amount of asbestos is being removed from the building then they will move on to gutting the interior. We are looking at a move in date around May or June 2018. Repeal and Replace has failed again in the Senate. We need a bi-partisan effort in Washington. The Federal Government must act on public health and community as the fiscal cliff approaches. We receive \$4.6 million from the Federal Government to offset the uninsured. They need to reauthorize these funds. If they do not it will be a \$3.5 or 70% loss. If they do not reauthorize by the expiration date of September 30th, 2017, it could cause financial issues. We might have to look at our programs.

At last night's Board of Health meeting, there was a discussion on developing a letter of support and a certificate of need for US HealthVest. US HealthVest were previously trying to purchase a building in Vernon Hills to make a psychiatric hospital. They intend to purchase the Vista West Hospital which has 70-beds currently. They will have to go to the State Planning Board to get a certificate of need to get additional beds to move the number up to 100 beds. The Board of Health feels Vista is in turmoil. Vista has already closed the rehab portion of Vista West and we do not want them to close the Behavioral Health portion because of our client's needs. There is a convenience to our clients as the hospital is local and when we refer, we refer mostly to Vista West. If this purchase does not go through, jobs will be lost in Waukegan and it will make clients travel further away to seek psychiatric hospital services. Chair Bejster asked if letters could be drafted for the Governing Council? ED Mark Pfister stated that he will draft two letters and provide them to Chair Bejster for her review and signature.

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Member White made the motion to have Executive Director Mark Pfister draft the two letters from the Governing Council for US HealthVest. Member Tarter seconded the motion. All in favor. None opposed. Motion carried and approved.

5. Items for Approval

A. Approval of Healthcare Practitioner Credentialing and Privileging: There were no practitioner credentialing and privileging for approval.

B. Approval of Professional Staff Reappointments: The Personnel Committee has reviewed the reappointments of the following providers and has recommended approval from the Governing Council:

1. *Martin Weiner, MD: Women's Health – Belvidere Medical Center, Contractual, OB/GYN, 9 years*

Member Washington made the motion to accept the reappointments of the above-mentioned provider. Member McConico seconded the motion. All in favor. None opposed. The motion carried and was approved.

C. Approval of Title X Patient Education Brochures: Brochures are given to patients during Title X family planning services for educational purposes. This annual review of materials has been requested by Title X. The updates are:

- OCP Brochure was updated to be more patient friendly
- ABC brochure was changed from C-Consequences to C-Condoms and information about cyber bullying was added
- BC methods brochure- the methods were placed in most effective to least effective method order
- Healthy Pregnancy was changed to stress prenatal vitamins and pregnancy care with added pictures
- Updated phone numbers where needed

Chair Bejster asked if we could make a few more changes:

- Birth Control Method: Make the IUD and IUS separate all the way across. Add Mirena. Add Female Condom. Add if used properly to each of the effective rates.
- Health Before Pregnancy: Wording in the Toxoplasmosis section. Make clearer this happens once a woman is pregnant, not when you are not pregnant.
- Oral Contraceptive: On the Warning, state Warning – signs of possible complications.

Member Tarter made the motion to approval of the Title X Education Materials. Member McConico seconded the motion. All in favor. None opposed. The motion carried and approved.

6. Approval of Grants: The following item was presented for approval:

A. Approval of \$258,605 in grant funding from the Health Resources and Services Administration (HRSA) and related program income: The Lake County Health Department and Community Health Center has been awarded \$175,700 in funding from the Health Resources and Services Administration to support an expansion of substance abuse and mental health services. LCHD/CHC also anticipates \$82,905 in program income to come from these new visits. Funds will be used to add ten hours of medication-assisted treatment, to add one full-time Licensed Clinical Social Worker and to invest in health information technology infrastructure. The grant period for the project is September 1st, 2017-August 31st, 2018 with opportunities for carryover into the next grant year.

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Member McConico made the motion to approval of \$258,605 in funding from HRSA. Member Fornero seconded the motion. Roll Call vote yielded 8 ayes: Bejster, McConico, Tarter, Duque, Withem-Voss, Washington, White, and Fornero. All in favor. None opposed. The motion carried and approved.

7. Informational Items:

- A. CQI Update:** Loretta Dorn presented the Key Performance Indicators (KPI) which continue to show improvement. National Quality Leaders are health centers that are the highest performers compared with national standards and benchmarks in key clinical areas. National Quality Leaders are awarded funding for hitting measures. HRSA decides the measures. We are striving towards the highest quality of care. Measures change from year to year. The different colors on the graphs express the difference between the old measures and the new. Having the Lead Providers at the clinics is working well and we will continue to see the numbers move in a favorable direction. Chair Bejster stated you can see items are moving in the right direction.
- B. 2017 Payor Mix:** Director of Managed Care, Kim Burke will provide this information monthly. No substantial changes from last month. Working on getting a contract completed with Molina Healthcare and Harmony, the new MCOs. The entire state is having issues with credentialing with each MCO. Moving forward, as long we are a Medicaid provider, the MCO has to accept that as our credentials. This will shorten the time it takes to get us into the MCOs systems. Current timeframe for credentialing is 6-9 months.

8. Chief Medical Officer's Report: Dr. Saqueton's monthly report was included in the Governing Council packet. Looking forward to working with our new providers.

9. Dental Director's Report: Dr. Cockey's monthly report was included in the Governing Council packet. Dr. Cockey is currently in Denver so Dr. Saqueton reviewed his report with the Governing Council. Dr. Saqueton gives his kudos to Dr. Cockey for helping overhaul sterilization for dental and women's health.

10. Director of Finance's Report:

- A. August 31, 2017:** Report is in the Governing Council packet. \$405,335 excess. Public Aid improvement. Everything else is tracking the same. Auditor's RFP is complete and decision is now up to County. Pam got to submit a vote for her choice of Auditor. Hopefully a decision will be reached by next month. Working on getting a settlement with Aetna as they owe LCHD a large sum of money from billing and they will no longer be an MCO starting January 1, 2018.

11. Reports of Committees: There was no reports at this meeting

12. Old Business: There was no old business at this meeting

13. New Business: There was no new business at this meeting.

14. EXECUTIVE SESSION: There was no executive session at this meeting.

15. Adjournment and Next Meeting:

Member Tarter made the motion to adjourn. Member Duque seconded the motion. All in favor. None opposed. Motion carried and approved. Meeting adjourned at 12:54 p.m.

The next Governing Council meeting will take place Thursday, October 26th, 2017 at 12:00 noon at the Health Department Board Room, 3010 Grand Avenue, Waukegan, IL 60085.

Respectfully submitted,

Mary Ross-Cunningham, Secretary