

**Lake County Workforce Investment Board  
Meeting Agenda  
Thursday, February 23, 2017 -- 8:00 AM  
Lake County Federation of Teachers Hall; 248 Ambrogio Dr.; Gurnee, IL**

**I. Call to Order**

**II. Approval of minutes** (ATTACHMENT A)

**III. Public Comment**

**IV. Chairman's Report**

**V. Presentations**

Youth Panel Discussion

- The Workforce Development Board awards WIOA Youth Funds to multiple entities to develop and deliver programs to youth with a focus on career exploration, occupational training and work-based learning. Youth from these programs will share their experiences on how the programs have prepared them for careers and internships.

**VI. Old Business**

**VII. New Business – Action Items**

1. Approve the Workforce Development Board Strategic Plan (ATTACHMENT B)
  - The modified Strategic Plan document is attached for final review, discussion and approval.
2. Approve \$20,000 in Workforce Innovative & Opportunity Act (ATTACHMENT C)  
Out-of-School Youth Funding to College of Lake County, Workforce Professional & Development Institute.
  - Workforce Development will enter into an agreement with CLC/WPDI to enroll 30 unique WIOA eligible out of school youth in the Personal Success Program.
  - The terms of the agreement would be February 2017 – June 2018.
  - WIOA Out-of-School Youth funding of \$20,000 would cover tuition, fees and books in occupational training programs.
3. Approve \$75,000 in Workforce Innovative & Opportunity Act (ATTACHMENT D)  
Out-of-School Youth Funding to Lake County Partners
  - Workforce Development desires to utilize Lake County Partner for a pilot youth-focused business outreach program to identify Lake County employers in key industry sectors interested in developing opportunities in job shadowing, internship and work experiences.
  - The term of the pilot would be 6 months and the budget of \$75,000 would cover the cost of a hired consultant, overhead and outreach materials.

## **VIII. Committee Reports**

4. Marketing & Employer Linkages Committee
  - There was no meeting held this quarter
5. Youth Council
  - There was no meeting held this quarter
6. Executive Committee
  - Discussed steps to replacing board staff
  - Reviewed and approved the strategic plan with recommended edits and modifications.
  - Recommended funding for the new youth and pilot programs.
  - Received updates on Local and Regional Plans, MOU development, and Summer Youth Employment Program enrollments.

## **IX. Updates & Information**

7. National Association of Workforce Boards (NAWB) Update
8. Illinois Workforce Innovation Board (IWIB) Update
9. Workforce Partners of Metropolitan Chicago Update
10. Lake County Partners Update
11. Monthly Grant Expenditure Report (ATTACHMENT E)
  - December 2016 Grant Expenditures & Obligations
12. WIOA Local, Regional & MOU Status (ATTACHMENT F)
  - The Board will be updated on progress to date and activities that will be undertaken in the coming weeks including focus group discussions.
13. Lake County Summer Youth Employment Program (ATTACHMENT)

## **X. Next Regular Meeting – April 27, 2017**

## **XI. Adjournment**