

**Lake County Workforce Investment Board**  
**Meeting Minutes**  
**Thursday, September 22, 2016 -- 8:00 AM**  
**Lake County Federation of Teachers Hall; 248 Ambrogio Dr.; Gurnee, IL**

**Present:** Kurt Beier, Jack Borre, Greg Burns, Laura Crivlare, Timothy Dempsey, Emily Garrity, Chris Hammerlund, Jennifer Harris, Scott Jones, Noelle Kischer-Lepper, Todd Mundorf, Audrey Nixon, Pete Olson, Carlotta Roman, Arlene Santos-George, Jennifer Serino Stasch, Patrick Statter, Michael Stevens, Karen Stoneman, Roycealee Wood

**Absent:** Sam Cade, Tony Figueroa, James Harris, Sue Huwe, Dennis Kessler, Kristi Long, Edward Melton, Andrew Warrington, Jerry Weber,

**I. Call to Order**

Chairwoman Harris called the meeting to order at 8:05 a.m.

**II. Approval of minutes**

Upon a motion by Member Statter, seconded by Member Olson, the June meeting minutes were approved unanimously.

**III. Pubic Comment**

None

**IV. Chairman's Report**

Chairwoman Harris introduced Mr. Scott Jones from the Cancer Treatment Center who was attending his first meeting as a new member of the Board. She welcomed Mr. Jones to the Board.

**V. Presentations**

None

**VI. Old Business**

None

**VII. New Business – Action Items**

**VIII. Committee Reports**

None

**IX. Staff Report**

1. National Association of Workforce Boards (NAWB) Update  
Member Dempsey informed the Board that he would be attending an upcoming Board of Director's meeting for NAWB. He also indicated that he had been approached to explore the possibility of him serving another term on the NAWB Board as a Special Member. Member Dempsey indicated that he would provide additional information on that if it were discussed further. Chairwoman Harris indicated that she had previously indicated that she would be open to have her name placed into consideration for election to the NAWB Board.

2. Illinois Workforce Innovation Board (IWIB) Update  
Mr. Gibson indicated that he was participating in a task force exploring the 40% Training Expenditure Policy with other members of the IWIB and the Illinois Workforce Partnership. He said that he would provide additional information as was available.
3. Lake County Partners Update  
Member Stevens noted the on-going activities of the Partners. He indicated that the Partners were currently working with a couple of firms looking at Lake County. He also highlighted the Partners involvement with Intersect Illinois. Member Stevens noted that their activity had not slowed despite the upcoming elections. He also said that recent labor market information showed that more individuals were going into the labor force and getting jobs.
4. Financial Update  
Member Serino reviewed the most recent financial update showing year end information for PY15. She said that for PY15, approximately 55% had been spent on direct training. She also noted that the Workforce Department was being aggressive in trying to secure additional grant funds. Member Serino also noted that the departmental budget for the coming County fiscal year had been submitted and would be presented at an upcoming Joint County Committee budget hearing. She said that the budget request was able to maintain current staffing levels, with the exception of the Research Analyst for the Board, through the use of additional grant funds. Member Serino also highlighted the Disability Employment Incentive grant that was scheduled to end at the end of January 2017. She said that over 400 individuals had been serviced since the beginning of this grant. Member Serino also said that the Department was receiving approximately \$15,000 in Incentive Grant funds from DCEO because of meeting or exceeding performance measures.
5. Strategic Plan Update  
Mr. Gibson noted that the Executive Committee will be having discussions with staff and consultants regarding development of a new Strategic Plan. He said that he would be working to organize a half-day planning session for the Board's November meeting date.
6. Update on WIOA implementation Activities  
Mr. Gibson noted that the final Federal Regulations had been published. Staff were going through and would be providing additional information at a later date.
7. Local and Regional WIOA Plans  
Mr. Gibson indicated he had no information regarding the State's review of the MOU, Four-Year Local Plan or the Northeast Region WIOA plan. He said that he would forward information as it became available. It was also noted that the Workforce Boards of Metro Chicago were changing to include the program directors and adding the workforce areas that comprise the Northeast Region. The annual fee for membership will be \$20,000 per year.
8. One Stop Operator Procurement and One Stop Center Certification  
It was noted by Mr. Gibson that DCEO had indicated that it was still in the process of developing a policy regarding One Stop Certification and procurement of a One Stop Operator. He said that he would be working with the State's Attorney's Office as development of an RFP moved forward.
9. Survey of Board Members for Engagement Opportunities  
Mr. Gibson indicated that he had received information a number of Board Members but expressed that he would not recommend additional discussion until after the Strategic Plan discussion and the Board's direction regarding Board and committee structure.
10. Review of Summer Youth Employment Program (SYEP) 2016

Ms. Everett indicated that the summer program had been completed with 20 communities from across the county participating. She said that four private firms had participated this year. She also noted that it appeared that the older youth were being more successful in getting jobs on their own as there were a lower number of older youth entering the lottery this year. Mr. Gibson said that an allocation for the 2017 Summer Youth Employment Program had been included as part of the budget request going through the County's process.

11. Assignment to Board

None.

12. Other Discussion Items

None.

**X. Next Regular Meeting – November 17, 2016**

**XI. Adjournment**

Upon a motion by Member Mundorf, the meeting was adjourned at 8:50 a.m.