

6.04 Eligibility List - Entry

Thereafter, upon receiving notice from the Sheriff that a vacancy, or vacancies, exist, the Commission shall certify for appointment those applicants deemed by the Commission to be qualified. Each successful candidate's name shall be placed on the eligibility list for appointment in alphabetical order according to the Policies and Procedures Manual of the Commission. (Amended 12-16-10)

The Sheriff shall make appointments from those persons certified by the Commission as qualified for appointment. If the Sheriff rejects any person so certified, the Sheriff shall notify the Commission in writing of such rejection.

6.05 Probationary Period

All initial appointees shall serve a probationary period of twelve (12) months during which time they may be discharged at the will of the Sheriff. (Amended 12-17-97) (Amended 4-20-98)

6.06 (Deleted April 18, 2002)

**6.07 Transfer Guidelines for Supplemental Transfer Candidates**

**The Orientation; the physical agility, reach, and strength examination; and the written test shall be waived for transfer applicants who:**

**(Amended 12-16-10) (Amended 8-21-14)**

- a. are currently employed as a Deputy Sheriff, Municipal Police Officer, the Lake County Forest Preserve Police, and the Illinois State Police; and, (Amended 5-19-16)**
- b. are in good standing in their department as of the date of certification by the Merit Commission; and, (Amended 8-21-14)**
- c. have two years of full-time, continuous experience with the same law enforcement agency where currently employed, the definition of which includes, but is not limited to, authority to make arrest and carry firearms; and, (Amended 8-21-14)**
- d. have successfully completed Illinois Basic Police Officer Training, or successfully completed Basic Police Officer Training Program which can be transferred and accepted by the Illinois State Training Board; and,**

- e. complete a Supplemental Transfer Application in addition to the Merit Commission's regular application.

Once these requirements are waived, all other standards for appointment delineated in 6.01 of the Merit Commission Rules shall apply and the procedures shall be as follows:

- a. Transfer Applicants must complete an application and pass an oral interview by the Commission. Any applicants rejected will be so notified by the Commission.
- b. After the interview, applicants must undergo a background investigation. Any candidates not passing this screening will be contacted by the Merit Commission. Those who do pass will be conditionally certified.
- c. The Commission will require transfer applicants who have been conditionally certified to undergo further appropriate screening examinations. The Commission will evaluate results of these screening examinations. Those who are rejected by the Commission will be so notified. Those applicants who are deemed qualified by the Commission shall be certified for appointment. (Amended December 16, 1999) (Amended August 24, 2000)

#### 6.08 Certified List of Candidates

All candidates who receive final certification from the Commission will be placed on a Certified List which will be transmitted to the Lake County Sheriff. Each individual will be a valid candidate on the Certified List for two (2) calendar years from the date of his/her original certification. The Commission may extend the period of eligibility for one (1) additional calendar year. This includes both entry level and supplemental transfer candidates. (Amended 4-18-02) (Amended 12-16-10)

#### 6.09 Reapplication

For those regular and transfer program applicants who were not certified by the Commission and who reapply to the Commission within twelve months (inclusive of the twelfth month) of the date of the original non-certification notification, the applicant must repeat all of the original certification requirements but will be afforded a psychological evaluation with a different psychologist/psychiatrist than the individual who performed the psychological evaluation during the original Commission evaluation procedures.