

July 2019

Workshops at the Job Center of Lake County

1 N Genesee St., Waukegan, IL 60085 847.377.3450

www.lakecountyjobcenter.com jobcenter@lakecountyil.gov



TRAINING • CONNECTING • DEVELOPING ILLINOIS' WORKFORCE
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| Mon, July 1 1:00 to 2:30 Warren Thomas | Job Search Suite: Job Search and Networking — Learn how to spend less time looking for work by strategically targeting the best job for you! Practice networking. Identify the top websites to locate hot jobs. |
| Tuesdays, July 2 & 16 9:30 to 12:00 | Walk-in Behavioral Health Services —Independence Center provides Behavioral Health Services to adults 18 and above. Speak with an employment specialist regarding ongoing employment, educational, social, housing opportunities and support. |
| Tuesdays, July 9 and 23 9:30 to 12:00 | Walk-in Rehabilitation Services —Department of Human Services, Division of Rehabilitation Services assists individuals with disabilities. Stop in for a one-on-one employment consultation. Learn to effectively manage disabilities in the workplace. |
| Tuesdays, July 9 & 23 10:00 to 12:00 | Walk-in Legal Assistance (Ready to Work Initiative) —The Ready to Work Initiative offers free legal services to low-income people who have legal barriers to getting or keeping a job. Check in from 10:00 to 10:30 for service. Call 847.662.6925 with questions or visit www.pslegal.org |
| Mon, July 8 1:00 to 2:30 Warren Thomas | Job Search Suite: Resume and Cover Letters — Review resume and cover letter strategies. Create dynamic documents that feature your best skills. Learn how to explain your skills in an interview. |
| Monday, July 15 to Friday, July 19 10:00 to 12:00 | prepare ▶ research ▶ document ▶ find ▶ land ▶ 5 Steps to Your Next Job Attend our 5-day interactive workshop series. This series covers the entire job search process from researching careers to landing your next job. RSVP to mmueller@lakecountyil.gov |
| Monday, July 15 1:00 to 2:30 | Job Search Suite: Interviewing — Learn how to explain your skills in an interview. Practice responding to challenging questions about your work history or background. |
| Mon, July 22 1:00 to 2:30 Warren Thomas | Job Search Suite: Overcoming Barriers with guest from Prairie State Legal Services Many factors might hold you back from employment: poor work history, lack of education, or a criminal background. Begin a new direction today! (www.pslegal.org) |
| Thurs, July 25 10:00 to 11:30 | Job Search Lab — Employment service staff will assist you in the computer lab with locating and applying for jobs. Bring an electronic copy of your resume! |

The Job Center will be closed on Thursday, July 4.

Resume Lab at the Job Center Wednesdays at 2:00
Arrive on time! Get assistance in the computer lab with creating or editing a resume.

Interested in career training? Need help finding employment?

Attend a Job Center information session!

Every **Tuesday at 3:00** and **Thursday at 11:00**
at the Job Center of Lake County, 1 N. Genesee St. **Waukegan, IL**

Every **Wednesday at 3:00** at the
College of Lake County, 19351 W. Washington St., Grayslake, Building 4, Room 424

Specialized information sessions at the Job Center of Lake County

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| Wednesday, July 17 11:00 to 12:00 | Construction Works, powered by the Illinois Tollway ConstructionWorks is a free program designed to create pathways for long-term employment in the construction industry. Learn more and apply for the program in this session. For more information, email csmith5@lakecountyil.gov or call 847.377.3432. |
| Thursday, July 18 1:00 to 2:00 | IT Career Lab Learn about this no-cost Cisco and Microsoft certification training For more information on how to register, visit www.itcareerlab.org/job-seekers |

Events happening around Lake County!

How to Work a Job Fair: Workshop

Tuesday, July 2, 2:00 to 4:00
College of Lake County, Bldg. 4, Room 424
19351 W. Washington St., Grayslake, IL

Round Lake Area Job Fair

Tuesday, July 9, 9:30 to 12:30
Magee Middle School
500 N. Cedar Lake Rd., Round Lake, IL

Write Yourself Into Your Next Job: Resumes & Cover Letters

July 18, 1:00 to 2:30

Zion Public Library

2400 Gabriel Ave. Zion, IL 60099

Are you changing jobs? Fully document your knowledge, skills and experience in your resume and cover letter. In this interactive workshop, you will learn to describe how you are the unique solution to meet an employer's needs.

Special Services at the Job Center

Adult Education/CLC: Call Carmen at 847.543.2872 for info

Disability Services: Call Sondra at 847.377.3465 for info

Division of Rehabilitation Services: Call Paul at 847.244.8474 for info

Illinois Job Link Registration: Weekdays 8:30 - 5:00 (illinoisjoblink.com)

Ex-offender Services: Call Warren at 847.543.2865 for info

Legal Services: Call Lacy Burpee for an appt 847.662.6925

Join us on social media for updates and conversation throughout the month!



Like us on Facebook: Lake County
Workforce Development



Follow us on Twitter:
LakeCountyJobs

Equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers may be reached by persons using TTY/TDD equipment by calling **TTY 800.526.0844 or 711**. To request accommodations, contact dharris@lakecountyil.gov or **847.377.3423**.