

School Bus Driver Classes Registration Form

Company Name _____

Contact Person _____

Phone Number _____

All the fields must be completed.

Driver's Name	DL #	Hire Date	Class Date	Type of Class	Type of Payment
				R <input type="checkbox"/> I <input type="checkbox"/>	Cash <input type="checkbox"/> Check <input type="checkbox"/> MO <input type="checkbox"/>
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If you have any questions, call Penny Youngberg at 847-665-0603 or by email, pyoungberg@lake.k12.il.us

**BUS TRANSPORTATION SCHEDULE
INITIAL TRAINING CLASSES
LAKE COUNTY, ILLINOIS**

July 1, 2018 – June 30, 2019

DATE

July 20, 2019
Saturday
8:00am – 4:30pm

FACILITY

Warren Township High School
Lecture Hall
500 N. O'Plaine Rd., Gurnee, IL 60031

August 6 & August 7, 2019
Tuesday and Wednesday
6:00pm–10:00pm

College of Lake County
A013 (previously C003)
19351 W. Washington St., Grayslake, IL 60030

August 17, 2019
Saturday
8:00am–4:30pm

Lakeside Transportation
Room at location
2794 Northwestern Ave., Waukegan, IL 60087

September 3 & 4, 2019
Tuesday & Wednesday
6:00pm – 10:00pm

College of Lake County
A013(previously C003)
19351 W. Washington St., Grayslake, IL 60030

September 14, 2019
Saturday
8:00am – 4:30pm

Warren High School
Lecture Hall
500 N. O'Plaine Road, Gurnee, IL 60031

September 28, 2019
Saturday
8:00am–4:30pm

Warren High School
Lecture Hall
500 N. O'Plaine Rd., Gurnee, IL 60031

October 22 & 23, 2019
Tuesday & Wednesday
6:00pm – 10:00pm

Warren High School
Lecture Hall
500 N. O'Plaine Rd., Gurnee, IL 6003

November 13 & 14, 2019
Wednesday & Thursday
6:00pm–10:00pm

Fremont Intermediate School
Transportation building
28754 N. Fremont Center Rd, Mundelein, IL 60060

December 7, 2019
Saturday
8:00am–4:30pm

Antioch High School
Cafeteria
1133 Main Street, Antioch, IL 60002

January 7 & 8, 2020
Tuesday and Wednesday
6:00pm–10:00pm

Antioch High School
Cafeteria
1133 Main Street, Antioch, IL 60002

February 12 & 13, 2020
Wednesday & Thursday
6:00pm–10:00pm

College of Lake County
A013 (previously C003)
19351 W. Washington St. Grayslake, IL 60030

March 7, 2020
Saturday
8:00am–4:30pm

Warren High School
Lecture Hall
500 N. O'Plaine Rd., Gurnee, IL 60031

April 8 & 9, 2020
Wednesday & Thursday
6:00pm–10:00pm

Lakeside Transportation
Room at location
2794 Northwestern Ave., Waukegan, IL 60087

May 12 & 13, 2020
Tuesday & Wednesday
6:00pm – 10:00pm

Fremont Intermediate School
Transportation Building
28754 N. Fremont Center Rd., Mundelein, IL 60060

May 26 & May 27, 2020
Tuesday & Wednesday
6:00pm – 10:00pm

Banner Day Camp
Room at camp
1225 Riverwoods Rd, Lake Forest, IL 60045

May 30, 2020
Saturday
8:00am–4:30pm

Warren High School
Lecture Hall
500 N. O'Plaine Road, Gurnee, IL 60031

June 13, 2020
Saturday
8:00am – 4:30pm

Banner Day Camp
Room at camp
1225 Riverwoods Rd, Lake Forest, IL 60045

Payments and registrations must be submitted 3 days prior to the classes. Drivers will not be able to stay for the class if they are not on the list.

INITIAL TRAINING CLASSES

1. Initial training must be completed prior to applying for a school bus driver permit from the Secretary of State's office.
2. Please make check(s) or money orders payable to the Lake County Regional Office of Education along with a list of driver(s) the payment applies to. All drivers must have paid and registered prior to the class date. Registration fees are non-refundable.
3. Cancellation of a class may occur if less than 5 drivers are registered one week before the scheduled class. In the event a class is cancelled, the Regional Office of Education will notify the appropriate school districts and contractors to the new date.
4. No admission after the class starts. The drivers must attend both sessions of the initial class and pass the test to receive letter of certification. Please be prompt.
5. **Children and guests are not to accompany drivers to training classes.**
6. When we receive the roster from the instructor indicating the driver has completed the class, passed the test and payment is received, a letter of certification will be sent to the employer.
7. ***When signing a driver/drivers up for a class, the following information is required, driver's name, DL# and hire date.***
8. **Also, when signing drivers for initial classes, make sure the company or district sends a representative to our office to pick up the curriculum books.**
9. **All drivers signing up for initial classes, must have an employer before attending this class.**
10. **The registration fee is not refundable. If you are registered for a class and do not attend, you must pay again.**

SPECIAL NOTE:

All new School Bus drivers are requested to read the training manual prior to coming to the initial class. Copies of the training manual may be picked up at the Regional Office of Education. If you need 5 or more copies of the manual, please call ahead and I will have them ready for you.

Initial tests:

Passing grade is 55 or higher

11-15 wrong – a retest will be given by the instructor who originally taught the initial class. If the class is on Tuesday and Wednesday, the retest will be given the following Wednesday. If the class is on Wednesday and Thursday, the retest will be given the following Thursday.. If the class is taken on a Saturday, the retest will be given on Monday, 10 days from the original class.

The instructor will determine the time that the retest is given.

Over 15 wrong – **cannot retest** – will have to take the class over again.

LOCATIONS TO ENTER FACILITY FOR SCHOOL BUS DRIVER TRAINING:

Antioch High School:	Enter through the cafeteria doors from the parking lot
Antioch Upper Grade:	Entrance is off Tiffany Road –Tiffany & Highview
Banner Day Camp:	Down the driveway past the main building (on your right) and go into the gravel parking lot. Entrance is on south end of parking lot.
College of Lake County:	Building C entrance and go straight down the stairs. First conference room on right at the bottom of stairs
Daniel Wright Junior High School	Go in main entrance
Fremont Intermediate School:	Go in Main entrance
Grant High School	Enter off Grand Avenue – North Side
Lakeside:	Enter thru the door that has OFFICE above it. The class will be right in the middle
Magee Middle School:	Go in driveway which is off Cedar Lake Road which will take you to the front entrance. Enter through the front door and follow the signs to the cafeteria.
Warren High School:	North entrance at the O'Plaine campus
Woodland Middle School:	Main door on the west side of the building(by Almond Road)
Zion-Benton H. S.:	Park in the South parking lot (off of Kenosha Road) and enter through the South cafeteria doors. Proceed up the ramp and into the courtyard cafeteria. The lecture hall doors are on the left hand side of the courtyard cafeteria

SCHEDULE OF REFRESHER TRAINING CLASSES FOR LAKE COUNTY, ILLINOIS

July 1, 2019– June 30, 2020

<u>DATE:</u>	<u>FACILITY:</u>
July 2, 2019 Tuesday 6:30pm–8:30pm	Lakeside Transportation Room at location 2794 Northwestern Ave., Waukegan, IL 60087
July 17, 2019 Wednesday 6:30pm–8:30pm	Lakeside Room at location 2794 Northwestern Ave., Waukegan, IL 60087
July 18, 2019 Thursday 6:30pm–8:30pm	College of Lake County A013 19351 Washington Street, Grayslake, IL 60030
July 25, 2019 Thursday 6:30pm – 8:30pm	Lakeside Transportation Room at location 2794 Northwest Ave., Waukegan, IL 60087
July 31, 2019 Wednesday 6:30pm–8:30pm	Lakeside Transportation Room at location 2794 Northwestern Ave., Waukegan, IL 60087
August 1, 2019 Thursday 6:30pm – 8:30pm	Fremont Intermediate School Classroom 28754 N. Fremont Center Rd., Mundelein, IL 60060
August 8, 2019 Thursday 6:30pm – 8:30pm	Magee Middle School Cafeteria 500 N. Cedar Lake Road, Round Lake, IL 60073
August 15, 2019 Thursday 6:30pm – 8:30pm	College of Lake County A013 (previously C003) 19351 Washington Street, Grayslake, IL 60030
August 21, 2019 Wednesday 6:30pm – 8:30pm	Woodland Middle School LRC 7000 W. Washington St., Gurnee, IL 60031

August 22, 2019

Thursday
6:30pm – 8:30pm

August 29, 2019

Thursday
6:30pm – 8:30pm

September 5, 2019

Thursday
6:30pm – 8:30pm

September 12, 2019

Thursday
6:30pm – 8:30pm

September 19, 2019

Thursday
6:30pm – 8:30pm

September 26, 2019

Thursday
6:30pm – 8:30pm

October 3, 2019

Thursday
6:30pm – 8:30pm

October 10, 2019

Thursday
6:30pm – 8:30pm

October 17, 2019

Thursday
6:30pm – 8:30pm

October 24, 2019

Thursday
6:30pm – 8:30pm

October 30, 2019

Wednesday
6:30pm – 8:30pm

Lakeside

Room at location
2794 Northwestern Ave., Waukegan, IL 60087

Antioch High School

Cafeteria
1133 Main St., Antioch, IL 60002

Warren High School

Lecture Hall
500 N. O'Plaine Rd., Gurnee, IL 60031

Grant High School

Lecture Hall
285 E. Grand Ave., Fox Lake, IL 60020

Daniel Wright Junior High

Cafeteria
1370 Riverwoods Rd., Lincolnshire, IL 60069

Woodland Middle School

LRC
7000 W. Washington St., Gurnee, IL 60031

Antioch Upper Grade School

Classroom
800 High View Drive, Antioch, IL 60002

Zion-Benton Township High School

Lecture Hall
One ZB Way-21st & Kenosha Rd., Zion, IL 60099

Zion-Benton Township High School

Lecture Hall
One ZB Way-21st & Kenosha Rd., Zion, IL 60099

Grant High School

Lecture Hall
285 E. Grand Ave., Fox Lake, IL 60020

Lakeside Transportation

Room at location
2794 Northwestern Ave., Waukegan, IL 60087

November 7, 2019

Thursday
6:30pm – 8:30pm

November 26, 2019

Tuesday
6:30pm – 8:30pm

December 5, 2019

Thursday
6:30pm – 8:30pm

January 2, 2020

Thursday
6:30pm – 8:30pm

January 9, 2020

Thursday
6:30pm – 8:30pm

January 16, 2020

Thursday
6:30pm – 8:30pm

January 23, 2020

Thursday
6:30pm – 8:30pm

January 30, 2020

Thursday
6:30pm – 8:30pm

February 6, 2020

Thursday
6:30pm – 8:30pm

February 20, 2020

Thursday
6:30pm – 8:30pm

February 26, 2020

Wednesday
6:30pm – 8:30pm

Antioch High School

Cafeteria
1133 Main St., Antioch, IL 60002

Daniel Wright Junior High

Cafeteria
1370 Riverwoods Road, Lincolnshire, IL 60069

Zion-Benton Township High School

Lecture Hall
One ZB Way-21st & Kenosha Rd., Zion, IL 60099

Lakeside

Room at location
2794 Northwestern Ave., Waukegan, IL 60087

Daniel Wright Junio High School

Cafeteria
1370 Riverwoods Road, Lincolnshire, IL 60069

Fremont Intermediate School

Classroom
28754 N. Fremont Center Rd., Mundelein, IL 60060

College of Lake County

A013 (previously C003)
19351 W. Washington St., Grayslake, IL 60030

ZBTHS

Lecture hall
One ZB Way – 21st & Kenosha Rd., Zion, IL 60099

Lakeside Transportation

Room at location
2794 Northwestern Ave., Waukegan, IL 60073

Warren High School

Lecture Hall
500 N. O'Plaine Rd., Gurnee, IL 60031

Grant High School

Lecture hall
285 E. Grand Avenue, Fox Lake, IL 60020

February 27, 2020

Thursday
6:30pm – 8:30pm

March 5, 2020

Thursday
6:30pm – 8:30pm

March 12, 2020

Thursday
6:30pm – 8:30pm

March 19, 2020

Thursday
6:30pm – 8:30pm

March 26, 2020

Thursday
6:30pm -8:30pm

April 2, 2020

Thursday
6:30pm – 8:30pm

April 16, 2020

Thursday
6:30pm – 8:30pm

April 30, 2020

Thursday
6:30pm – 8:30pm

May 5, 2020

Tuesday
6:30pm – 8:30pm

May 14, 2020

Thursday
6:30pm – 8:30pm

May 20, 2020

Wednesday
6:30pm – 8:30pm

Grant High School

Lecture hall
285 E Grand Avenue, Fox Lake, IL 60020

Antioch High School

Cafeteria
1133 Main St., Antioch, IL 60002

Woodland Middle School

LRC
7000 W. Washington St., Gurnee, IL 60031

College of Lake County

A013 (previously C003)
19351 W. Washington St., Grayslake, IL 60030

Warren High School

Lecture Hall
500 N. O'Plaine Rd., Gurnee, IL 60031

Antioch High School

Cafeteria
1133 Main St., Antioch, IL 60002

College of Lake County

A013 (previously C003)
19351 W. Washington St., Grayslake, IL 60030

Lakeside Transportation

Room at location
2794 Northwestern Ave., Waukegan, IL 60087

Lakeside Transportation

Room at location
2794 Northwestern Ave., Waukegan, IL 60087

College of Lake County

A013
19351 Washington St., Grayslake, IL 60030

Zion Benton High School

Lecture hall
One ZB Way – 21st & Kenosha Rd., Zion, IL 60099

May 21, 2020
Thursday
6:30p – 8:30pm

Banner Day Camp
Room at location
1225 Riverwoods Rd., Lake Forest, IL 60045

May 28, 2020
Thursday
6:30pm – 8:30pm

Lakeside
Room at location
2794 Northwestern Ave., Waukegan, IL 60085

June 4, 2020
Thursday
6:30pm – 8:30pm

Warren High School
Lecture Hall
500 N. O'Plaine Rd., Gurnee, IL 60031

June 18, 2020
Thursday
6:30pm – 8:30pm

College of Lake County
A013 (previously C003)
19351 W. Washington St., Grayslake, IL 60030

Payments and registrations must be submitted 3 days prior to the classes. Drivers will not be able to stay for the class if they are not on the list.

1. **Please make check(s) or money orders payable to the Lake County Regional Office of Education in the amount of \$10.00 along with a list of driver(s) the payment applies to. The fee is non-refundable.**
2. Cancellation of a class may occur if less than 5 drivers are registered. In the event a class is cancelled, the Lake County Regional Office of Education will notify the appropriate school districts and contractors. If a class is cancelled, a new date and if necessary a new location will be added.
3. No admission after the class starts. Please be prompt.
4. **Children and guests are not allowed to accompany drivers to the training class.**
5. ***When signing drivers up for a class, please include driver's name, driver's license number and hire date.***
6. When we receive the roster from the instructor indicating the driver/drivers have completed the class, a letter of certification will be sent to the employer.
7. It is office policy that when a driver is signed up for a class and does not go to that specified class, that the driver will have to pay again.

*****LOCATIONS FOR SCHOOL BUS DRIVER TRAINING.*****

LOCATIONS TO ENTER FACILITY FOR SCHOOL BUS DRIVER TRAINING:

Antioch High School:	Enter through the cafeteria doors from the parking lot
Antioch Upper Grade:	Entrance is off Tiffany Road –Tiffany & Highview
Banner Day Camp:	Down the driveway past the main building (on your right) and go into the gravel parking lot. Entrance is on south end of parking lot.
College of Lake County:	Building C entrance and go straight down the stairs. First conference room on right at the bottom of stairs
Daniel Wright Junior High School	Enter main door
Fremont Intermediate School:	Go in Main entrance
Grant High School:	Enter off Grand Avenue – North Side
Lakeside:	Enter thru the door that has OFFICE above it. The class will be right in the middle
Magee Middle School:	Go in driveway which is off Cedar Lake Road which will take you to the back entrance. Enter through the rear door and follow the signs to the cafeteria.
Warren High School:	North entrance at the O’Plaine campus
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Zion-Benton H. S.:	Park in the South parking lot (off of Kenosha Road) and enter through the South cafeteria doors. Proceed up the ramp and into the courtyard cafeteria. The lecture hall doors are on the left hand side of the courtyard cafeteria