

**Lake County Workforce Development Board  
Meeting Agenda**

**Thursday, June 28 2018 at 8:00 AM**

**College of Lake County, 19351 W. Washington Street, Grayslake, IL Room A013**

- I. Call to Order**..... Jennifer Harris, Board Chair
  
- II. Approval of Minutes – April 26, 2018** [Attachment A](#)
  
- III. Public Comment**
  
- IV. Chairwoman’s Report**..... Jennifer Harris
  - 1. Recognition of Service: Jennifer Serino, Rosalind Franklin University
  - 2. Seat Appointment, National Association of Workforce Boards
  - 3. Lake County Workforce Development Board Sponsored Event
    - Global Solutions for Workforce and Economic Development
    - Held at the College of Lake County on July 12, 2018 from 8:30-11:00 AM; Register on [Eventbrite](#)
  
- V. Old Business**
  
- VI. New Business**
  - 1. **Action Item**

Approve the Nominating Committee’s Recommended Slate of Officers for PY18.

    - The Executive Committee voted at the June 6, 2018 meeting to recommend approval of the Slate of Officers presented by the Nominating Committee.
    - The Slate as recommended includes:
      - Jennifer Harris, Chair
      - Andrew Warrington, Vice-Chair
    - An opportunity is available for other Board Members to be nominated from the floor for consideration.
    - The term of office begins July 1, 2018.
  
  - 2. **Action Item** [Attachment B](#)

Approve the Job Center of Lake County Memorandum of Understanding PY18 Operating Budget for July 2018 - June 2019.
  
  - 3. **Action Item** [Attachment C](#)

Accept Illinois Department of Commerce and Economic Opportunity Incentive Bonus Award for PY16 Performance Standards Achievement in the Amount of \$20,772.
  
  - 4. **Action Item** [Attachment D](#)

Accept the following grant awards:

    - Workforce Innovation & Opportunity Act PY17 Title I Revised Allocations in the amount of \$37,886.

- Trade Adjustment Assistance Case Management in the amount of \$48,546
- Trade Adjustment Assistance Payment Processing in the amount of \$17,930

5. **Action Item** [Attachment E](#)  
 Accept the Workforce Innovation & Opportunity Act PY18 Title I Allocations in the amount of \$5,261,267.

6. **Action Item** [Attachment F](#)  
 Approve the Workforce Innovation & Opportunity Act Grant Budget for Youth Contracts and Training Funds.

7. **Action Item** [Attachment G](#)  
 Approve Lake County Workforce Development Board Service Policies based on recommendations from standing Committees:

- Incentives Policy
- Work Experience Policy
- Youth Eligibility Requirements Policy
- Personally Identifiable Information Policy
- Follow-Up Policy
- Adult Priority of Service Policy

8. **Review** [Attachment H](#)  
 Illinois Department of Commerce and Economic Opportunity Fiscal and Programmatic Monitoring Results

9. **Update**  
 Illinois Tollway Workforce Development Technical Assistance Initiative Grant Award to The Chicago Cook Workforce Partnership

**VII. Committee Reports. . . . . Committee Chairs**

1. **Executive Committee**

- Committee met May 2, 2018 and June 6, 2018
- Presentation – Workforce Essential Skills Training Program
- Workforce Development Department PY16 & PY17 WIOA Performance Outcomes
- Media Plan Task Force met May 25, 2018
- Grant Expense Report – April 2018 [Attachment I](#)

2. **Employer Connection Committee**

- Committee met May 15, 2018 – Joint meeting with Talent Pipeline Committee
- “Business Needs and Workforce Solutions” – Discussion with local employers
- Lake County Partners 3<sup>rd</sup> Quarter Business Outreach Program Metrics
- Workforce Development Department 3<sup>rd</sup> Quarter Business Service Outcomes
- Approved Training Provider and Training Program List for LWIA 1

3. **Talent Pipeline Committee**

- Committee met May 15, 2018 – Joint Meeting with Employer Connections Committee

- 4. Operations Committee
  - Committee met May 14, 2018
  - Job Center of Lake County 3<sup>rd</sup> Quarter Activity Report

**VIII. Updates & Information**

- 1. National Association of Workforce Boards ..... Jennifer Harris
- 2. Illinois Workforce Innovation Board ..... Andrew Warrington
  - Minimum Training Expenditure Policy – Revisions
  - One-Stop Delivery System Policy – Draft
- 3. Workforce Partners of Metropolitan Chicago ..... Jennifer Serino
  - Regional Strategic Plan Update
- 4. Lake County Partners ..... Kevin Considine
  - Economic Development Update

**IX. Next Regular Meeting – September 27, 2018**

**X. Adjournment**

*Board members and the public are invited to attend a tour of the College of Lake County’s Automation, Robotics and Mechatronics lab lasting from 9:00 to 9:30 AM.*